

Using AEFIS for Linking an Assignment

Texas A&M International University
Office of Institutional Assessment,
Research & Planning



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Logging into AEFIS

- Website:
Tamiu.aefis.net
- Make sure and have
Duo Connect to login.

connect
TEXAS A&M INTERNATIONAL UNIVERSITY

NetID

Password

Remember me on this computer

SIGN IN

[Forgot Password?](#)

[Create Account](#)

Questions or Concerns? Please contact the OIT Helpdesk at 956.326.2310, hotline@tamiu.edu, or [chat](#).

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AEFIS Homepage

The screenshot displays the AEFIS Dashboard interface. At the top, there is a navigation bar with a home icon, the text 'AEFIS Dashboard', and a 'RESTORE SESSION' button. Below the navigation bar, the user is greeted with 'Welcome, Brenda!' and a sign-in timestamp. The main content area is divided into several sections:

- My Course Sections & Syllabi:** A list of course sections for Fall 2020 [202110]. The list includes:
 - ENGL 1301 101 English Composition I (Instructor: Brenda Escu..., Enrollment: 30)
 - ENGL 1301 102 English Composition I (Instructor: Brenda Escu..., Enrollment: 28)
 - ENGL 1301 103 English Composition I (Instructor: Brenda Escu..., Enrollment: 28)
 - ENGL 1301 111 English Composition I (Instructor: Brenda Escu..., Enrollment: 29)
- Course Catalog:** A section showing a 100% completion rate for course publishing. It states: 'The AEFIS course catalog contains 2731 courses listed. 2731 Published Courses, 0 Draft Courses, 0 In Revision Courses.' A confirmation message reads: 'All courses in the catalog are Published.' Below this, there is a 'My Course Evaluations' section with a checked checkbox and a 'Congratulations!' message with a smiley face icon.
- Action Items:** A sidebar on the right titled 'Action Items' with a refresh and settings icon. It shows 'Program Assessments' with a count of 5. The list includes:
 - ENGL 1301-101 English Composition I (Assessment for Core Curriculum Fall 2020)
 - ENGL 1301-102 English Composition I (Assessment for Core Curriculum Fall 2020)
 - ENGL 1301-103 English Composition I (Assessment for Core Curriculum Fall 2020)A 'VIEW ALL ACTION ITEMS' button is located at the bottom of this list.

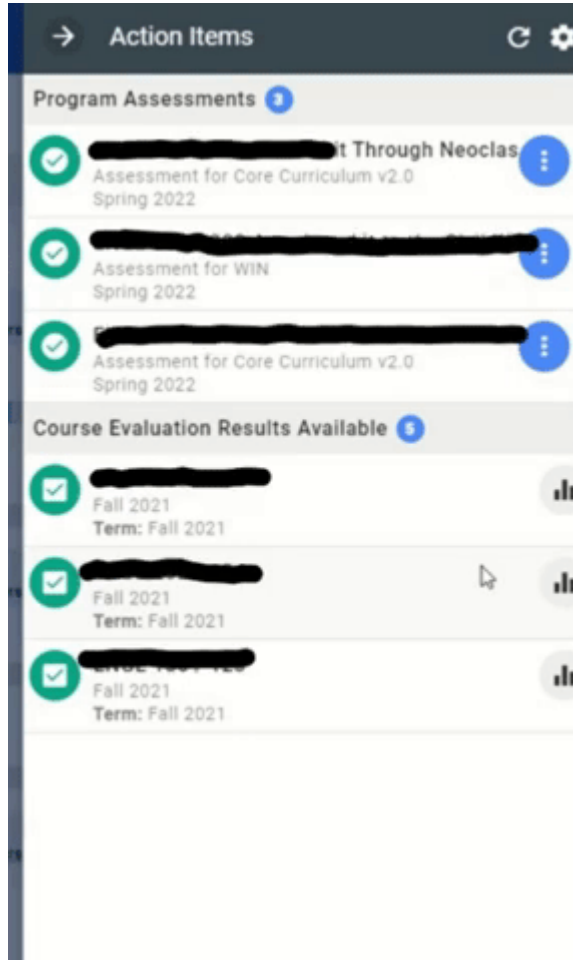
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Entering Course Home



- Hover your mouse over the three dots of the course section you wish to enter.
- Click on the house icon to enter the main page of your course section.



