

**Texas A&M International University
College of Nursing and Health Sciences
Dr. F. M. Canseco School of Nursing**



**BSN STUDENT HANDBOOK
2020-2021
LAREDO, TEXAS**

AFFIRMED:

January 4, 2021

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I. INTRODUCTION

A. WELCOME!

B. ABOUT THE CANSECO SCHOOL OF NURSING

C. ACCREDITATION

A. WELCOME!

The mission of the College of Nursing and Health Sciences is to prepare health professionals to improve the well-being of diverse populations by addressing health care problems using evidence based practices. The practice of each discipline in the College of Nursing and Health Sciences uses knowledge from the humanities and the social and biological sciences to guide practice. The art of each discipline focuses on the development of the communication skills necessary to establish a trusting relationship between health care providers and client.

The establishment of a trusting relationship is the foundation for conveying empathy and compassion for the lived experiences of clients. The linkage of the sciences and the art of compassionate interpersonal relationships facilitates effective provider/client interventions.

The faculty of the College of Nursing and Health Sciences are outstanding educators and scholars who work to ensure that all students are successful in acquiring the knowledge necessary for them to become leaders in their chosen profession. Programs in the College of Nursing and Health Sciences will challenge you to go beyond your career aspirations and dreams and to become a health care provider that touches the lives of thousands of clients and to make the world a better place. You will be challenged to never accept "what is" but to reach for "what could be" in your profession. The programs in the College of Nursing and Health Sciences are mentally and physically challenging but if you truly want to "go beyond" and become a visionary leader, please take the time to check out our programs. The College of Nursing and Health Sciences has a program in Nursing, Exercise & Health Science (non-certification Kinesiology) and Speech & Communication Disorders.

Sincerely,



Marivic Torregosa, PhD, RN, FNP-BC
Interim Dean, College of Nursing and Health Sciences
Texas A&M International University

B. ABOUT THE CANSECO SCHOOL OF NURSING

1. HISTORICAL OVERVIEW

- Summer 1994 Approved by BOR, THECB for RN/BSN program
Initial accreditation RN/BSN by State Board of Nursing
- Spring 1995 First class of 32 RN/BSN students admitted
- Spring 1996 First BSN graduates
Full accreditation RN/BSN by State Board of Nursing
- Spring 1997 Dedication of Canseco Hall
Initial accreditation RN/BSN by National League for Nursing Accrediting Commission
- Summer 1998 Approval by BOR, THECB for Basic BSN program
Initial accreditation Basic BSN by State Board of Nursing
- Fall 1998 Recruitment of faculty and students for Basic Program
- Spring 1999 First class of 34 Basic BSN students began coursework
Planning authority from THECB for MSN program
- Fall 1999 75% of RN/BSN graduates were enrolled in Masters Education
- Spring 2000 Second group of 30 Basic BSN students admitted
- Spring 2001 Third group of 32 Basic students admitted
First group of Basic BSN students graduate
86% pass rate on NCLEX-RN
- Spring 2002 Fourth group of 40 basic nursing students admitted
Full accreditation by NLNAC
95% pass rate on NCLEX-RN
- Spring 2003 Fifth group of 40 basic students admitted
92% pass rate on NCLEX-RN
- Spring 2004 Sixth cohort admitted
95% pass rate on NCLEX-RN
- Summer 2004 First summer group of 20 basic BSN students admitted
- Fall 2004 Initial approval of MSN program
First cohort of 14 admitted
- Spring 2005 Seventh Cohort admitted
100% pass rate on NCLEX-RN
- Summer 2005 Second summer cohort admitted
- Spring 2006 First graduates of the basic BSN program
- Fall 2006 First cohort of 14 MSN graduates complete their FNP curriculum
- Summer 2007 Dr. Susan S. Walker, Professor and second Director, of the Canseco School of Nursing retires; Ms. Natalie Burkhalter, RN, MSN, APN, Associate Professor, designated Interim Dean of the College of Nursing and Health Sciences
- Summer 2008 The Canseco School of Nursing (CSN) becomes the College of Nursing and Health Sciences (CONHS). SIM Man becomes part of the College's high tech commitment.
- Fall 2008 Second cohort of 7 MSN graduates complete their FNP curriculum
- Fall 2009 Dr. Regina C. Aune, PhD, RN, CLNC, FAAN, appointed Dean/Professor of

Fall 2012	Nursing, College of Nursing and Health Sciences, Canseco School of Nursing Dr. Regina C. Aune resigned. Ms. Natalie Burkhalter, RN, MSN, APN, Associate Professor, designated Interim Dean of the College of Nursing and Health Sciences
Fall 2013	Dr. Glenda Walker, PhD, RN appointed Dean/Professor of Nursing, College of Nursing and Health Sciences, Canseco School of Nursing. Second Master Degree in nursing admitted first cohort.
Fall 2013	First Cohort of Nursing Administration students admitted to the MSN program.
Spring 2014	State of the Art simulation equipment purchased.
Spring 2015	ACEN Reaccreditation of the Master's Program for 8 years.
Spring 2015	BSN program received a grant from Methodist Healthcare Ministries for \$466,000 to add six new faculty positions to increase enrollment in BSN program from 60 students to 100 over a two year period.
2015	Admitted 80 students to BSN program.
2015	Revision of BSN curriculum to include admission of two classes of 50 students in the Fall and Spring semesters.
2015	College of Nursing and Health Sciences received 3.2 million/year, Social Innovative Grant through Methodist Healthcare Ministries to develop integrated health care system in Laredo with seven partners.
2015	Dr. Marivic Torregosa received federal funding, \$900, 000, from SAMHSA for a randomized controlled study on substance abuse, HIV, and hepatitis C prevention: Funded from Sept 2016 to Sept 2018.
2016	Revision of MSN curriculum
2016	Fall BSN class admitted with 100 students
Fall 2016	NADM track will move from a hybrid to fully online program.
Fall 2017	BSN curriculum change to provided bi-annual enrollment was implemented
Fall 2017	M. Torregosa PhD, APRN, FNP appointed MSN Program Director
Spring 2018	ACEN Reaccreditation of the Baccalaureate Program for 8 years

2. FACULTY

In Fall 2018, the CSON operates with twenty-three full-time faculty.

3. STUDENTS

Since its inception in Spring 1995, the CSON has grown from an RN/BSN program with enrollment of 32 RNs seeking a Baccalaureate Degree to a full inventory of programs at Basic, RN/BSN and MSN levels. Fall 2018 enrollment includes 625 declared Nursing majors at TAMIU.

4. SCHOLARSHIP

Scholarly activities of the CSON include publication of journal articles and book chapters, presentations by faculty and/or students at local, national and international professional meetings, and applied research. The School has also actively sought grant support and has received funding from both private foundations and governmental sources.

5. CLINICAL PRACTICE

A majority of the faculty of the CSON hold advanced practice credentials and maintain active practice as required to renew those credentials. Ongoing involvement in clinical practice is essential to effective, up-to-date teaching.

6. COMMUNITY PARTNERSHIPS

The COSN is an integral part of Laredo's effort to provide accessible, high quality health care in the mid-Rio Grande border region. The growth and development of the School has been made possible by outstanding financial support (currently in excess of \$5 million) received from the Laredo community. The Lamar Bruni Vergara Trust and Mercy Health Systems of Texas provided funding for program development, faculty and student support. Spacious, state-of-the-art facilities in Canseco Hall and an endowed scholarship fund serve as a family memorial to a noted Laredo physician and his wife, Dr. F.M. and Mrs. Consuelo Canseco. Other endowed scholarships honor Laredo families: Hurd, Epstein, and Hachar. Local philanthropic organizations also offer scholarships to our nursing students, including Laredo Medical Center Auxiliary and Women's City Club.

The CSON, in turn, is highly aware of its responsibility to prepare nurses to help meet the health care needs of Laredo's culturally diverse population. The innovative, community-based undergraduate curriculum combines mastery of acute clinical nursing competencies with effective community development strategies. Students and faculty work in community agencies and neighborhoods alongside other healthcare professionals throughout the program. In the final semester, two unique courses provide an opportunity for students to synthesize their knowledge. One course, Critical Care Nursing, prepares nurses to meet the high demand for trauma care and intensive care in Laredo, the nation's busiest inland port. During this course, students gain competence in Advanced Cardiac Life Support, Pediatric Advance Life Support and the Trauma Nursing Core Curriculum. At the same time, students are enrolled in the other synthesis course, Global Health Nursing, which challenges them to become active global citizens and advocates for "health for all."

0. MARKETABLE SKILLS, COMPETENCIES, AND NCLEX-RN

Upon completion of a Bachelor of Science in Nursing at Texas A&M International University, students will have completed essential competencies developed by the Texas Board of Nursing. In addition, graduates qualify to take the NCLEX-RN; the national exam that every nursing program graduate in the United States must take to become a registered nurse.

Licensure is state specific; however, nurses licensed in Texas and 29 other states have a compact license that allows them to provide care to patients, without having to obtain additional licensure. In non-compact states, the nurse would not need to re-test but rather apply for endorsement from that state's board of nursing. For more detailed information about competencies, visit the CSON website [here](#).

Texas A&M International University, College of Nursing and Health Sciences, Dr. F. M. Canseco School of Nursing has been commended by the Texas Board of Nursing for their NCLEX-RN pass rates. For the past 4 years, the graduates of the CSON have had a first-time pass rate of above 94%! You can visit the Outcome Data tab on the CSON website [here](#) for more information about

their pass and completion rates.

C. ACCREDITATION

The BSN program has full accreditation from the Texas Board of Nursing and the Accreditation Commission for Education in Nursing (ACEN) | 3343 Peachtree Road NE, Suite 850 | Atlanta, GA 30326 | Phone (404) 975-5000 | Fax (404) 975-5020 | [Email: info@acenursing.org](mailto:info@acenursing.org) | www.acenursing.org.

The College of Nursing and Health Sciences, Dr. F. M. Canseco School of Nursing is approved by the Texas Board of Nursing (TBON), 333 Guadalupe, Suite 3-460, Austin, TX 78701, (512) 3057400; www.bon.texas.gov.

II. PHILOSOPHY AND GOALS

- A. MISSION OF THE CANSECO SCHOOL OF NURSING**
- B. TEXAS A&M INTERNATIONAL UNIVERSITY MISSION STATEMENT**
- C. PHILOSOPHY OF THE COLLEGE OF NURSING AND HEALTH SCIENCES**
- D. CONCEPTUAL FRAMEWORK**
- E. SCHOOL OF NURSING PROGRAM OBJECTIVES**

A. MISSION OF THE CANSECO SCHOOL OF NURSING

The mission of the Dr. F.M. Canseco School of Nursing is to prepare professional nurses to improve the well-being of complex and diverse populations.

B. TEXAS A&M INTERNATIONAL UNIVERSITY MISSION STATEMENT

Texas A&M International University (TAMIU), a member of The Texas A&M University System, prepares students for leadership roles in an increasingly complex, culturally diverse state, national, and global society. TAMIU provides a learning environment built on a solid academic foundation in the arts and sciences. The University offers a range of baccalaureate and master's programs and the Doctor of Philosophy degree in International Business Administration. In addition, the University pursues a progressive agenda for global study and understanding across all disciplines.

