

**TEXAS A&M INTERNATIONAL UNIVERSITY**  
5201 UNIVERSITY BLVD  
LAREDO, TEXAS 78041  
(956) 326-2001

**OFF CAMPUS USE PERMIT**  
(Intra-Department)

Department: \_\_\_\_\_

Date Signed Out: \_\_\_\_\_

Date Due Back: \_\_\_\_\_

Name of User: \_\_\_\_\_

Individual identified above is authorized to remove the below listed item/s from the Texas A&M International University campus.

**I UNDERSTAND THAT IN CASE OF LOSS OR DAMAGE TO THE ITEMS LISTED BELOW, I MAY BE HELD PECUNIARILY LIABLE.** (Determination of liability is made after the University Police Department conducts an investigation.)

Inventory Number	Description	Physical Location
_____	_____	_____
_____	_____	_____
_____	_____	_____

**THE ABOVE LISTED EQUIPMENT IS TO BE USED TO CONDUCT OFFICIAL TEXAS A&M INTERNATIONAL UNIVERSITY BUSINESS OR INSTRUCTION.**

Authorized by Signature: \_\_\_\_\_  
(Department Head)date

Property Manager: \_\_\_\_\_