Procedures

1. Dial 911 or x2911 (956-326-2911) for University Police, to report fire location and extent.
2. Activate fire alarm to alert building occupants.
3. Evacuate the building, using nearest available exit.*
4. Head to your building’s designated emergency assembly area
5. Do not re-enter building until given “all clear” by University Police.

*If unable to evacuate due to a disability or mobility impairment, assemble in your closest enclosed stairwell with a buddy and call 911 to report your location.
If anyone brings a weapon into a campus building and begins using it maliciously, dial 911, or x2911 (956-326-2911) for University Police. Stay on the phone with the dispatcher if possible, and remember:

1. RUN
   a. Leave the area immediately.
   b. Run in the opposite direction of the disturbance or gunshots.
   c. DO NOT stop running until you are in a safe area.

2. HIDE
   a. Remain quiet.
   b. Lock your door and barricade the entrance using furniture and other items.
   c. Turn off all lights and call 911 or x2911 (956-326-2911) for University Police.

3. FIGHT
   a. Prepare to defend yourself and others.
   b. Fight only as a last resort.
   c. Improvise weapons with the intent of distracting and disrupting the shooter.

4. COMPLY
   a. When law enforcement arrives:
      i. Remain calm and follow instructions
      ii. Drop any items in your hands.
      iii. Raise your hands and keep them visible at all times.
      iv. Do not yell, scream, or point.

MEDICAL EMERGENCY, INJURY, OR ACCIDENT

1. Check for safe conditions in area and assess victim.
2. Dial 911 or x2911 (956-326-2911) for University Police. Provide essential information and follow Dispatcher’s instructions and remain on the line.
3. While waiting, render whatever aid you can to the victim and send someone to meet emergency personnel.
1. Make sure the scene is safe.
2. Dial 911 or x2911 (956-326-2911) for University Police and report location of spill.
   University PD will contact Physical Plant and Environmental Health and Safety (EH&S).
3. If possible, alert others of spill and stay clear of area.
4. Do NOT attempt to clean spill if dealing with unknown substance.

If severe weather (lightning, tornado, hurricane, windstorm) is reported or seen in area:

1. Seek shelter immediately, preferably away from windows. A middle hallway/corridor is best.
2. Listen for emergency info through TAMIU's mass notification system, DustyALRT.
3. Seek shelter until hazard has passed.
4. If trapped, dial 911, or x2911 (956-326-2911) for University PD.

If you believe someone may be missing, dial 911 or x2911 (956-326-2911) for University Police.
Stay on the line with Dispatchers if possible.
If you encounter wildlife on campus:
   1. Stay away (animals are not domesticated)
   2. Do not feed animals

If you encounter an injured/abandoned animal, do not approach, or touch it. Please report snakes to Physical Plant by dialing x2325 (956-326-2325).

Report any issues related to water, electricity, natural gas, elevator impairments to TAMIU’s Physical Plant by dialing x2325 (956-326-2325) or UPD by dialing x2100 or 956-326-2100.

Definitions

- **Emergency Assembly Area** – A safer area outside of and sufficiently away from a nearby building, serving as a centralized location in which occupants should assemble for their safety. These are typically grouped with other buildings such that occupants from multiple locations can assemble in one area as a group.

- **Fire Alarm Pull Stations** – Devices installed near exit doors and the ends of hallway corridors used to activate the building’s fire alarm.

  *Note: Activation of the fire alarm does not active a building’s sprinkler system.*

Important Phone Numbers

**Emergency Services: 911**

<table>
<thead>
<tr>
<th>TAMIU Offices</th>
<th>Department</th>
<th>Phone Numbers</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Police</td>
<td>956-326-2911 (emergency)</td>
<td>Office of Student Success</td>
<td>956-326-2273</td>
</tr>
<tr>
<td>Department</td>
<td>956-326-2100 (non-emergency)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physical Plant</td>
<td>956-326-2325</td>
<td>Human Resources</td>
<td>956-326-2365</td>
</tr>
</tbody>
</table>
Emergency Notification Methods

TAMIU may use one or more of the following methods to deliver emergency notifications:

- Mass Notification System
- DustyALRT
- Social Media
- TAMIU Website
- Local Media and Radio

Fire & Life Safety Regulations

For the safety of the TAMIU community, please adhere to the following:

- Minimize excessive clutter and combustible material, such as paper products
- Avoid hanging items from sprinkler heads.
- Store flammable objects in proper containers and in designated areas*.
- Avoid smoking in TAMIU buildings. Smoking permitted in designated smoking pavilions.
- Do not obstruct fire extinguishers, fire alarm pull stations, EXIT signs, emergency lights, or any other emergency equipment
- Do not obstruct hallways, stairwells, ramps, and loading docks.
- Avoid using extension cords and do not “daisy-chain” power strips.
- No storage allowed within 18” from sprinkler heads or 24” from ceiling.
- Do not prop open fire-rated doors and/or automatic-closing magnetic doors
- Connect appliances (e.g., toaster, microwave, fridge, space heater, etc.) directly to a wall outlet and use only in lounge areas/conference rooms.
- Secure all compressed gas cylinders (full or empty)
- Minimize decorations and artificial plants
- Candles (including unlit) or open flames in buildings are prohibited (exception: labs).
- No unapproved curtains or décor allowed on windows/doors.
- No storage of any kind allowed under stairwells or in mechanical rooms.