Through instruction, faculty and student research, and public service, TAMIU improves the quality of life for citizens of the border region, the state of Texas, and national and international communities

C. PHILOSOPHY OF THE COLLEGE OF NURSING AND HEALTH SCIENCES

The Faculty believe that the College of Nursing and Health Sciences of Texas A&M International University is in a unique position, as a result of geographic location and institutional affiliation, to prepare professional nurses to improve the well-being of complex, multicultural and diverse populations. Faculty believe that professional nursing education must address a wide range of health beliefs in combination with dynamic political, social, economic and legal issues.

Professional nurses have distinct educational needs and practice responsibilities. The faculty believe that nursing education is a lifelong process that includes formal and informal components, and that teaching and learning are reciprocal activities during which faculty and students learn from each other. To effectively serve a diverse population amid rapid changes in health care systems and treatment, nurses must develop critical thinking through enhanced creative and flexible problem-solving skills. Diverse and changing health care needs and patient safety goals can best be met by evidence-based practice based on theory and research. The faculty of the School of Nursing are committed to educating outstanding clinicians, scholars, health advocates, mentors and leaders who will be instrumental in addressing the health care needs of communities. Strong communication skills are essential to enactment of these roles and professional nurses must also be increasingly concerned with the ethical, legal, political and socioeconomic dimensions of their practice.

Nursing is a learned and complex therapeutic process through which the nurse engages individuals, patients, families, or communities for the purpose of meeting health needs. Nurses understand health and illness to be relative conditions that include life experiences and biological phenomena. Effective nurses utilize a broad framework based on the humanities and the social

and biological sciences. Furthermore, the nurse-patient relationship requires a broad understanding of diverse individuals and communities along with the therapeutic use of self.

D. CONCEPTUAL FRAMEWORK

The conceptual framework of the Canseco School of Nursing is portrayed as a pair of hands joined within a globe. The globe signifies the international context of the nursing program. The hands are joined in such a way that the individual fingers are intertwined and hidden within the clasp of the two hands.



At one level, the clasped hands represent the interaction between nurse and partner, be that patient, individual, family, population, community, or member of the interdisciplinary healthcare team. In this interchange, the fingers of the two hands become so intertwined that it becomes difficult to determine which fingers derive from which hand.

At another level, the two hands represent the two foci of the curriculum: expertise in clinical nursing care and nursing in partnership with communities. Together these two capacities can effect dramatic changes in the world with which they interact.

The hand clasp can be loosened somewhat to reveal individual fingers that represent the strands of the nursing curriculum, as described by the ten curricular objectives: (1) a broad base of knowledge; (2) cultural competence; (3) critical thinking and the research process; (4) the nursing process; (5) health promotion; (6) professional nursing roles; (7) societal trends; (8) law and ethics; (9) life-long learning; and (10) service to the profession and community.



The ten strands are defined within the context of the overall program philosophy of multicultural and community partnership, as follows:

- (1) A broad base of knowledge includes grounding in the natural and social sciences, the liberal arts as well as awareness of tradition and prior learning and experience.
- (2) Transcultural nursing and cultural aspects of care include awareness of individual and cultural variations in health status, human development, values, beliefs, attitudes, history, and environment and how these differences affect the need for and acceptance of nursing care within a global context.
- (3) Critical thinking includes the use of problem solving, clinical judgment/decision making and the research process to apply appropriate principles for the resolution of ever changing societal and professional problems.
- (4) The nursing process involves assessing, diagnosing, planning, implementing and evaluating evidenced-based and culturally-appropriate nursing care in collaboration with patients, families, populations, communities, and other members of the health care team.
- (5) Health promotion strategies incorporate the three modes of Leininger's Transcultural Nursing Care theory (preservation, accommodation and repatterning) to promote health of individuals/patients, families, populations, and communities within the limits of culturally acceptable behaviors.
- (6) Professional nursing roles include those of provider of patient-centered care, health care team member/collaborator, leader/manager, educator, scholar, patient safety advocate, activist, mentor, and entrepreneur.
- (7) Societal trends involve analysis of the impact of evolving socioeconomic, political, and demographic changes on nursing practice and health care systems.
- (8) Legal and ethical principles that guide professional nursing practice include adherence to the Texas Nurse Practice Act, standards of professional nursing, nursing codes of ethics, and statutory and case law.
- (9) Lifelong learning incorporates current evidence-based knowledge of nursing and health care standards.
- (10) Service to the profession and community includes participation in activities of nursing-and health- related organizations of the University and community.

E. SCHOOL OF NURSING BSN PROGRAM OBJECTIVES

During the course of studies, the student will:

1. Synthesize knowledge from the arts, humanities, sciences, and other disciplines in developing a framework for nursing knowledge and practice.
2. Explore the effect of variations in health status, developmental processes, values, beliefs and attitudes, culture, history, and environment on nursing care needs.
3. Use critical thinking, clinical judgment/decision making, problem-solving, and the research process in the development of nursing knowledge and practice.
4. Assess, diagnose, plan, implement, and evaluate evidenced-based and culturally-appropriate safe nursing care with patients, families, populations and communities.
5. Evaluate utilization of health promotion strategies in the development of nursing practice.
6. Develop professional nursing practice frameworks and roles, including the provider of patient-centered care, health care team member/collaborator, leader/manager, educator, scholar, patient-safety advocate, activist, mentor, and entrepreneur.
7. Evaluate the impact of evolving technological, socioeconomic, political and demographic changes on nursing practice and health care systems.
8. Adhere to legal and ethical principles in the development of professional nursing practice.
9. Articulate a commitment to life-long learning.
10. Participate in nursing- and health-related service opportunities.

III. ORGANIZATIONAL STRUCTURE

- A. TEXAS A&M INTERNATIONAL UNIVERSITY
FUNCTIONAL ORGANIZATIONAL STRUCTURE**

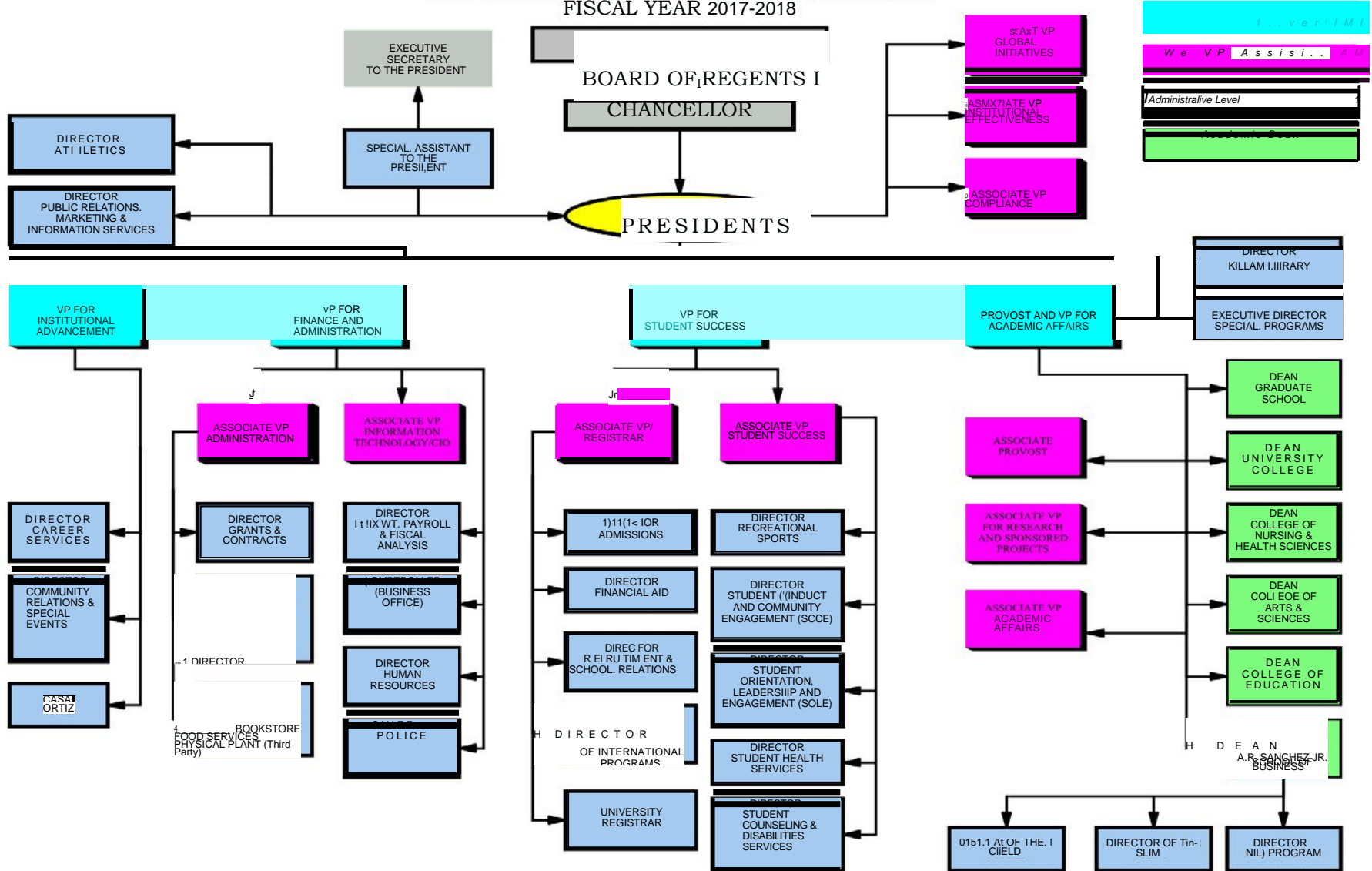
- B. COLLEGE OF NURSING AND HEALTH SCIENCES
ORGANIZATIONAL CHART**

TEXAS A&M INTERNATIONAL UNIVERSITY

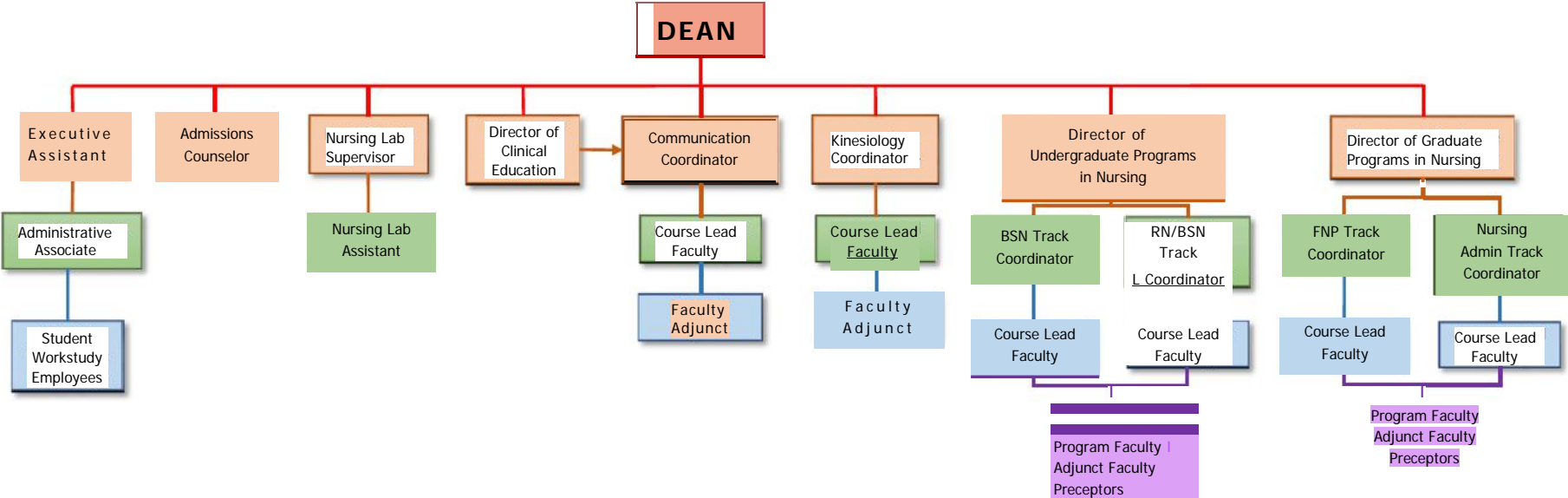
DEPARTMENTAL ORGANIZATIONAL STRUCTURE

FISCAL YEAR 2017-2018

REVISED 10/9/17



B. COLLEGE OF NURSING AND HEALTH SCIENCES ORGANIZATIONAL CHART



IV. FACILITIES

A. NURSING ADMINISTRATION OFFICES AND CLASSROOMS

B. SUE AND RADCLIFFE KILLAM LIBRARY

C. COMPUTER FACILITIES AND SERVICES

D. CLINICAL SITES

A. NURSING ADMINISTRATION OFFICES AND CLASSROOMS

The School of Nursing is located in Canseco Hall (CH), on the East side of the TAMIU campus. The Dean's office for the CSON is located in CH 301. Teaching laboratories, classrooms, and the computer laboratory are located on the first floor of the building. The simulation lab is located on the second floor of the building.

