

TEXAS A&M INTERNATIONAL UNIVERSITY
SCHEDULE OF 2024-2025
BI-WEEKLY PAYROLL PROCESSING DATES
FISCAL YEAR 2025 (2080 HOURS)

PAYROLL PERIOD #	FROM (SUNDAY)	THRU (SATURDAY)	PAY DATE	OTHER	# DAYS PAID	TIMESHEET DUE DATE (BY 5 PM)
1	18-Aug	31-Aug	6-Sep		10	8-29-24
2	1-Sep	14-Sep	20-Sep	L	10	9-13-24
3	15-Sep	28-Sep	4-Oct		10	9-27-24
4	29-Sep	12-Oct	18-Oct	L	10	10-11-24
5	13-Oct	26-Oct	1-Nov		10	10-25-24
6	27-Oct	9-Nov	15-Nov	L	10	11-08-24
E* 7	10-Nov	23-Nov	29-Nov	NO INS	10	11-21-24
8	24-Nov	7-Dec	13-Dec	L	10	12-06-24
E* 9	8-Dec	21-Dec	27-Dec		10	12-12-24
10	22-Dec	4-Jan	10-Jan	L	10	1-03-25
11	5-Jan	18-Jan	24-Jan		10	1-16-25
12	19-Jan	1-Feb	7-Feb	L	10	1-31-25
13	2-Feb	15-Feb	21-Feb		10	2-14-25
14	16-Feb	1-Mar	7-Mar	L	10	2-28-25
E* 15	2-Mar	15-Mar	21-Mar		10	3-12-25
16	16-Mar	29-Mar	4-Apr		10	3-28-25
17	30-Mar	12-Apr	18-Apr	L	10	4-11-25
18	13-Apr	26-Apr	2-May		10	4-25-25
19	27-Apr	10-May	16-May	L	10	5-09-25
E* 20	11-May	24-May	30-May	NO INS	10	5-21-25
21	25-May	7-Jun	13-Jun	L	10	6-06-25
22	8-Jun	21-Jun	27-Jun		10	6-20-25
23	22-Jun	5-Jul	11-Jul	L	10	7-02-25
24	6-Jul	19-Jul	25-Jul		10	7-18-25
25	20-Jul	2-Aug	8-Aug	L	10	8-01-25
26	3-Aug	16-Aug	22-Aug		10	8-15-25

E* = Estimated Time Sheets

L = Longevity Paid

Fiscal Year 2026 (2088 Hours)

	FROM	THRU	PAY DATE	LONG.	# DAYS PAID	TIMESHEET DUE DATES
1	17-Aug	30-Aug	5-Sep		10	8-28-25
2	31-Aug	13-Sep	19-Sep	L	10	9-12-25
3	14-Sep	1-Oct	3-Oct		10	9-26-25