

Minutes of University Assessment Committee (UAC) Meeting
November 20, 2009
WHTC 126

In attendance:

Eduardo Chappa-Leiva
Stephen Duffy
Fritz Gechter
Belva Gonzalez
Cathy Guerra
Ken Hung

Juan Lira
Elizabeth N. Martinez
Veronica Martinez
Dan Mott
Rosemary Plank
Mary Treviño

Not in attendance:

Marian Aguilar
Ronald Anderson
Peter Haruna
Conchita Hickey

Balaji Janamanchi
Diana Linn
Jose Martinez-Samos
John Maxstadt

Proceedings

Juan Lira called the meeting to order at 1:30 p.m.

Mary Treviño moved and Dan Mott seconded a motion to approve the minutes of the Sept. 11, 2009 meeting. The motion passed.

In response to different inquiries from members of Departmental Assessment Committees, Juan Lira shared information regarding the use of direct and indirect measures to assess different outcomes. He encouraged members of the University Assessment Committee (UAC) to share this information with their colleagues in an effort to facilitate the review of different programs.

Juan Lira stated that although the current Annual Institutional Effectiveness Review (AIER) template does not call for the mission of the department or programs, the 2010 template will ask reporting entities to provide this information. This change will ensure that there is consistency between the AIER templates and the templates that units are using to prepare their five-year academic program reviews and departmental audits.

Dan Mott mentioned that it would help a great deal if the items on the AIER Checklists for academic programs and for administrative/educational support units would be aligned with their respective AIER templates. This alignment will facilitate the review of these documents by the appropriate UAC subcommittees. Everyone in attendance agreed that this alignment was needed. Mary Treviño, Veronica Martinez, and Juan Lira agreed to make changes, as needed, to ensure that the AIER templates and checklists were properly aligned.

Veronica Martinez informed everyone that Section I of the 2009 AIER reports for all academic programs have been submitted to integrate@tamiu.edu. The appropriate UAC subcommittees will be provided with this information so that they can review these documents and subsequently provide meaningful feedback to the individuals preparing these reports. She also recommended that academic units focus their efforts between November 2009 and February 2010 on collecting data aligned with the outcomes selected for assessment, carefully reviewing and sharing this information with all relevant stakeholders, and preparing Sections II and III of the 2009 AIER reports to ensure that they are submitted to integrate@tamiu.edu on or before March 1, 2010.

Veronica Martinez also indicated that the UAC will continue its work from March 2010 to May 2010 as originally planned. These efforts include a careful review of AIER reports submitted and the delivery of meaningful feedback to the individuals preparing these reports in an effort to keep these programs evolving in a positive manner to effectively meet the needs of all the stakeholders involved.

Without other business to conduct, the meeting was adjourned at approximately 2:30 p.m.