B. SUE AND RADCLIFFE KILLAM LIBRARY

Students and faculty at Texas A&M International University benefit from an attractive library facility that is well equipped to handle traditional print library resources as well as the rapidly expanding electronic library services. They also enjoy an excellent discovery tool and access to the library collections through the WorldShare Management System's WorldCat Discovery. The collection consists of 798,897 titles including print books, ebooks, audiovisual materials and Federal and Texas State Government Documents. Additionally the library has over 69,000 journal and magazine titles and houses substantial collections in microfilm and microfiche as well as archival materials in the Special Collections.

The Texas A&M International University library belongs to [TexShare](#), a state-wide resource sharing network featuring joint electronic databases, an interlibrary loan agreement supported by a courier service administered through [Amigos Library Services](#), and a universal library ID card. The Killam Library is also a member of [OCLC](#), a world-wide library network, which makes the collections of other institutions available to our library through interlibrary loan. Killam Library's membership in the Texas Digital Library facilitates publication of locally produced digital materials such as thesis, dissertations and electronic journals. The library also belongs to a consortium of other Texas A&M University System libraries, which achieves greater value and more extensive resources through collective licensing of databases. More information on the Killam Library is available on the university web page (<http://library.tamtu.edu/>).

C. COMPUTER FACILITIES AND SERVICES

Student computer labs are available to all students. The computer labs are located in the Cowart Hall (C building), in the Sue & Radcliffe Killam Library first and second floor, in Pellegrino (PH), in Canseco Hall (CH), and in Student Center second floor. All computers in the labs have a log on screen. To receive a username and password, one must setup an account at <https://dusty.tamtu.edu/>.

The computer laboratory of the CSON has 48 computers to be used for a variety of computer-assisted tutorials as well as giving student's access to the Internet, Email and word-processing for the preparation of reports and assignments.

TAMIU nursing students and faculty may use the Laredo Regional Campus library as walk-in visitors. From on-campus they will have access through the library computers to all of the

databases of the main campus in San Antonio as well as to all of the electronic journals accessible from those databases. The only charge is for printing. However, students can even avoid the cost of printing if they save their articles to a USB drive or email the articles to their email accounts and print them later where they have free printing. The Laredo Regional Campus is located at 1937 E. Bustamante Street. The phone number is (956) 523-7404. They are open Monday to Thursday from 9:00 a.m. to 5:00 p.m. and Friday 8:00 a.m. to Noon.

Support staff for computer education, troubleshooting and repairs is available within the CSON and from the University. All staff is knowledgeable about computer utilization, with varying levels of expertise. Specialized knowledge and skills are available from the University [Office of Information Technology \(OIT\)](#) help desk. OIT has solutions for problems as simple as network access and computer trouble shooting to complex instructional design and advanced telecommunications applications to facilitate the learning process.

Minimum Technology Requirements:

It is recommended that students meet the technical requirements listed on the Instructional Technology and Distance Education Services' [webpage](#) when using the Blackboard (Bb), the learning management system (LMS) of the University. Below is information regarding orientation to Bb. Additionally, students can find assistance in Bb under the "Student Support" tab of Bb, information on technology support services, academic support services, student support services, and accessibility support services may be found there. Additionally, Atomic Learning training videos may be beneficial if any students lacking technology skills.

Students should have knowledge of basic computer and Internet skills, as mentioned on the TAMIU [Instructional Technology and Distance Education Services' webpage](#).

[TAMIU Email for Students](#)

All students **must** set-up a TAMIU email account. TAMIU Email is a program that provides current and former students a web- based, life-long e-mail account. With this account, you can receive e-mail via the web from any computer with Internet access. There are several other features such as on-line calendar, address book, and notification of upcoming University events. With the TAMIU email your account can be used as a primary or secondary email address in which you can read or respond to your email via the web. Your e-mail address will be <yourid>@[dusty.tamiu.edu](#).

[TAMIU Uconnect](#)

Uconnect is a single sign-on portal that provides the TAMIU community with the ability to access, send and receive information and collaborate in a secure and reliable way. This communication tool is customized according to a user's role such as student, faculty and staff allowing the filtering of information that is only targeted to each role.

D. CLINICAL SITES

Memorandums of understanding have been established between the Texas A&M International University, CSON and clinical practice facilities. Clinical practice facilities consist of inpatient facilities/hospitals, long term care facilities and community-based settings for nursing students to complete their clinical hours of practice. These memorandums of understanding imply the CSON will adhere to the clinical facility policies and procedures at all times. A listing of these facilities is available upon request from the College of Nursing and Health Sciences (CONHS) Administrative office.

Any facility, may at any time, deny clinical practice privileges of students for failure to follow policies, procedures, and requirements. This may result in failure to satisfy clinical components of the program and may also result in dismissal from the program.

V. STUDENT LIFE

A. STUDENT RIGHTS

B. ACADEMIC HONESTY

C. STUDENT HEALTH & SAFETY

D. STUDENT ORGANIZATIONS

E. STUDENT-FACULTY COMMUNICATION

F. FINANCIAL AID OPPORTUNITIES

G. CORE PERFORMANCE STANDARDS

H. NON-DISCRIMINATION / SEXUAL HARASSMENT

I. PREGNANT AND PARENTING STUDENTS

J. ANTI-DISCRIMINATION/TITLE IX

A. STUDENT RIGHTS

The CSON acknowledged the [Bill of Rights and Responsibilities for Students of Nursing](#) adopted by the National Student Nurses Association.

1. Under no circumstances should a student be barred from admission to a particular institution on the basis of race, sex, sexual orientation, gender identity, age, citizenship, religion, national origin, disability, illness, legal status, or personal attributes, or economic status.
2. The freedom to teach and the freedom to learn are inseparable facets of academic freedom and quality education; students should exercise their freedom in a responsible manner.
3. Each institution has a duty to develop policies and procedures which provide for and safeguard the students' freedom to learn.
4. Students should be encouraged to develop the capacity for critical judgment and engage in an autonomous, sustained, and independent search for truth
5. Students should be free to take reasoned exception in an informed, professional manner to the data or views offered in any course of study. However, students are accountable for learning the content of any course of study for which they are enrolled.
6. Students should have protection through orderly approved standard procedures, against prejudicial or capricious academic evaluation. However, students are responsible for maintaining standards of academic performance established for each course in which they are enrolled.
7. Information about student views, beliefs, political ideation, legal status, United States citizenship status, sexual orientation or other personal information which instructors acquire in the course of their work or otherwise, should be considered confidential and not released without the knowledge or consent of the student, and should not be used as an element of evaluation.
8. The student should have the right to advocate for themselves and other students in the construction, delivery and evaluation of the curriculum.
9. Institutions should have a clearly written published policy as to the disclosure of private and confidential information which should be a part of a student's permanent academic record in compliance with state and federal laws.
10. Students and student organizations should be free to examine and discuss all questions of interest to them, and to express opinions in an informed, professional manner, both publicly and privately.
11. Students should be allowed to invite and to hear any person of their own choosing within the institution's guidelines, thereby advocating for and encouraging the advancement of their education.
12. The student body should have clearly defined means to participate in the formulation and application of institutional policy affecting academic and student affairs, thereby

encouraging leadership, e.g., through a faculty-student council, student membership, or representation on relevant faculty committees.

13. The institution has an obligation to clarify those standards of conduct which it considers essential to its educational mission, community life, and its objectives and philosophy. These may include, but are not limited to, policies on academic dishonesty, plagiarism, punctuality, attendance, and absenteeism.
14. Disciplinary proceedings should be instituted only for violations of standards of conduct. Standards of conduct should be formulated with student participation, clearly written and published in advance through an available set of institutional regulations. It is the responsibility of the student to know these regulations.
15. The nursing program should have readily available a set of clear, defined grievance procedures.
16. As citizens and members of an academic community, students are exposed to many opportunities and they should be mindful of their corresponding obligations.
17. Students have the right to belong or refuse to belong to any organization.
18. Students have the right to personal privacy in their individual/personal space to the extent that their wellbeing and property are respected.
19. Adequate safety precautions should be provided by nursing programs, for example, adequate street and building lighting, locks, patrols, emergency notifications, and other security measures deemed necessary to ensure a safe and protected environment.
20. Dress code, if present in school, should be established with student input in conjunction with the school administration and faculty. This policy ensures that the highest professional standards are maintained, but also takes into consideration points of comfort and practicality for the student.
21. Grading systems should be carefully reviewed initially and periodically with students and faculty for clarification and better student-faculty understanding.
22. Students should have a clear mechanism for input into the evaluation of nursing education and nursing faculty.
23. The nursing program should track their graduates' success in finding entry-level employment as registered nurses and make this information available to all who apply and enroll.
24. The nursing program should provide comprehensive, clear and concise information related to student loans, scholarships and any other student financial aid.

The NSNA Student Bill of Rights and Responsibilities was initially adopted in 1975. The document was updated by the NSNA House of Delegates in San Antonio, Texas (1991); and item #4 was revised by the NSNA House of Delegates in Baltimore, Maryland (2006). Further amendments were adopted by the House of Delegates at the NSNA Annual Convention on April 7, 2017 in Dallas, TX.

B. ACADEMIC HONESTY

POLICY:

TAMIU is committed to upholding the core values of Respect, Integrity, Service and Excellence in everything we do. Students are at the forefront of our University and are expected to follow the Student Code of Conduct by committing to the University's Honor Pledge.

