Camp and Program Description

As per System Regulation 24.01.06, programs for minors that are sponsored and operated by members of the Texas A&M University System and third parties using member property/facilities and that are held for more than one consecutive day without an overnight stay or that involve overnight stays where full supervisory duties of the minor(s) is the member or third party’s responsibility. This responsibility includes providing supervision, instruction and/or recreation where the children are apart from their parent(s)/legal guardian(s).

Camp Name: ________________________________________________________________

Type of Camp/ Program (day camp night camp, etc.): ______________________________

Age Group/ Grade Level: ___________________________  Minor/ Counselor Ratio: ______________

Minimum Capacity: ___________________________  Maximum Capacity: ___________________________

Start Date: _______________  End Date: _______________  Cost: ___________________________

Estimated Number of Participants: _________________

Number of Counselors/ Assistants: _________________

Number of Counselors/ Assistants you will be purchasing insurance for? _________________

Will these counselors be paid?

If YES, contact TAMIU’s Employment Office at 956-326-2360 or via email at employment@tamiu.edu.

If NO, contact TAMIU’s Office of Continuing Education at 956-326-3068 or via email at ContinuingEducation@tamiu.edu

A COMPLETE ROSTER OF IDENTIFIED PAID AND NON PAID EMPLOYEES NEEDS TO BE PROVIDED TO THE OFFICE OF CONTINUING EDUCATION IN EXCEL FORMAT.

Description of Camp (Attach Supplemental Document If Needed):

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