

FY22 HR NEW HIRE ORIENTATION SCHEDULE (as of 08/08/2022) (for Student Positions)

Student Employment (Financial Aid Office) needs to provide all Completed Documentation* to HR by 12 noon on:	New Hire Orientation Date	Notes
<p>*All Completed Documentation refers to a fully completed Referral for Hire Form. A Referral for Hire form per hire is required and should include a PIN number, pay rate, hours worked, paying account, and all other information requested on the form. <u>Employee must provide required original I-9 documents at their HR orientation. Failure to bring required original documents will result in the orientation and start date being rescheduled for the next student orientation.</u> Please note the deadlines provided for Financial Aid and Human Resources differ. For information on when the required documentation must be submitted to the Financial Aid office, please contact Elizabeth Rocha.</p>		
Friday, July 30, 2021	Friday, August 6, 2021	
Friday, August 6, 2021	Friday, August 13, 2021	
Friday, August 13, 2021	Friday, August 20, 2021	
Friday, August 20, 2021	Friday, August 27, 2021	
Friday, August 27, 2021	Friday, September 3, 2021	
Friday, September 3, 2021	Friday, September 10, 2021	
Friday, September 10, 2021	Friday, September 17, 2021	
Friday, September 17, 2021	Friday, September 24, 2021	
Friday, September 24, 2021	Friday, October 1, 2021	<i>Friday, 10/1/2021 is last day in 2021 to hire a new foreign national employee without a SSN because applying for and obtaining a SSN can take several weeks. SSN is needed when W-2s process in January.</i>
Friday, October 8, 2021	Friday, October 15, 2021	
Friday, October 22, 2021	Friday, October 29, 2021	
Friday, November 5, 2021	Friday, November 12, 2021	
Friday, November 19, 2021	Friday, November 26, 2021	<i>Thanksgiving Holiday</i>
Wednesday, November 24, 2021	Friday, December 3, 2021	
Friday, December 10, 2021	Friday, December 17, 2021	<i>Winter Break</i>
Friday, December 17, 2021	Friday, December 24, 2021	<i>Winter Break</i>
Friday, December 24, 2021	Friday, December 31, 2021	<i>Winter Break</i>
Friday, December 31, 2021	Friday, January 7, 2022	<i>No Orientation</i>
Friday, January 7, 2022	Friday, January 14, 2022	
Friday, January 14, 2022	Friday, January 21, 2022	
Friday, January 21, 2022	Friday, January 28, 2022	
Friday, January 28, 2022	Friday, February 4, 2022	
Friday, February 11, 2022	Friday, February 18, 2022	
Friday, February 25, 2022	Friday, March 4, 2022	
Thursday, March 17, 2022	Friday, March 25, 2022	
Friday, March 25, 2022	Friday, April 1, 2022	
Friday, April 8, 2022	Friday, April 15, 2022	<i>Morning Orientation Only</i>
Friday, April 22, 2022	Friday, April 29, 2022	
Friday, May 6, 2022	Friday, May 13, 2022	
Friday, May 20, 2022	Friday, May 27, 2022	<i>Morning Orientation Only</i>
Friday, June 3, 2022	Friday, June 10, 2022	
Friday, June 17, 2022	Friday, June 24, 2022	
Friday, July 1, 2022	Friday, July 8, 2022	
Friday, July 15, 2022	Friday, July 22, 2022	
Friday, July 29, 2022	Friday, August 5, 2022	
Friday, August 5, 2022	Friday, August 12, 2022	
Friday, August 12, 2022	Friday, August 19, 2022	
Friday, August 19, 2022	Friday, August 26, 2022	