PROCEDURE:

1. As a member in an academic community, students at TAMIU Canseco School of Nursing are expected to exhibit a high level of honesty and integrity in their pursuit of higher education, be mature, be self-directed and be able to manage their own affairs.
2. Students who are unwilling to abide by these basic expectations will find themselves facing academic and/or disciplinary sanctions.
3. Students are expected to share in the responsibility and authority with faculty and staff to challenge and make known acts that violate the TAMIU Code of Conduct.
4. Student may obtain more information on the Honor Code by visiting the Office of Student Affairs website.
5. TAMIU Article 7 Violations of Academic Conduct. Academic dishonesty is any act, or attempt, which gives an unfair advantage to the student. Academic dishonesty includes, but is not limited to:
 - 1) Plagiarism – The act of passing off some other person's ideas, words, or works as one's own. It includes, but is not limited to, the appropriating, buying, receiving as a "gift", or obtaining, by any other means, another's work for submission as one's own academic work. Examples include, but are not limited to:
 - a) If in a paper or assignment, you include material that you researched in a book, magazine, newspaper, and/or on the Internet, you MUST cite the source. If you do not, you are committing plagiarism;
 - b) If you copy somebody's test answers, take any portion from an article and pass it off as your own, lift a well-phrased sentence or two and copy and paste them without crediting the author or using quotation marks, or even pass off somebody's good ideas as examples of your own genius, you are committing plagiarism;
 - c) If you borrow/lend a term paper, hand in, as your own work, a paper purchased from an individual or off the Internet, or submit, as one's own, any papers from living group's, club's, or organization's files;
 - d) If you hand in the same paper in more than one class without the permission of the instructor.
 - 2) Cheating – An act of deception in which a student misrepresents that he/she has mastered information related to an academic exercise. Examples include, but are not limited to:
 - a) Copying from another student's test, lab report, computer file, data listing, logs, or any other type of report or academic exercise;

- b) Using unauthorized materials during a test;
 - c) Consulting a cell phone, text messages, PDAs, programmable calculators with materials that give an advantage over other students during an exam;
 - d) Using crib sheets or other hidden notes in an examination, or looking at another student's test paper to copy strategies or answers;
 - e) Having another person supply questions or answers from an examination to be given or in progress;
 - f) Having a person other than oneself (registered for the class) attempt to take or take an examination or any other graded activity. In these cases, all consenting parties to the attempt to gain unfair advantage may be charged with an Honor Pledge violation;
 - g) Deliberately falsifying laboratory results, or submission of samples or findings not legitimately derived in the situation and by the procedures prescribed or allowable;
 - h) Revising and resubmitting a quiz or exam for regrading, without the instructor's knowledge and consent;
 - i) Giving or receiving unauthorized aid on a take-home examination;
 - j) Facilitating academic dishonesty: intentionally or knowingly helping or attempting to help another to violate the Honor Pledge;
 - k) Signing in another student's name on attendance sheets, rosters, Scantrons;
 - l) Submitting in a paper, thesis, lab report, or other academic exercise falsified, invented, or fictitious data or evidence, or deliberate or knowingly concealing or distorting the true nature, origin, or function of such data or evidence;
 - m) Procuring and/or altering without permission from appropriate authority of examinations, papers, lab reports, or other academic exercises, whether discarded or actually used, and either before or after such materials have been handed in to the appropriate recipient; and
 - n) Using, buying, selling, stealing, transporting, soliciting, copying, or possessing the contents of an unadministered test, a required assignment or a past test which has, by the professor, not been allowed to be kept by their students.
- 3) Lying – Deliberate falsification with the intent to deceive in written or verbal form as it applies to an academic submission.
 - 4) Bribery – Providing, offering or taking rewards in exchange for a grade, an assignment or the aid of academic dishonesty.
 - 5) Collusion – The unauthorized collaboration with another person in preparing academic assignments offered for credit and/or grade, collaborating with others on projects where such collaboration is expressly forbidden, or where the syllabus states the default as being one's own work.
 - 6) Flagrant academic misconduct – Repeated or severe violation(s) of the academic rule.
 - 7) A student must not obtain examinations or other course materials by illegitimate means, such as stealing, purchasing a test bank, or obtaining a test bank. Likewise, a student must not sell or share test questions, discussion board questions, and other assessment course materials to a third-party vendor. Such actions are considered violations to the Honor Code.

C. STUDENT HEALTH & SAFETY

Texas A&M International University provides a safe, healthy and secure working environment for all its students.

All TAMIU students are eligible for TAMIU Student Health Services with a valid TAMIU ID. Physician and women's health visits are available. Services available include Episodic Care, Immunizations, Men's Health, Women's Health, and Nutrition Counseling.

The [TAMIU policy on Campus alcohol and other drug policy](#) is very clear. The unlawful manufacture, distribution, possession or use of alcohol or other drugs on Campus or at any University sponsored event by any member of the University community faculty, staff or student is prohibited.

It is the position of Texas A&M International University to have a smoke-free campus. The University shall maintain a smoke-free campus by adhering to its [Smoke Free Campus Rule](#).

Students are required to provide proof of health insurance to participate in the clinical experience.

D. STUDENT ORGANIZATIONS

Students of the Canseco School of Nursing founded a chapter of the Texas Nursing Student Association in Spring 1999. In its first few months, members of the organization participated in several community health fairs and health awareness activities.

All undergraduate nursing students (BSN and RN/BSN) and pre-nursing students are urged to be active members of the Student Nurses Association (SNA) of the CSON. In this way students, can participate in the discussion of professional issues in the meetings and the students' new knowledge can impact health care delivery in the Laredo area.

. STUDENT-FACULTY COMMUNICATION

1. Advisement

The CSON has an Academic Advisor (AA) to assist students in: (1) planning their course of study, (2) selecting courses congruent with the nursing degree plan and career goals, and (3) utilizing existing University facilities, such as financial aid services. It is the students' responsibility to meet with the AA prior to or during each registration period to become knowledgeable of current offerings in the nursing program and review progress in the student's degree requirements. Each student is responsible for successful completion of all the degree requirements and for contacting the AA for degree planning and preregistration appointment for each term.

The semester before graduation there will be a degree audit. Students are responsible for degree plan adherence. Changes to the degree plan will be approved by the Admissions and Progressions Committee.

2. Student Records

Students' records are maintained in the CSON office for five (5) years following graduation in an electronic format. These records will include immunizations, background checks, drug screens, clinical evaluation by faculty and preceptor, counseling forms and all major correspondence, including degree plan and admission and acceptance letters.

The Open Record Policy is followed whereby students can review their own records within the respective office but cannot take the record outside the office. All nursing students are responsible for keeping the Registrar's Office and the CSON office informed of any change in name, address, or phone number. In addition, students must provide evidence to the CSON of current nursing licensure (if appropriate), successful completion of the American Heart Association Basic Life Support (BLS) Provider certification, and current immunization status. A record of this information is kept in the student's administrative file. Such verification must be made prior to clinical experiences each year.

3. Student Participation on Faculty Committees

Student representatives attend and participate in General Faculty meetings and selected CSON committees according to the CSON By-Laws.

4. Bulletin Boards

Bulletin boards are maintained in the in-Nursing Resources Center (CH 111) for communications related to university and nursing events, projects, deadlines, etc. Please stop by and check the boards for relevant information.

F. FINANCIAL AID OPPORTUNITIES

Refer to the Texas A&M International University's Student Handbook. In addition, students should ask advisors about any special financial aid opportunities, which may be available to nursing students. Students may also find many additional opportunities through the Internet. Students are encouraged to exercise caution if solicited for financial aid opportunities outside of our University Financial Aid office. Many of these "opportunities" are phishing attempts to gain your personal information. School of Nursing scholarships applications can be picked up from the Nursing Administrative offices located in Canseco Hall.

G. CORE PERFORMANCE STANDARDS

The Texas A&M International Dr. F.M. Canseco School of Nursing has adopted the following Core Performance standards for Admission and Progression in compliance with the 1990 Americans with Disabilities Act (ADA).

Issue	Standard	Some Examples of Necessary Activities (not all inclusive)
Critical Thinking	Critical thinking ability for effective clinical reasoning and clinical judgement consistent with level of educational preparation.	Identify cause-effect relationships in clinical situations, developing nursing care plans.
Professional Relationships	Interpersonal skills sufficient for professional interactions with a diverse population of individuals, families and groups.	Establish rapport with patients/clients and colleagues
Communication	Communication adeptness sufficient for verbal and written professional interactions.	Explain treatment procedures, initiate health teaching, document and interpret nursing actions and patient/client responses.
Mobility	Physical abilities sufficient for movement from room to room and in small spaces	Move around in patients' rooms, work spaces, and treatment areas; administer cardiopulmonary procedures.
Motor Skills	Gross and fine motor abilities sufficient for providing safe, effective nursing care.	Calibrate and use equipment; position patients/clients.
Hearing	Auditory ability sufficient for monitoring and assessing health needs.	Hear monitor alarm, emergency signals, auscultatory sounds, cries for help.
Visual	Visual ability sufficient for observation and assessment necessary in patient care.	Observe patient/client responses.
Tactile	Tactile ability sufficient for physical assessment.	Perform palpation, functions of physical examinations and/or those related to therapeutic intervention, e.g., insertion of catheter

*Developed by the Southern Council on Collegiate Education for Nursing (SCCEN), March 1993 & Southern Regional Education Board (SREB). [The Americans with Disabilities Act Implications for Nursing Education.](#)

H. NON-DISCRIMINATION / SEXUAL HARASSMENT

Texas A&M International University (TAMIU) provides equal opportunity to all employees, students, applicants for employment, and the public regardless of race, color, national origin, religion, sex, age, genetic information, disability, veteran status, sexual orientation, or gender) identity. TAMIU will promptly, impartially, and thoroughly investigate all complaints of illegal discrimination, sexual harassment, and related retaliation in accordance with applicable federal and state laws, Texas A&M University System (TAMUS) Policy 08.01, TAMUS Regulation 08.01.01, and TAMIU rules and/or procedures.

Sexual harassment is a form of discrimination based on sex. It is defined as unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature that are so severe, persistent, or pervasive that it explicitly or implicitly affects an individual's employment, unreasonably interferes with an individual's work or educational performance, or creates an intimidating or hostile work or educational environment. Sexual harassment includes non-consensual sexual contact, sexual violence, rape, sexual assault, sexual exploitation as well as stalking, dating violence, and domestic violence when based on sex.

Any member of the campus community or public who witnesses, is subjected to, or is informed about incidents of illegal discrimination, sexual harassment, and/or related retaliation involving faculty, staff, or students should contact the University's Title IX & Civil Right Compliance Coordinator from the Office of Title IX & Civil Rights Compliance at 5201 University Boulevard, Laredo, TX 78041, Killam Library, Room 159B, (956) 326-2857, TitleIX@tamiu.edu. All Title IX complaints can also be filed with the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, Phone: (214) 661-9600.

Inquiries regarding equal opportunity and disability services should be directed to the University's Director of Equal Opportunity, 5201 University Boulevard, Laredo, TX 78041, Killam Library, Room 159B, (956) 326-2857.

[TAMUS Policy 08.01, Civil Rights Protections and Compliance](#)

[TAMUS Regulation 08.01.01, Civil Rights Compliance](#)

[TAMUS Regulation 32.01.01, Complaint and Appeal Procedures for Faculty Members](#)

[TAMUS Regulation 32.01.02, Complaint and Appeal Process for Nonfaculty Employees](#)

[University Rule 32.01.02.L1, Complaint and Appeal Process for NonFaculty Employees](#)

[University Rule 08.01.01.L1, Civil Rights Complaint and Appeal Process](#)

[2016-2017 Student Handbook](#)

I. PREGNANT AND PARENTING STUDENTS

Under Title IX of the Education Amendments of 1972, harassment based on sex, including harassment because of pregnancy or related conditions, is prohibited. A pregnant/parenting student must be granted an absence for as long as the student's physician deems the absence medically necessary. It is a violation of Title IX to ask for documentation relative to the pregnant/parenting student's status beyond what would be required for other medical conditions. If a student would like to file a complaint for discrimination due to his or her pregnant or parenting status, please contact the TAMIU Title IX Coordinator at 5201 University Boulevard, KLM 159B, Laredo, TX 78045, TitleIX@tamiu.edu, 956.326.2857) and/or the Office of Civil Rights (Dallas Office, U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600).

