**TAMIU ARC Summer Faculty Development Program**

**Application Form & Process**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**College/School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you a Tenured or Tenure-Track Faculty at TAMIU Yes or No**

**Indicate proposed length of development activity.**

**Cannot exceed seven weeks. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Attach Statements for Items 1, 2, & 3 (not to exceed 100 words each)**

1. A brief statement of the purpose, nature, and objectives of the development project.

2. Describe how you envision the proposed project will enhance graduate education within your discipline at TAMIU.

3. Discuss anticipated research deliverables (referred papers, external grants, etc.) that you can leverage your from TAMIU ARC Summer Faculty Development Program. Answer on next page.

4. Attach a short curriculum vitae (no more than three pages) that includes dates of TAMIU employment, recent papers, grants, and graduate courses taught.

5. If the project will include cooperation with another institution, agency, or organization, attach a letter of intent or other appropriate documentation from the other entity.

Note that TAMIU faculty are eligible to receive funding from theTAMIU ARC Summer Faculty Development Program **only once.**

**Proces**s

1. Submit the completed TAMIU ARC Summer Faculty Development Program Form and required attachment(s) to TAMIU ARC Co-Director Dr. Kenneth Tobin ([ktobin@tamiu.edu](mailto:ktobin@tamiu.edu)) by April 14, 2022.

2. An ad hoc faculty committee will be established to evaluate applications and make a recommendation to the TAMIU ARC Leadership team. The final decision by the leadership team will be made after consulting with the applicant’s dean to determine if there are no summer appointments or some other funding agreement that might conflict with the activities proposed in the application.

Each application will be returned with written comments and feedback appropriate to share with the applicant indicating strengths, areas to improve, and reasons supporting one of the following numerical ratings:

1 -- exemplary proposal, recommend approval;

2 – sound activity but proposal needs to be strengthened, recommend the applicant rewrite and resubmit next year; or

3 – proposal has significant weakness, do not recommend approval.

3. The selection(s) will be announced no later than Thursday April 28, 2022 to allow sufficient time to make travel arrangements for the summer.

**Reporting Requirement**

By October 1, 2022, awarded faculty member must submit to Dr. Kenneth Tobin a final report that includes the degree to which the program objectives were met, program activities and how they advanced the mission of TAMIU ARC to improve graduate education, and the status of research deliverables resulting from this support. The reports will be used by the TAMIU ARC Leadership team to evaluate the effectiveness of TAMIU ARC Summer Faculty Development Program. Failure to submit the required final report on-time may preclude the faculty member from future support from other TAMIU ARC programs.