

# Thesis Guide 3 - Figures and Tables

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# Figures and Tables Formatting and Style

- Both Tables and Figures are formatted based on how they appear in your selected Journal Model.
- They usually have a title and description placed either above or below them.
- They **MUST** be numbered.
- If you have more than 2 tables, you need an additional “List of Tables” page after your Table of Contents.
- If you have more than 2 figures, you need an additional “List of Figures” page after the Table of Contents.
- If you have both a List of Figures and a List of Tables, the List of Figures must be placed before the List of Tables.
- If used, the lists must have correct titles, numbering, and page numbers for each table and figure that you use in the thesis or dissertation.









See Manual pages 10 and 11 for more info.