The University advises a pregnant or parenting student to notify his or her professor once he or she is aware that accommodations for such will be necessary. It is first recommended that the student and professor attempt to work out the reasonable accommodations with each other. The Office of Student Conduct and Community Engagement can assist the student and professor in working out the reasonable accommodations. In the event that a student will need a leave of absence for a substantial period of time from the University, the University urges the student to consider a Leave of Absence as outlined in the Student Handbook. As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule and the Student LOA Rule. Both rules can be found in the TAMIU Student Handbook (<http://www.tamiu.edu/scce/2016-2017%20Student%20Handbook.pdf>).

J. ANTI-DISCRIMINATION/TITLE IX

TAMIU does not discriminate or permit harassment against any individual on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity in admissions, educational programs, or employment. If you would like to file a complaint relative to Title IX or any civil rights violation, please contact the TAMIU Director of Equal Opportunity/Title IX Coordinator at 5201 University Boulevard, Killam Library 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857 and/or the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600.

VI. BSN CURRICULUM

A. DEGREE REQUIREMENTS

B. TRADITIONAL BSN COURSE DESCRIPTION & CURRICULUM

C. CURRICULUM: TRADITIONAL BACHELOR OF SCIENCE IN NURSING DEGREE PLAN

D. SEQUENCE OF COURSES

E. THEORY & CLINICAL LABORATORY HOURS

F. FIELD OF STUDY CURRICULUM FOR NURSING

A. DEGREE REQUIREMENTS

- 1. Hours Required:** A minimum of **120** semester credit hours (SCH): 45 hours must be advanced, and fulfillment of degree requirements as specified in the “Requirements for Graduation” and the Dr. F.M. Canseco School of Nursing sections of this catalog.
- 2. University Core Curriculum:** 42 SCH as outlined in the suggested plans and as specified in the Requirements for Graduation. Wellness/Activity requirements met within nursing courses.
- 3. BSN Additional Requirements:** 15 SCH including BIOL 2415/2421, 2102, CHEM 1370/1170 or CHEM 1311/1111, PSYC 2314 and MATH 1342.
- 4. Major:** 63 SCH including NURS 2320, 2321, 3613, 3410, 3310, 3311, 3614, 3411, 3412, 4614, 4410, 4310, 4613, 4411 and 4412.

B. TRADITIONAL BSN COURSE DESCRIPTION & CURRICULUM

Bachelor of Science in Nursing (BSN), Nursing Courses (NURS)

NURS 2320: Nutrition

NURS 2321: Pathophysiology

NURS 3613: Basic Nursing

NURS 3410: Health Assessment

NURS 3310: Pharmacology

NURS 3311: Cultural Determinants of Health Behavior (WIN)

NURS 3614: Adult Health Nursing I

NURS 3411: Childbearing and Women’s Health Nursing

NURS 3412: Psychiatric Nursing

NURS 4614: Adult Health Nursing II

NURS 4410: Child Health Nursing

NURS 4310: Nursing Research (WIN)

NURS 4613: Nursing Leadership and Management

NURS 4411: Community Nursing

NURS 4412: Capstone

C. CURRICULUM: TRADITIONAL (BSN) DEGREE PLAN

Texas A&M International University + College of Nursing and Health Sciences

Dr. F. M. Canseco School of Nursing + Bachelor of Science in Nursing

Recommended Degree Plan

Semester 1	Semester 2	Semester 3	Semester 4
ENGL 1301, English I	ENGL 1302 English II	PSCI 2305 National Government	ARTS/DANC/MUSI* Creative Arts
BIOL 2301 A&P I	BIOL 2302 A&P II	PSYC 2301 Introduction to Psychology	PSCI 2306 State Government
BIOL 2101 A&P I Lab	BIOL 2102 A&P II Lab	ENGL/PHIL/SPAN* Literature, Philosophy or Spanish	MATH 1342 Math Statistics
HIST 1301 History I	CHEM 1370/1311 Survey of Chemistry or General Chemistry	BIOL 2415/2421 Microbiology for Allied Health or General Microbiology	PSYC 2314 Lifespan Growth and Development
MATH 1314 College Algebra	CHEM 1170/1111 Survey of Chemistry Lab or General Chemistry Lab	HIST 1302 History II	NURS 2320 Nutrition**
UNIV 1101 University Seminar	UNIV 1402 University Seminar Signature		NURS 2321 Pathophysiology**

*Select any course listed under the University Catalog (Core Curriculum Requirements)

**Department approval for NURS 2320 and NURS 2321

After admission, Traditional (BSN) Program

Semester 5	Semester 6	Semester 7	Semester 8
NURS 3613 Basic Nursing	NURS 3614 Adult Health Nursing I	NURS 4614 Adult Health Nursing II	NURS 4613 Nursing Leadership and Management
NURS 3410 Health Assessment	NURS 3411 Childbearing and Women's Health Nursing	NURS 4410 Child Health Nursing	NURS 4411 Community Nursing
NURS 3310 Pharmacology	NURS 3412 Psychiatric Nursing	NURS 4310 Nursing Research (WIN)	NURS 4412 Capstone
NURS 3311 Cultural Determinants of Health Behavior (WIN)			

D. SEQUENCE OF COURSES

TRADITIONAL (BASIC) BACHELOR OF SCIENCE IN NURSING DEGREE PLAN

The following is **one** suggested four-year degree plan. Students are encouraged to see their advisor each semester for help with program decisions and enrollment. Students are responsible for reviewing the **Program of Study Requirements of the Dr. F. M. Canseco School of Nursing** and must meet **foreign language** and **writing intensive course** requirements for graduation. See Academic Regulations-Undergraduate online. Admission into the nursing program is highly competitive and completion of prerequisites does not guarantee admission. Please refer to the CONHS Student Handbook for more information on admission into the program.

**See the University Core Curriculum Requirements in Appendix A for approved list of course options.*

FALL	HOURS	SPRING	HOURS
FRESHMAN YEAR		FRESHMAN YEAR	
ENGL 1301 English Composition I	3	ENGL 1302 English Composition II	3
BIOL 2301 Anatomy & Physiology I	3	BIOL 2302 Anatomy & Physiology II	3
BIOL 2101 Anatomy & Physiology I Lab	1	BIOL 2102 Anatomy & Physiology II Lab	1
HIST 1301 The U.S. to 1877	3	CHEM Chemistry ¹	4
MATH 1314 College Algebra	3	UNIV 1402 Signature Course	4
UNIV 1101 Learning in a Global Context I	1		
Total	14	Total	15
SOPHOMORE YEAR		SOPHOMORE YEAR	
PSCI 2305 American National Govt	3	Creative Arts*	3
PSYC 2301 Intro to Psychology	3	PSCI 2306 American State Govt	3
Language, Philosophy & Culture*	3	PSYC 2314 Lifespan Growth&Dev	3
BIOL Microbiology ²	4	MATH 1342 Introductory Statistics	3
HIST 1302 The U.S. Since 1877	3	NURS 2320 Nutrition	3
		NURS 2321 Pathophysiology	3
Total	16	Total	18
JUNIOR YEAR		JUNIOR YEAR	
NURS 3310 Pharmacology	3	NURS 3411 Childbrng & Wmn's Hlth	4
NURS 3311 Cultural Determinants (WIN) ⁴	3	NURS 3412 Psychiatric Nursing	4
NURS 3410 Health Assessment	4	NURS 3614 Adult Hlth Nurs I	6
NURS 3613 Basic Nursing	6		
Total	16	Total	14
SENIOR YEAR		SENIOR YEAR	
NURS 4310 Nursing Research (WIN)	3	NURS 4411 Community Nursing	4
NURS 4410 Child Health Nursing	4	NURS 4412 Capstone	4
NURS 4614 Adult Health Nurs II	6	NURS 4613 Nursing Ldrshp & Mang	6
Total	13	Total	14

TOTAL SEMESTER CREDIT HOURS: 120

Note: At least 1 lower level course must be designated as WIN.

¹Select 4hrs from CHEM 1370 & 1170 or CHEM 1311 & 1111.

²Microbiology, select from BIOL 2415 or 2421.

⁴NURS 3311 may be taken during any semester after admission into the nursing program.

All courses required for completion of the basic Bachelor of Science in Nursing degree can be completed in four calendar years of full time study. Information on tuition, fees, and length of program can be found on the University web site. The School of Nursing is accredited by the Accreditation Commission for Education in Nursing (ACEN). The contact information for the ACEN is 3343 Peachtree Road NE, Suite 500; Atlanta, Georgia 30326 Phone: (404)975-5000; Fax: (404) 975-5020, www.acenursing.org.

*Actual degree plans may vary depending on availability of courses in a given semester.
Some courses may require prerequisites not listed.*

E. THEORY AND CLINIC LABORATORY HOURS

Credit hour allocation follows the standard university ratio of one semester credit hour for one clock hour of class time and one semester credit hour for every three clock hours of clinical experience. Nursing is a practice discipline, requiring substantial hands-on clinical experience in support of classroom learning. Beginning students require more background classroom learning and supportive laboratory instruction, whereas advanced students require increased hours of clinical field experience in preparation for transition to the nursing workplace.

VII. BSN POLICIES AND PROCEDURES

Admission Requirements for Traditional (BSN) Program

POLICY:

Nursing students pursue professional courses based on knowledge of physical, biological and social sciences and the humanities. Upon successful completion of pre-requisite courses in these disciplines, students are eligible to apply for admission to the upper-division nursing courses.

Beginning with the 2016-2017 catalog, students may apply upon completion or in the last semester of completing both the University Core Curriculum and BSN Additional Requirements, for admission in either Fall or Spring semesters.

The TAMIU CSON has adopted the Core Performance standards for Admission and Progression in compliance with the Americans with Disabilities Act. Refer to section V. STUDENT LIFE, above.

PROCEDURE:

1. Students must be admitted by Texas A&M International University and must be declared nursing major.
2. Completion of all nursing core and support area requirements with a minimum grade of "C" and a grade point average of 3.0 (on a 4.0 scale) is required to be considered for admission into the nursing program. The average GPA of nursing students accepted is typically 3.2 – 4.0.
3. Completion of all five required science courses, with a minimum grade of "C" and a grade point average of 3.0 (on a 4.0 scale) is required to be considered for admission into the nursing program. In the event a required science course of similar content was taken more than once, the science GPA for that course will be determined by averaging the grades.
4. NURS 2321 Pathophysiology must have been completed within five (5) years of the date of admission to the CSON. In the event a course of similar content was taken more than once, that course will be determined by averaging the grades.
5. At student expense, a **HESI admission assessment (HESI A2)** is administered to students who meet the criteria 1 - 4 above. Students are required to take the following subjects for admission to the CSON; math, reading, grammar, vocabulary and anatomy & physiology. The proficiency score determined by the nurse entrance exam will be considered in the admission process.
6. Students are allowed to take the HESI admission assessment twice per admission cycle.

7. Clinical nursing courses requires applications to be submitted via NursingCAS, the centralized application for nursing. To start your application or log into your existing account, visit www.nursingcas.org. The CSON must receive student's completed application and supporting documentation due the Monday after TAMIU Commencement (December for Spring admission and May for Fall admission).
8. Students must have a negative drug or alcohol screen documented with the CSON before admission. Student with a positive drug or alcohol screen will not be eligible to enroll in the nursing program.
9. The Admission and Progression Committee will determine the final selection of students entering the program. Students offered admission to the CSON and that elect to decline, must notify the Academic Advisor of their decision. Students who decline admission must reapply the next admission cycle for consideration.

