

TAMIU Faculty/Staff Meal Plan Payroll Deduction Authorization Form Summer 2025

Employee Information

Last Name

First Name

Employee UIN

Email

Phone Ext.

Meal Plan Options

Summer 2025 – Block 30
\$300.00 (30 Meal Swipes)

Summer 2025 – Block 50
\$450.00 (50 Meal Swipes)

Pay in Full: 1 Payment – SB30 \$300 / SB50 \$450

Monthly Deductions – 2 Payments – SB30 \$150 / SB50 \$225
(Exempt Faculty/Staff)

Bi-weekly Deductions – 4 Payments – SB30 \$75 / SB50 \$112.50
(Non-Exempt Staff)

Summer 2025: Deductions will be processed June – July.

Last day to enroll: June 2, 2025

Meals Expire: August 20, 2025

**Faculty/Staff Meal Plans are not available to student employees/graduate assistants.*

Employee Authorization for Payroll Deduction

I voluntarily authorize the deduction marked above from my after-tax wages for a Faculty/Staff Meal Plan. I understand the meal plan is non-refundable and meals will expire on the date noted above.

Employee Signature

Date

FOR PAYROLL OFFICE USE ONLY:

Posted: _____

Pay Date: _____

SUBMIT TO:

Office of Budget, Payroll & Fiscal
Analysis
Killam Library 435

budgetandpayroll@tamiu.edu

(956)326-2369

FOR CARD SERVICES USE ONLY:

Processed By: _____

Date: _____