*No flammable objects allowed in office spaces.
# Emergency Assembly Areas

**TAMIU Address:** 5201 University Boulevard, Laredo, TX 78041

<table>
<thead>
<tr>
<th>BUILDING</th>
<th>ABB.</th>
<th>EMERGENCY ASSEMBLY AREA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Innovation Center</td>
<td>AIC</td>
<td>Athletic Fields entrance</td>
</tr>
<tr>
<td>Bob Bullock Hall</td>
<td>BLK</td>
<td>Area by TAMIU fountain</td>
</tr>
<tr>
<td>Dr. F. M. Canseco Hall</td>
<td>CNS</td>
<td>Area by TAMIU fountain</td>
</tr>
<tr>
<td>Dr. Billy F. Cowart Hall</td>
<td>CWT</td>
<td>Area by TAMIU fountain</td>
</tr>
<tr>
<td>Center for the Fine and Performing Arts</td>
<td>FPA</td>
<td>Zaffirini Green</td>
</tr>
<tr>
<td>Sue and Radcliffe Killam Library</td>
<td>KLM</td>
<td>Killam Green (north side)</td>
</tr>
<tr>
<td>Kinesiology – Convocation Building</td>
<td>KCB</td>
<td>Zaffirini Green</td>
</tr>
<tr>
<td>Lamar Bruni Vergara Science Center</td>
<td>LBV</td>
<td>Athletic Fields entrance</td>
</tr>
<tr>
<td>Anthony J. and Georgia A. Pellegrino Hall</td>
<td>PLG</td>
<td>Area by TAMIU fountain</td>
</tr>
<tr>
<td>Kinesiology, Wellness, and Recreation Center</td>
<td>REC</td>
<td>Zaffirini Green</td>
</tr>
<tr>
<td>Residential Learning Community*</td>
<td>RLC</td>
<td>*Balboa – SW lawn, *Sanchez – NW lawn, <em>De Vaca &amp; Champlain - Basketball court</em></td>
</tr>
<tr>
<td>Student Center</td>
<td>STC</td>
<td>Zaffirini Green</td>
</tr>
<tr>
<td>Western Hemispheric Trade Center</td>
<td>WHT</td>
<td>Area between UPD and WHT</td>
</tr>
<tr>
<td>University Police Department</td>
<td>UPD</td>
<td>Area between UPD and WHT</td>
</tr>
<tr>
<td>University Village**</td>
<td>UVIL</td>
<td>Grass along perimeter fence</td>
</tr>
<tr>
<td>Zaffirini Success Center</td>
<td>ZSC</td>
<td>Zaffirini Green</td>
</tr>
</tbody>
</table>

*5281 University Boulevard, Laredo, TX 78041  
**4907 University Boulevard, Laredo, TX 78041*
Emergency Assembly Areas (map)

ASSEMBLY AREAS
1. **KLM**: Killiam Green (north side)
2. **BLK, CNS, CWT, PLG**: Area by TAMU fountain
3. **AIC, H, LBV**: Athletic Fields entrance
4. **UPD, WHT**: Area between UPD and WHT
5. **FPA, STC, ZSC, REC, KCB**: Zaffirini Green
6. **UVIL**: Grass along perimeter fence
7. **RLC**: Southwest lawn (Balboa)
   - Northwest lawn (Sanchez)
   - Basketball court (De Vaca and Champlain only)

EMERGENCY ASSEMBLY AREAS

- **AIC**: Academic Innovation Center
- **KLM**: Sue and Radcliffe Killam Library
- **CWT**: Dr. Billy F. Cowart Hall
- **BLK**: Bob Bullock Hall
- **WHT**: Western Hemispheric Trade Center
- **PLG**: Anthony J. and Georgia A. Pelagallo Hall
- **CNS**: Dr. F. M. Canseco Hall
- **LBV**: Lamar Bruni Vergas Science Center
- **PLA**: Lamar Bruni Vergas Planetarium
- **STC**: Student Center
- **KCB**: Kinesiology - Convocation Building
- **H**: Physical Plant
- **FPA**: Center for the Fine and Performing Arts
- **ECHAR**: Early College High School
- **ZSC**: Zaffirini Success Center
- **REC**: Kinesiology, Wellness and Recreation Center
- **RLC**: Residential Learning Community
- **UPD**: University Police Department
- **UVIL**: University Village
- **JHBF**: Jorge Haynes Baseball Field

Parking
Sidewalks
Smoking Pavilion