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Course Section Page

Course Sections RESTORE SESSION 5 BE Brenda

TEXAS A&M INTERNATIONAL UNIVERSITY AEFIS v3.59-23 training trainingapp02.aefis.net

Course Sections

Home

INFORMATION

Course Section Instru...

SYLLABUS

Course Syllabus

LEARNING OUTCOMES

Section Outcomes

Program Outcomes

SURVEYS

Evaluations and Resu...

COURSE EVALUATIONS

ENGL 1301 101 : English Composition I Published Actions Export

College: College of Arts & Sciences
Department: Humanities

Term: Fall 2020 [202110]
Course Section Director: Escudero, Brenda

Action Items 0 Notes 0 Documents 0 Tagged In 0

Course Section Home

Course Details Last imported from university systems on Sep 6, 2018

Description

The goal of this course is to develop students' expository and analytical writing skills by guiding them through the multiple stages of the writing process and by creating an awareness of authorial voice, audience, purpose, and occasion. Students will also employ critical thinking and reading skills in the evaluation of selected readings designed to further emphasize the writing process. This course will provide an introduction to writing the documented essay, to acquiring information literacy skills, and to evaluating both printed and electronic sources. To earn credit, this course must be completed with a C or better. Prerequisite: DENG 0370, a satisfactory score on standard assessment test, or exemption from any TSI test. See Texas Success Initiative in the section entitled UNIVERSITY COLLEGE.

Instructor

Escudero, Brenda

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Assignments

On the left-hand menu, select the menu item “Assignments Linking”:

The screenshot shows a web interface with a left-hand navigation menu and a main content area. The navigation menu is divided into several sections: LEARNING OUTCOMES (Section Outcomes, Program Outcomes), COURSE EVALUATIONS (Survey Questions, Evaluation Results), PAST PERFORMANCE (Student Performance), and ASSESSMENT (Assignments, Assignment Linking, Assignment Samples, Assessment Data). The 'Assignment Linking' item is highlighted. The main content area is titled 'Course Details' and includes a description of a special topics capstone course, the instructor's name (Nathaniel Racine), and a 'Course Section Checklist' showing 33% completion. Below the checklist are three panels: 'Syllabus Form Design' (Import Syllabus Defaults, Complete Syllabus Form), 'Course Section Assignments' (Create Assignments, Link Assignments), and 'Course Section Design' (Create Section CLOs (SCLOs), Publish course section *).



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Assignments Linking Page

You are now on your assignments linking page. Your preselected outcomes are displayed here.

The screenshot shows the 'Course Sections' interface. At the top, there is a blue header with a 'RESTORE SESSION' button and a user profile for 'Brenda'. The left sidebar contains navigation options: LEARNING OUTCOMES (Section Outcomes, Program Outcomes), SURVEYS (Evaluations and Resu...), COURSE EVALUATIONS (Survey Questions, Evaluation Results), PAST PERFORMANCE (Student Performance), and ASSESSMENT (Assignments, Assignment Linking, Assignment Samples). The main content area is titled 'Course Details' and includes a 'Description' section with text about developing writing skills and an 'Instructor' section listing 'Escudero, Brenda'. Below this is a 'Course Section Checklist' with a '50% COMPLETE' progress indicator. The checklist is organized into three columns: 'Syllabus Form Design' (Import Syllabus Defaults, Complete Syllabus Form), 'Course Section Assignments' (Create Assignments, Link Assignments), and 'Course Section Design' (Create Section CLOs (SCLOs), Publish course section *).

