



A Member of the Texas A&M University System

Bursar's Office-ZSC 137

Steps for Online Credit Card Payment

- Step 1:** Log in to the UConnect portal (uconnect.tamui.edu)
- Step 2:** Click on "My Records"
- Step 3:** Select "Pay My Bill"
- Step 4:** Click on "Pay Now" button (you will be redirected to the payment site)
- Step 5:** Click on "Make a Payment"
- Step 6:** Select "Pay by term" and **check the appropriate term(s)** – payment amount may be changed
- Step 7:** Click "Continue"
- Step 8:** Select "Credit or Debit Card" from the drop menu and click on "Continue"
- Step 9:** Enter credit card information and click "Continue"
- Step 10:** Verify information and click "Submit Payment"

Steps for Installment Payment Plan/ Emergency Tuition Loan

- Step 1:** Log in to the UConnect portal (uconnect.tamui.edu)
- Step 2:** Click on "My Records"
- Step 3:** Select "Pay My Bill"
- Step 4:** Click on "Pay Now" button (you will be redirected to the payment site)
- Step 5:** Click on "Enroll in a Payment Plan"
- Step 6:** Select Term
- Step 7:** Select Payment Plan
- Step 8:** Review payment plan terms and make a selection on Automatic Payment Options
- Step 9:** Click on "Continue" to enter payment method for **down payment and \$30.00 processing fee** (Credit or Debit Card)
- Step 10:** Click on "Continue" to enter credit card information
- Step 11:** Review Plan Agreement and check "I Agree" to confirm acceptance of plan terms
- Step 12:** Click on "Continue" to receive payment confirmation.

If you have any questions or concerns please email the Bursar's Office to businessoffice@tamui.edu from your student email address (@dusty.tamui.edu).