

## FY26 HR NEW HIRE ORIENTATION SCHEDULE (as of 06/25/2025) (for Full-time Staff Positions)

All Completed Documentation* due in HR by 12 noon on:	New Hire Orientation Date	Notes
*All Completed Documentation means fully completed (a) Employment application; (b) Background; (c) Hiring Matrix, Interview Forms, and Reference Check Forms. Upon receipt of this documentation, job offer should be made to confirm start date of employee. <u>Employee must provide required original I-9 documents at their HR orientation. Failure to bring required original documents will result in the orientation and start date being rescheduled for the next staff orientation.</u>		
Monday, July 28, 2025	Monday, August 4, 2025	
Tuesday, August 12, 2025	Tuesday, August 19, 2025	
Monday, August 25, 2025	Monday, September 1, 2025	
Monday, September 8, 2025	Monday, September 15, 2025	
Monday, September 22, 2025	Monday, September 29, 2025	Monday, 9/29/2025 is last day in 2025 to hire a new foreign national employee without a SSN because applying for and obtaining a SSN can take several weeks. SSN is needed when W-2s process in January.
Monday, October 6, 2025	Monday, October 13, 2025	
Monday, October 20, 2025	Monday, October 27, 2025	
Monday, November 3, 2025	Monday, November 10, 2025	
Monday, November 17, 2025	Monday, November 24, 2025	
<del>Monday, December 1, 2025</del>	<del>Monday, December 8, 2025</del>	NO ORIENTATION
Monday, December 15, 2025	Monday, January 5, 2026	
Tuesday, January 13, 2026	Tuesday, January 20, 2026	
Monday, January 26, 2026	Monday, February 2, 2026	
Monday, February 9, 2026	Monday, February 16, 2026	
Monday, February 23, 2026	Monday, March 2, 2026	
Monday, March 9, 2026	Monday, March 16, 2026	
Monday, March 23, 2026	Monday, March 30, 2026	
Monday, April 6, 2026	Monday, April 13, 2026	
Monday, April 20, 2026	Monday, April 27, 2026	
Monday, May 4, 2026	Monday, May 11, 2026	
Monday, May 18, 2026	Tuesday, May 26, 2026	
Monday, June 1, 2026	Monday, June 8, 2026	
Monday, June 15, 2026	Monday, June 22, 2026	
Monday, June 29, 2026	Monday, July 6, 2026	
Monday, July 13, 2026	Monday, July 20, 2026	
Monday, July 27, 2026	Monday, August 3, 2026	
Tuesday, August 11, 2026	Tuesday, August 18, 2026	
Monday, August 24, 2026	Monday, August 31, 2026	