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Linking Assignments

To link your assignment to the corresponding outcome, click the blue pencil in the corner of that outcome.

Assessment Data

RESOURCES

- Enrollment
- Section History

PR - Ethical Self-Awareness

Ethical Self-Awareness

Curriculum Mapping	Linked Assignments
<p>Core Curriculum Assessed</p> <p>1 Deficient 2 Beginning 3 Competent 4 Accomplished 5 Exemplary</p>	<p>No Linked Assignments</p> <p>Assignments have not been linked. To link assignments, click the button</p>

Program

PR - Recognition

PR - Ethical Issue Recognition

PR - Ethical Issue Recognition

Curriculum Mapping	Linked Assignments

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Linking Assignments

A new selection box will appear with your assignments. You must select the hyperlink “Link Rubrics” to select the appropriate rubric domain.

****Special Note****

If you do not see “Link Rubrics” you did not set up the scoring criteria correctly. Please return to converting or creating assignment to add the scoring criteria

Assignment	Max. Score	Weight
<input checked="" type="checkbox"/> Self-Assessment Personality Paper link rubrics	20	100
<input type="checkbox"/> Exam 1 (**Webcam**) - Requires Respons...	100	0
<input type="checkbox"/> Exam 2 (**Webcam**) - Requires Respons...	50	0
<input type="checkbox"/> Final Exam (**Webcam**) - Requires Respons...	100	0
<input type="checkbox"/> Report #1	30	0

Total Proficiency Scale Score Settings

0 10 20 30 40 50 60 70 80 90 100

21% 41% 61% 81%

Level	Score Range
1 Deficient	0% to 20%
2 Beginning	21% to 40%
3 Competent	41% to 60%
4 Accomplished	61% to 80%
5 Exemplary	81% to 100%



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Linking the Appropriate Rubrics

The screenshot shows the 'Add Assignment Link' interface. At the top, there is a title '+ Add Assignment Link' and a close button 'x'. Below this, the assignment 'WIN Grammar' is listed with a 'TOTAL WEIGHT: 100%' indicator. A table shows the assignment details:

Assignment	Max. Score	Weight
<input checked="" type="checkbox"/> Self-Assessment Personality Paper link grade	20	100

Below the assignment table, the 'Criteria' section is shown with a 'TOTAL WEIGHT: 0%' indicator. A table lists the criteria:

Criteria	Max. Score	Weight
<input type="checkbox"/> Focus ⓘ	4.00	0
<input checked="" type="checkbox"/> Grammar & Mechanics ⓘ	4.00	0
<input type="checkbox"/> Organization & Development ⓘ	4.00	0

At the bottom, there is a 'Total Proficiency Scale Score Settings' section. It features a horizontal scale from 0 to 100 with markers at 10, 20, 30, 40, 50, 60, 70, 80, 90, and 100. Above the scale, percentages are shown: 21% at 20, 41% at 40, 61% at 60, and 81% at 80. Below the scale, five proficiency levels are listed in colored circles:

- 1 Deficient (0% to 20%)
- 2 Beginning (21% to 40%)
- 3 Competent (41% to 60%)
- 4 Accomplished (61% to 80%)
- 5 Exemplary (81% to 100%)

- The criteria will appear below the assignment.
- Select the proper criteria for the outcome being tested. (e.g., Testing WIN Grammar as in this image only the “Grammar & Mechanics” criteria should be selected)



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Linking the Appropriate Rubrics

+ Add Assignment Link

COMM TOTAL WEIGHT: 100%

Assignment	Max. Score	Weight
<input checked="" type="checkbox"/> Self-Assessment Personality Paper link grade	20	100

Criteria TOTAL WEIGHT: 100%

<input checked="" type="checkbox"/> Focus ⓘ	4.00	20.0
<input checked="" type="checkbox"/> Grammar & Mechanics ⓘ	4.00	20.0
<input checked="" type="checkbox"/> Organization & Development ⓘ	4.00	20.0

Total Proficiency Scale Score Settings

1	2	3	4	5
Deficient 0% to 20%	Beginning 21% to 40%	Competent 41% to 60%	Accomplished 61% to 80%	Exemplary 81% to 100%

- When you're linking the assignment to the overall outcome, select all rubric domains appropriate to that outcome.
- **Common Mistake:** If you're testing two outcomes with one assignment. Make sure and select **ONLY** those rubric domains that pertain to that outcome.



