

**FY22 HR NEW HIRE ORIENTATION SCHEDULE (as of 08/08/2022)
(for Part-time Staff Positions)**

All Completed Documentation* due in HR by 12 noon on:	New Hire Orientation Date	Notes
Wednesday, November 24, 2021	Friday, December 3, 2021	
Friday, December 10, 2021	Friday, December 17, 2021	<i>Winter Break</i>
Friday, December 17, 2021	Friday, December 24, 2021	<i>Winter Break</i>
Friday, December 24, 2021	Friday, December 31, 2021	<i>Winter Break</i>
Friday, December 31, 2021	Friday, January 7, 2022	<i>No Orientation</i>
Friday, January 7, 2022	Friday, January 14, 2022	
Friday, January 14, 2022	Friday, January 21, 2022	
Friday, January 21, 2022	Friday, January 28, 2022	
Friday, January 28, 2022	Friday, February 4, 2022	
Friday, February 11, 2022	Friday, February 18, 2022	
Friday, February 25, 2022	Friday, March 4, 2022	
Thursday, March 17, 2022	Friday, March 25, 2022	
Friday, March 25, 2022	Friday, April 1, 2022	
Friday, April 8, 2022	Friday, April 15, 2022	<i>Morning Orientation Only</i>
Friday, April 22, 2022	Friday, April 29, 2022	
Friday, May 6, 2022	Friday, May 13, 2022	
Friday, May 20, 2022	Friday, May 27, 2022	<i>Morning Orientation Only</i>
Friday, June 3, 2022	Friday, June 10, 2022	
Friday, June 17, 2022	Friday, June 24, 2022	
Friday, July 1, 2022	Friday, July 8, 2022	
Friday, July 15, 2022	Friday, July 22, 2022	
Friday, July 29, 2022	Friday, August 5, 2022	
Friday, August 5, 2022	Friday, August 12, 2022	
Friday, August 12, 2022	Friday, August 19, 2022	
Friday, August 19, 2022	Friday, August 26, 2022	

*All Completed Documentation means fully completed (a) Employment application; (b) Background; (c) Hiring Matrix, Interview Forms, and Reference Check Forms. Upon receipt of this documentation, job offer should be made to confirm start date of employee. Employee must provide required original I-9 documents at their HR orientation. Failure to bring required original documents will result in the orientation and start date being rescheduled for the next staff orientation.