Traditional (Basic) Nursing Re-entry

POLICY:

Re-entry to the CSON is based on the number of seats available, student's GPA, and history of critical incidents and/or clinical warning. There is no guarantee of re-entry.

PROCEDURE:

1. A student who withdraws from any nursing course may be required to withdraw from all other nursing courses due to concurrent registration requirements.
2. A student who withdraws and intends to apply for re-entry into the BSN program must apply and return the next time the course is offered. Exceptions will be considered on a case by case basis by the CSON Admission & Progression Committee.
3. Students must petition the CSON Admission and Progression Committee for re-entry into the School of Nursing using the Petition for Special consideration form.
4. Applicants for re-entry must be eligible for re-admission to the University.
5. Applicants for re-entry to a fall or spring course must petition the CSON Admission & Progression Committee in writing on or before the last day of the semester in which they failed or withdrew from. The CSON must receive student's completed application due the Monday after TAMIU Commencement (December for Spring admission and May for Fall admission).
6. At the discretion of the CSON faculty, a student must demonstrate the clinical proficiency requirements for each nursing course previously successfully completed.
7. Recommendations of the CSON Admission and Progression Committee are forwarded to the Dean of the College of Nursing and Health Sciences.

Transfer of Nursing Course Credit From Other Institutions

POLICY:

The Canseco School of Nursing (CSON) may accept transfer nursing coursework earned from other accredited Texas schools of nursing programs. Transfer credit of nursing courses will be determined on a course-by-course basis for equivalency. The Canseco School of Nursing requires that a minimum of twenty-four (24) advanced semester credit hours of the last thirty (30) advanced hours for the nursing degree be completed at Texas A&M International University. These 24 hours must be upper level nursing courses and meet the requirements of the CSON BSN degree plan.

Definition of good standing: the student meets the qualifications to apply to and be accepted from both the transferring institution and transferring nursing program.

PROCEDURE:

1. Students must provide a letter from the transferring institution indicating that the student who is transferring is eligible for reentry and in good standing.
2. Transfer applicants must meet all the University and School of Nursing admission requirements.
3. All nursing courses reviewed for acceptance must be taken within the last 12 months from the date the credit is to be awarded. All nursing coursework must be upper division credit (3000 – 4000) for acceptance.
4. If a course taken at another University does not transfer as a direct replacement, the student may petition the CSON Admission and Progression committee for acceptance as part of the degree plan. Students must apply to the CSON Admission and Progression Committee to be given credit for the nursing courses completed with a grade of “C” or higher at another institution. The course transfer credits must be upper division level. In addition, the following nursing courses within the CSON degree plan must be completed at TAMIU:
 - A. Cultural Determinants of Health
 - B. Adult Health Nursing II
 - C. Community Health Nursing
 - D. Leadership and Management
 - E. Capstone

Student’s placement in the curriculum will be determined by the CSON Admission and Progression Committee and reviewed by the Undergraduate Nursing Director and Dean of the College of Nursing and Health Sciences. This decision will be final.

6. Transfer students are accepted based on space availability. Students currently or previously enrolled in the CSON will be given first preference for acceptance.
7. For admission requirements, review Admission Requirements for BSN program policy.

Criminal Background Check

POLICY:

All students in the Canseco SON shall have a criminal background check conducted by the Texas Board of Nurse Examiners, before acceptance into the nursing program. Once accepted into the nursing program, students will be required to submit a current background prior to each semester from the Texas Department of Public Safety. Clinical agencies/facilities protocols require clinical background checks for security purposes on all employees, staff, volunteers, and students, who supervise care, render treatment and provide services in clinical settings. The CSON adheres to the policies of all clinical facilities, which the CSON affiliates with for student clinical learning experiences.

PROCEDURE:

1. Nursing applicants must undergo a background check through the Texas Board of Nursing (TBON). Refusal of a background check will result in the student not being considered for entry into the CSON.
2. At student expense, verification of criminal background screening (Fast Pass) by TBON is by the application due date. A student is not accepted into the nursing program until there is a documented clearance from the TBON.
3. Upon applying to the CSON, students must provide the CSON their legal name, DOB, mailing address, personal email address and SS#. This information will be sent to the TBON for criminal background screening.
4. Students will be provided a FAST PASS from the TBON and instruction how to proceed.
5. The student is responsible for payment of both fingerprint scanning services and the cost of the federal background check.
6. Then TBON will do the following:
 - a. Mail a postcard directly to those students who have a clear background check or,
 - b. Correspond with those who have a positive background check and request a petition for a declaratory order; or,
 - c. Correspond with the students who have a rejected fingerprint scan and request another fingerprint scan.
 - d. The student is responsible for any additional fees.
7. If the CNHS/CSON is notified of a change in the student's background status that would result in the student's inability to meet any of the clinical site's background clearance

requirements or eligibility to take NCLEX, the student must withdraw from the nursing program until the matter is satisfactorily resolved. Upon receipt of the postcard notification from TBON of a clear background check, the student must upload it on their NursingCAS application.

8. The CSON reserves the right to request random criminal background checks at any time, with the student responsible for all costs. Clinical facility or agency sites have the right to deny any student entry into their institution.
9. Once admitted to the CSON, students receiving any communication from TBON regarding sitting for NCLEX, must communicate this information to the CSON.
10. Students that have any criminal behavior which occurs after entry into the nursing program, are highly recommended that they file a declaratory order petition immediately and not wait until prior to graduation.
10. Once accepted into the nursing program, students will be required to submit a current background check (less than thirty days) prior to first day of class, for each semester in the nursing program. The CSON requires a criminal background check from the Texas Department of Public Safety, which is available online.

Substance Use and / or Abuse Screening

POLICY:

All students accepted into the CSON shall have a current drug screen before admission to the nursing program to ensure safety of the public and comply with clinical agencies/facilities protocols. Substance use screens also apply to alcohol.

Admission and continued enrollment in the CSON will be withdrawn for any student with a positive drug or alcohol (refers only to drugs that do not address a documented health related purpose) and for those refusing to have screening done.

PROCEDURE:

1. Students must have a negative drug or alcohol screen documented with the CSON before admission. Student with a positive drug or alcohol screen will not be eligible to enroll in the nursing program.
2. Nursing student may be required to undergo a random or annual drug screen within the timeframe provided by the CSON. This may occur at any time with the student responsible for all costs.
3. Refusal of a drug or alcohol screen or a positive drug or alcohol screen will result in the student not being considered for entry or continued enrollment in the CSON. Students are also ineligible for readmission into the SON.
4. Clinical facility or agency sites have the right to deny any student entry into their institution.
5. A company designated by the CSON will notify the Academic Advisor of any individual who fails the drug screening, to which the Dean of the SON will be notified.

Declaratory Order Requirements of Texas Board of Nursing

POLICY:

The CSON adheres to the Texas Board of Nursing rule on declaratory order regarding eligibility for licensure. A petition for a Declaratory Order is a formal disclosure to the Board of Nursing regarding an eligibility issue that may prevent an applicant from taking the NCLEX examination upon completion of a nursing program. The Declaratory Order process permits the Board to make decisions regarding a petitioner's eligibility for licensure prior to entering or completing a nursing program.

PROCEDURE:

1. A student who has reason to believe that he or she may be ineligible for initial licensure or licensure by endorsement (background check not cleared) may petition the Texas Board of Nursing for a declaratory order as to his or her eligibility.
2. Documentation requirements and forms for Declaratory Order Application may be found at <http://www.bon.texas.gov/olv/pdfs/DOapp.pdf>.
3. A petition for Declaratory Order must be submitted by the nursing candidate/applicant if one of the following criteria applies. For any criminal offense, including those pending appeal, has the candidate/applicant:
 - a. Been convicted of a misdemeanor?
 - b. Been convicted of a felony?
 - c. Pled *nobo contendere*, no contest, or guilty?
 - d. Received deferred adjudication?
 - e. Been placed on community supervision or court-ordered probation, whether or not adjudicated guilty?
 - f. Been sentenced to serve jail or prison time? court-ordered confinement?
 - g. Been granted pre-trial diversion?
 - h. Been arrested or have any pending criminal charges?
 - i. Been cited or charged with any violation of the law?
 - j. Been subject of a court-martial; Article 15 violations; or received any form of military judgment/punishment/action?

****Note:** You may only exclude Class C misdemeanor traffic violations.
4. In addition, a petition for Declaratory Order must be submitted if the nursing candidate/applicant answers YES to any of the following questions:

- a. Are you currently the target or subject of a grand jury or governmental agency investigation?
- b. Has any licensing authority refused to issue you a license or ever revoked, annulled, cancelled, accepted surrender of suspended, placed on probation, refused to renew a license, certificate or multi-state privilege held by you now or previously, or ever fined, censured, reprimanded or otherwise disciplined you?
- c. Within the past five (5) years have you been diagnosed with, treated, or hospitalized for schizophrenia and/or psychotic disorders, bipolar disorder, paranoid personality disorder, antisocial personality disorder, or borderline personality disorder?
- d. Within the past five (5) years have you been addicted to and/or treated for the use of alcohol or any other drug?

Grading Scale and Grade Rounding Policy

POLICY:

The CSON has adopted a grading scale in line with other Texas schools of nursing:

A-90-100
B-80-89
C-75-79
***F- 74 and below**

PROCEDURE:

1. Nursing students must achieve a grade of C or higher in both theory and clinical components of a course in order to pass that course and progress in the program. A grade of F in either theory or clinical components will constitute a course failure.
2. To pass a nursing course and progress in the program, a nursing student must attain an exam average (includes tests and the final) of 75% or higher.
3. To pass a nursing course and progress in the program, a nursing student must attain an overall course average of 75% or higher.

Grade Rounding

1. All grade assignments and assessments (exams, quizzes, etc.) will be calculated to the hundredth (i.e. 2 decimal points). No mathematical rounding is to occur.
2. The **exam average** total for the course includes all exams and the final exam, and is calculated to two decimal places and rounded mathematically as follows:
 - a. Less than 0.45: Round down to next whole number (i.e. 89.44 would be rounded down to 89).
 - b. 0.45 or greater: Round up to next whole number (i.e. 89.45 would be rounded up to 90).
3. The final weighted numeric **course grade** is calculated to two decimal places and rounded mathematically as follows:
 - c. Less than 0.45: Round down to next whole number (i.e. 89.44 would be rounded down to 89).

Course Policy

POLICY:

Each course syllabus includes a statement of course objectives and clinical competencies that must be achieved for successful completion of the course. These may be more, but not less, stringent than overall school or university policies.

PROCEDURE:

1. A student who believes that their grade was a result of unfair implementation of course policies and /or grading, may file a grade appeal request utilizing procedures noted in the Student Grievance Policy.

Attendance Policy

POLICY:

The CSON adheres to the [TAMIU Attendance Rule](#) as stated in the current catalog. In addition, each course has specific attendance requirements for both classroom and clinical activities to comply with accreditation requirements.

PROCEDURE:

1. The course syllabus will provide information regarding the attendance policy for each course.
2. Students are expected to attend all clinical and/or lab sessions including Simulation Lab.
3. Failure to appear for a scheduled clinical session, coming unprepared and/or tardiness are viewed as unprofessional behavior and may be subject to a Clinical F Day.
4. Students are expected to be present for change of shift report, unless otherwise specified in the syllabus.