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Linking Assignments

After selecting all criteria necessary click “Save” at the bottom.

****Do not change Total Score Rubric Settings. This is set at the institutional level.****

The screenshot displays a web interface for linking assignments. At the top, there is a table with columns for 'Assignment', 'Score', and 'Weight'. Below this table is a section titled 'Total Proficiency Scale Score Settings' which includes a horizontal scale from 0 to 100 and five proficiency levels: 1 (Deficient, 0% to 20%), 2 (Beginning, 21% to 40%), 3 (Competent, 41% to 60%), 4 (Accomplished, 61% to 80%), and 5 (Exemplary, 81% to 100%). A message at the bottom states: 'Total Proficiency Scale Score Settings cannot be updated because the setting is locked.' A hand icon points to the 'SAVE' button.

Assignment	Score	Weight
<input type="checkbox"/> Report #1	30	0
<input type="checkbox"/> Report #2	30	0
<input type="checkbox"/> Report #3	30	0
<input type="checkbox"/> Report #4	30	0
<input type="checkbox"/> Report #5	30	0

Total Proficiency Scale Score Settings

0 10 20 30 40 50 60 70 80 90 100

21% 41% 61% 81%

Level	Label	Range
1	Deficient	0% to 20%
2	Beginning	21% to 40%
3	Competent	41% to 60%
4	Accomplished	61% to 80%
5	Exemplary	81% to 100%

Total Proficiency Scale Score Settings cannot be updated because the setting is locked.

SAVE CANCEL

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Linking Assignments

Once you are finished linking you will see your linked assignments below the outcome. You are now finished linking your assignments

The screenshot displays a course management interface for the 'COMM' (Communication) outcome. The interface is divided into several sections:

- COMM**: Outcome identifier.
- Communication**: Outcome title.
- Description**: TAMIU students will be able to develop ideas and express them clearly, considering the effect of the message, fostering knowledge, and building the skills needed to communicate persuasively by using their command of oral, aural, written, and visual literacy skills that enable them to exchange messages appropriate to the subject, occasion, and audience.
- Curriculum Mapping**: A section with an 'Emphasis' button and five proficiency levels: 1 (Deficient), 2 (Beginning), 3 (Competent), 4 (Accomplished), and 5 (Exemplary).
- Linked Assignments**: A list of assignments with their respective weights:
 - Self-Assessment Personality Paper (WEIGHT: 100%)
 - Grammar & Mechanics (WEIGHT: 20%)
 - Research (WEIGHT: 20%)
 - Organization & Development (WEIGHT: 20%)
 - Style and Sentence Structure (WEIGHT: 20%)
 - Focus (WEIGHT: 20%)
- Proficiency Scale Settings**: A section showing the percentage ranges for each proficiency level:
 - 1 (Deficient): 0% to 20.9%
 - 2 (Beginning): 21% to 40.9%
 - 3 (Competent): 41% to 60.9%
 - 4 (Accomplished): 61% to 80.9%
 - 5 (Exemplary): 81% to 100%



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You have finished linking an assignment!

The following step in the process may still be necessary:

- Scoring your Assignment

Please reach out to our office if you need any additional assistance or if you have any questions. We are here to help!

Feel free to visit our website for other helpful tips and tutorials

<https://www.tamui.edu/adminis/ie/Assessment.shtml#WINAssessment>

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