Examination Policy and Guidelines

POLICY:

Accurate assessment of knowledge and competencies is essential to ensure that students possess the information necessary for safe practice in clinical sites. Accurate and valid test data is also necessary to provide students with practice prior to the licensure examination; most nursing course examinations use a NCLEX format, which is different from other methods of testing. Test items assess the student's ability to apply and analyze knowledge learned in the course. Testing format for the course is identified in each nursing course syllabus.

PROCEDURE:

1. All face to face class examinations are proctored.
 - a. All materials brought into an exam must be left in an area designated by the proctor. Exceptions are: a parscore sheet, a number 2 pencil with an eraser, black ink pen, and calculator, if allowed.
 - b. Students may wear coats or jackets during the examination period at the discretion of the proctor. The lead faculty will determine what additional aids will be allowed or used during the examination.
 - c. If the proctor suspects any sharing of information during an examination, all students involved will receive a **ZERO (0)** on the examination or quiz and are subject to [Article 7 Violations of Academic Conduct](#) of the TAMIU Honor Code Rules.

This includes:

 - i. Students in possession of cell phones or any other electronic device during an examination (i.e., iWatches).
 - ii. Students found obtaining or suspected of obtaining information from sources other than what has been allowed by the proctor.
 - d. A student who is removed from a quiz or examination for suspected sharing of information may be asked to leave the examination area and will receive a Zero (0).
 - e. Student must use approved calculators for examinations. Students may not borrow calculators from other students during the examination.

2. Any student who must be absent from an examination must notify the lead faculty **PRIOR to the examination**. The lead faculty shall be notified in a written format, preferably via Blackboard Email that includes a date and time. The weight of the missed exam may be added to the student's final examination, ONLY upon lead faculty approval. Students who fail to notify the lead faculty before the examination period will not be allowed to carry the weight of the missed exam to their final exam; thus, receiving a **Zero (0)** for the missed exam.
3. Only one exam can be missed and allowed to count toward the final exam weight. Any other missed exam(s) will be assigned a grade of **ZERO (0)**.
4. Students who need to leave the examination area prior to completion will be requested to leave all testing materials; questionnaires, parscore, etc. with the proctor and the examination is considered completed. Students may not leave the examination area without the proctors' acknowledgement.
5. After the examination period, all examination materials (exam, parscore sheet, additional work paper) shall be submitted to the proctor. Students who leave the exam room with any examination material, as a result of their actions, will earn a grade of zero (0) for the exam.
6. Examination grades will be posted per the TAMIU student handbook or course syllabus.
7. Course faculty may elect to establish other requirements at their discretion but in no case, will these requirements be less stringent than those in this policy.
8. No exam grade shall be dropped when determining the overall course grade.
9. Pop quizzes may be given at the discretion of the lead faculty.
10. Standardized Achievement Tests will be administered at various times during the student's enrollment in the Baccalaureate nursing program. The results are used to identify strengths and weaknesses and assist in prescribing remedial activities and may be included in determining the final course grade, per the course syllabus.
11. A final exam must be taken as scheduled in the course syllabus. If the student must be absent from the final exam, the student must notify the lead faculty **PRIOR to the final examination**. The lead faculty shall be notified in a written format, preferably via Blackboard Email that includes a date and time. A final exam that is missed by a student can receive, at the discretion of the lead faculty, a final with similar content on an assigned date and time arranged by the lead faculty.
12. Any student with a conflict in exam schedule due to University business (e.g., UIL, athletics) must refer to the TAMIU catalog.

Student Counseling

POLICY:

It is the responsibility of faculty to provide students with constructive feedback to facilitate successful completion of course requirements.

PROCEDURE:

When faculty identifies an academic or behavioral issue that could negatively impact successful completion of a course, the faculty will arrange a conference meeting with the student.

1. The faculty will identify the problem(s), and with student input, develop a plan of action to correct the problem. The plan of action will be documented on a *Counseling Form*.
2. A Counseling Form may be used to provide recognition for a student who demonstrates excellence in class or clinical.
3. Signature from the student and faculty will be obtained on the *Counseling Form*.
4. The signed Counseling Form will be placed in the student's file.

Student Grievance

POLICY:

It is important that students be given the right to be heard. A nursing student who wishes to appeal a grade or file a complaint may do so in a structured manner.

PROCEDURE:

1. The student must first attempt to resolve any conflict with the faculty member or lead faculty of the course. This should be done within 2 weeks of discovery.
2. If the conflict is not resolved, the matter will be referred to the Undergraduate Program Coordinator.
3. If the Undergraduate Program Coordinator cannot resolve the matter, the student may petition to the Undergraduate Program Director.
0. If the matter is not resolved by the Undergraduate Program Director, the matter will be referred to the Dean of the CONHS.
4. If the conflict involves a course grade, then CSON Course Policy is implemented.

Add, Drop, Withdraw, and Incomplete

POLICY:

1. The CSON follows the general policies of Texas A&M International University as outlined in the catalog with respect to add, drop, withdrawal and incomplete grades. Pre-requisites NURS 2320 Nutrition and NURS 2321 Pathophysiology are excluded from this policy.
2. The Incomplete is not given as a substitute for a failing grade.
3. The Incomplete is not a means of raising a grade by doing additional work after the grade report time.
4. Students must be passing the course for which they are requesting an incomplete status.

PROCEDURE:

1. Students must achieve a “C” (2.00) or better in each nursing course. A student may not continue in subsequent courses for which the failed course is prerequisite until a minimum grade of “C” has been achieved.
2. A student receiving an “F” grade in either the theory or the clinical portion of any nursing course will fail that course.
3. No NURS course can be taken no more than twice, this includes, withdraw or a failure, without earning a “C” or better.
4. More than 2 withdrawals “W’s ” in the entire nursing program will result in the student being permanently dismissed from the program and the student will not be considered in good standing.
5. A withdrawal from all courses within the same semester will constitute a one (1) “W” occurrence, **only** if at the time of withdrawal the student has a passing test average in each of the courses.
6. Two course failures “Fs” in the entire nursing program will result in the student being permanently dismissed from the program and the student will not be considered in good standing.
7. Students may receive an “I” (incomplete) in a course, in keeping with TAMIU policy. The student and course faculty will contract for completion of the course requirements. In addition to the University policy for an “I” Incomplete, the grade of “I” may be granted under certain conditions:
 - a. The student initiates the request for an Incomplete grade after the course withdraw date and before the end of the semester; and

- b. Students receiving an "I" (Incomplete) in a nursing course may not progress to courses for which that course is a prerequisite.
8. Students who take a medical leave of absence from the program, upon their return, are required to submit a medical release from a licensed U.S. healthcare provider.
 9. Eligible student who withdraws or fails a course and intends to apply for re-entry into the nursing program must apply and return the next time the course is offered; otherwise the student will not be considered for re-entry. The CSON must receive student's completed application due the Monday after TAMIU Commencement (December for Spring admission and May for Fall admission).

Assessment Technologies Institute (ATI)

POLICY:

The Canseco School of Nursing has adopted the comprehensive program developed by Assessment Technologies Institute (ATI), LLC as an assessment of student learning and preparation for success on the NCLEX-RN® licensing examination.

The learning and testing material are designed to increase student confidence in computer based testing and to improve application of nursing process, critical thinking skills, and competencies required of new graduates in nursing to pass the NCLEX-RN.

Our goal is to assure that students are well prepared academically and experientially for the licensing examination and practice in the rapidly changing healthcare environment.

PROCEDURE:

1. Purchase of the ATI materials throughout the program is mandatory.
2. Completion of all ATI assignments/assessments/proctored exams is designated in each course syllabus which falls within a given semester.
3. Each undergraduate nursing student is to meet the course requirements, receive a grade and progress through the undergraduate curriculum.
4. In addition, students are required to attend the assigned NCLEX Review(s) during the final semester of the nursing program.

Student Clinical Role

POLICY:

Nursing courses include a variety of clinical activities. Clinical activities involve diverse settings in the community. The purpose of the clinical experience is to provide students with the opportunity to integrate theory and practice. Students will be placed in a variety of agencies where they will focus on specific activities as indicated by specific clinical assignments.

PROCEDURE:

1. Students represent the CSON at Texas A&M International University to the agency and to the community at all times they are in the clinical area.
2. Students are expected to function within the framework of the Nurse Practice Act of the State Board of Nursing in which the student has clinical assignments. The list of State Boards of Nursing Nurse Practice Acts can be downloaded from <https://www.ncsbn.org/npa.htm>
3. Students are expected to function within the framework of the American Nurses Association (ANA) Code for Nurses. Students may download the Code for Nurses from <http://www.nursingworld.org/ethics/chcode.htm>
4. When in the student role you must remain in that role. Clinical skills must not be performed unless they are part of your student assignment and approved by your clinical instructor.
5. Adherence to Texas BON regulations requires that a TAMIU student ID be worn at all times in the clinical setting. The student ID can be obtained from Campus Card services located in the Zaffirini Student Success Center.
6. Students are required to provide proof of health insurance to participate in the clinical experience.



Student Professional Dress & Appearance

POLICY:

Student Clinical Role

All students will dress uniformly when in clinical rotations. The lead or clinical instructor has the right to dismiss any student who is not compliant with the required dress code.

PROCEDURE:

1. Professional attire for the hospital clinical experience or assignments requires students to wear a neat, clean, white, nurse's uniform of appropriate size. Pants should come to the top of the shoe. No cargo, capri, leggings or spandex pants are permitted. All undergarments must be solid white beige or skin-toned. The school of nursing has selected a uniform style and lab coat:
 - a. Woman's Style Landau V-Neck Button Front Tunic (#8265) or [Landau Snap Front V-Neck Tunic \(#8232\)](#) to be used over white elastic waist pants. Student preference of a white [Landau A-Line Skirt \(#2226\)](#) instead of white elastic pants may be used.
 - b. Woman's [Landau student dress \(#8052\)](#) is also another option. The skirt or dress length should fall at the midpoint of the knee.
 - c. Men's [Landau Professional Jacket \(#1140\)](#) & Landau [Elastic Waist Pant \(#8550\)](#).
 - d. Al & Rob Sales. 801 E Elm Street, (956) 724-4245 is one location where this uniform is available.
 - e. Uniform tops must have the school logo embroidered at Alen Embroidery, 1603 Calle Del Norte # 106, (956) 726-1035.
 - f. Only the Landau [Unisex Lab Coat \(#3187\)](#) style selected by the CSON is permitted to be used in the clinical setting. Use of a lab coat is optional.
2. Professional attire for out of hospital clinical experiences or assignments require a solid maroon polo shirt, black hemmed slacks, and black shoes. Slacks should come to the top of the shoe. No cargo, capri, leggings or spandex pants are permitted
3. Student may select to use an undergarment or undershirt with their uniform. This garment should be colored white, beige, or skin-toned. Black undergarment will be permitted only with the maroon polo shirt (i.e., out of hospital clinical experiences). Short sleeve or three-quarter sleeve are allowed. Long sleeve garments are not permitted.
4. Select out of hospital clinical experiences may require the use of casual attire. A TAMIU (maroon, grey or white) T-shirt and use of knee length khaki walking shorts or khaki slacks are permitted. Canvas tennis shoes are allowed for these clinical experiences. No jeans are allowed. The lead faculty for the course will determine attire for these selected clinical experiences.

5. Student ID: When in the student role, you are expected to dress in a professional manner and to display your student name tag with picture and name fully visible above waist level. Student ID's are to be clipped to ones' uniform. ID strings or cords are considered unsafe and are not permitted.
6. Hair must be tied back and up from the face. Extreme hair styles, exotic colors or materials that distract from the professional culture are not acceptable. Braids, hair buns and a secure ponytail that does not touch the collar or fall toward the face are acceptable. Bangs must be pinned back at all times. Plain barrettes or hair clips are accepted. No ribbons, flowers or ornate headbands are permitted. Men shall be clean shaven. Beards and mustaches must be neatly trimmed and should not touch the student's uniform.
7. Fingernails: Nails must be clean, trimmed, and short length so as not to injure clients. Nail polish and artificial nails are prohibited.
8. Shoes: Clean, all white leather shoes must be worn with the white uniform. White socks or hosiery are required with white shoes. Black shoes are to be used with black slacks. Black socks or dark hosiery are required with black shoes. Low heeled shoes are required to allow for moving quickly.
 - a. Shoes which cover the top of the foot are required.
 - b. No canvas shoes, clogs, open heel, slip on shoes, or open toe shoes are permitted. Canvas tennis shoes are allowed as noted in No. 4 above.
 - c. Shoelaces must be clean and the same color as the shoe (white or black), and not drag on the floor.
9. Jewelry: No rings except a plain band should be worn during client contact. No necklaces and bracelets with stones are allowed. One pair of small stud earrings may be worn if ears are pierced. A watch with a second hand must be worn.
10. Tattoo/skin piercing: All tattoos, skin piercings and ear gauges MUST be covered or removed. Other visible piercings, including tongue studs are not be permitted.
11. Personal/Cosmetics: Be generous with antiperspirant or deodorant. Avoid perfume, aftershave, or cologne because this frequently provokes allergic reactions with patients.
12. Accessories:
 - a. Bandage scissors, penlight, 6-inch hemostat (Kelly forceps), pen with black ink, pill cutter, pill crusher and a stethoscope (bell and diaphragm is standard equipment and should be taken to the clinical area each time.
 - b. Bring only items necessary to the clinical setting (paper, pen, guidelines, etc.). Leave purses, and all valuables or bulky items at home. No sun-glasses, baseball caps or headgear will be permitted.
 - c. Gum: No gum chewing is allowed while in uniform.

13. Electronic equipment is not permitted in the clinical setting. This includes cell/smart phones and iWatches. Electronic equipment is not allowed on your person during the clinical experience. Lock them in your car during clinical.
14. Tobacco Use: No tobacco products are to be used immediately before or during clinical times. The smell of smoke lingers in hair and clothing which can cause breathing problems for patients and colleagues.
15. The lead faculty or clinical instructor has the right to dismiss any student who is not compliant with the dress code and that individual will receive a clinical failure for the day.

Student Health Requirements for Clinical Nursing Courses

POLICY:

Memorandums of understanding have been established between the Texas A&M International University, CSON and clinical practice facilities. As part of our agreement the SON will abide by the clinical practice facilities policies and procedures. These policies and procedures may include immunization or health guidelines which may be more stringent than what is defined below.

All admitted nursing students shall have all immunizations current and documented via the immunization tracking system utilized by TAMIU-CSON. Failure in providing documentation prior to the first class day of each semester will result in not being allowed to attend clinical.

PROCEDURE:

To be eligible for clinical coursework all nursing students must provide evidence of:

1. Each student will submit records to Verified Credentials (immunization tracking system) showing proof of the following immunizations. Documentation stating history of illness will not be accepted
 - a. Tdap or Td (tetanus-diphtheria and pertussis).
 - b. MMR series or positive titer confirming immunity.
 - c. Hepatitis B series or positive titer confirming immunity.
 - d. Varicella series or positive titer confirming immunity.

2. Students are required to update immunizations annually and submit documentation to Verified Credentials which include:
 - a. Annual tuberculosis (TB) skin test or blood test.
 - 1) If a documented reaction (10mm or more) or a history of documented reaction, a current chest x-ray within the last 3 years, shall be accepted.
 - 2) A tuberculosis questionnaire will be completed annually by all students who are unable to receive a tuberculin skin test, regardless of submission of a chest X-ray.
 - 3) A 2-step testing for first-time admission is required for students that have not had a TB test in the preceding 12 months. However, a TB blood test may be accepted in place of the 2-step test. A chest x-ray is required if the student is symptomatic, regardless of TB skin or blood test result.
 - 4) Students may be required to get more frequent TB skin or blood tests based on clinical facility requirements.

 - b. Annual influenza administered in the fall.

3. Students who decline to receive any of the required immunizations for religious or other reasons are required to use the Conscientious Exemption Form issued by the Texas Department of State Health Services, under the Texas Administrative Code 97.62 for this program. However, the CSON adheres to the health care institution policies and procedures that we work with. Students may not be able to complete the required clinical rotations hours without a current immunization status.
4. Students are required to provide proof of health insurance obtained from a U.S. health insurance provider.
5. Upon admission to the SON and prior to the first clinical day, students are required to provide proof of current physical examination certifying good health and ability to perform student nursing functions, with no restrictions, obtained from a licensed U.S. healthcare provider.
6. Prior to the beginning of each semester and before the first clinical day of each semester, the student is responsible to maintain their student documentation required for clinical rotations current in *Verified Documents*. This includes a current immunization status and physical examination, proof of health insurance and a current CPR certification. Failure to do so will result in the student's inability to complete the required clinical rotations hours. **Three (3)** clinical absences will constitute failure of the course(s). Clinicals include off-campus clinical sites, simulations, and nursing labs.
7. In the event a student is unable to attend clinical due to an illness or injury, a medical clearance must be received from a U.S. licensed healthcare provider, releasing the student to return to the clinical settings, without restrictions.
8. In the event a student is unable to attend class due to illness, the student may be asked to provide a medical clearance from a U.S. licensed healthcare provider, releasing the student to return to the classroom, without restrictions.

American Heart Association BLS Providers Certification for Students

POLICY:

All students shall show proof of current American Heart Association (AHA) Health Care Provider (HCP) Basic Life Support certification prior to going into the clinical area each semester.

PROCEDURE:

1. All nursing students must provide a copy of a current AHA Basic Life Support (BLS) Provider certification. This copy will be placed in the student's file.
2. Students are responsible for maintaining a current BLS certification throughout their nursing course work.
3. Students will not be allowed to go into the clinical area without BLS certification.

Clinical Absence

POLICY:

Clinical hours are required to provide students the opportunities to obtain knowledge and skills to function safely as a professional nurse. Punctuality is expected in the professional workplace. Important information affecting patient care is communicated to the students at the start of the clinical experience. Therefore, tardiness for clinical/lab/simulation experience jeopardizes the student's ability to give safe nursing care. Lab and simulation experiences are considered clinical experiences.

PROCEDURE:

1. A clinical absence is defined as a failure to complete or attend an assigned clinical rotation due to:
 - a. Student illness.
 - b. An unexpected emergent situation (i.e., death of immediate family member or significant other).
2. For a clinical absence, due to illness, to be excused the lead instructor must directly excuse the student and if so directed, the student must bring a medical release from a licensed U.S. healthcare provider.
3. An unexcused absence is defined as any absence that was not cleared with the instructor prior to the clinical experience. An unexcused absence will result in a clinical "F" day.
4. In the event of imminent absence, the student will:
 - a. Notify the instructor per the instructor's stated instruction in the syllabus.
 - b. Notify the clinical agency, if appropriate, at least one hour prior to scheduled clinical experience.
5. In the event of an emergency preventing the prior notification, the clinical instructor should be notified within 24 hours of the missed clinical day.
6. Students are expected to arrive on time for clinical/lab/simulation experience and stay for the entire time assigned for that experience.
7. Any nursing student may be sent home from clinical for the following criteria and this will count as an unexcused clinical absence. An unexcused absence will result in a clinical "F" day.
 - a. failure to prepare for a clinical assignment.
 - b. failure to exhibit professional behavior, conduct or dress.
 - c. failure to practice safe care.

- d. arriving late to assigned clinical.
8. The student who fails to appear for clinical (no call/no show), will receive an unexcused clinical absence for that day, and this result in a clinical “F” day. Students are required to meet with the lead instructor as soon as possible, and before their next scheduled clinical hours.
 9. Absences considered excusable by TAMIU are found in [Appendix F: TAMIU Attendance Rule](#).
 - a. Students who will be missing class or clinical due to a University sponsored activity are responsible to identify their absences to their faculty as far in advance of their absence as possible.
 - b. The student is responsible for providing satisfactory evidence to the lead instructor prior to any missed class or clinical, to substantiate the reason for absence.
 10. Each nursing course with a clinical component has a set number of clinical hours required as part of the course curriculum. Regardless of an excused or unexcused absence students are required to meet the minimum number of clinical hours defined in the course syllabus.

Unsafe Clinical Performance / Patient Safety

POLICY:

Any act, omission or commission that may result in harm to the patient is considered unsafe clinical practice.

An unsafe clinical act includes, but is not limited to, the following:

- a. Harm or threats to harm the physical, psychological, microbiological, chemical, or thermal safety of a patient.
- b. Disregard of previously mastered principles, learning, or objectives in carrying out nursing skills and/or delegated medical functions.
- c. Performing inappropriate acts of omission and/or commission.
- d. Lack of adherence to current CDC guidelines for infection control.
- e. Failure to recognize one's own limitations, incompetence, and/or legal responsibilities.
- f. Failure to accept moral and legal responsibility for one's own actions, thereby violating professional integrity as expressed in the Code of Nurses, Good Professional Character policy.
- g. Arrival at clinical setting in an impaired condition as determined by the clinical instructor.

PROCEDURE:

1. Clinical objectives will be clearly defined for students and clinical requirements stated in the course syllabi as well as how the clinical grade will be determined.
2. Nursing students will provide nursing care to clients under the facilitation of clinical faculty and supervision of an assigned registered nurse.
3. Students are expected to participate in all nursing care activities that the student has mastered in the skills lab. Students are held responsible for all nursing skills learned from previous courses.
4. When providing clinical care, nursing students are held to the same standards as the RN (i.e., what would the reasonably prudent nurse with the same education and experience do). Students are expected to function within the framework of the Nurse Practice Act of the State Board of Nursing in which the student has clinical assignments. The list of State Boards of Nursing Nurse Practice Acts can be downloaded from <https://www.ncsbn.org/npa.htm>
5. Students will not check or otherwise be held accountable for the administration of blood or blood products.

6. Faculty may remove a student from the clinical setting if the level of performance does not meet an acceptable level of competency.
7. A failure in the clinical portion of the course results in failure of the course regardless of theory grades.
8. An evaluation denoting unsafe clinical performance will result in immediate dismissal from the practicum experience with a clinical “F” day.

Confidentiality / HIPPA

POLICY:

Nurses are entrusted with a great deal of personal information about their patients in order to plan comprehensive care. The student role requires that some of this information be shared with faculty and other students in a clinical conference setting. The Health Insurance Portability and Accountability Act of 1996 (HIPAA) regulations provides federal protections for personal health information held by covered entities and gives patients an array of rights with respect to that information. Students and faculty share the burden of carefully protecting the privacy of all persons concerned.

PROCEDURE:

1. Students are provided annual orientations in the classroom and clinical settings regarding HIPAA regulations prior to entering a clinical setting.
2. Students shall not identify patients with any patient identifying information in any written assignment, i.e., patient full name, patient initials, medical ID#, room #s, etc.
3. Students shall not discuss any patient information outside of the assigned clinical conference or class time.
4. Cell phones or other electronic devices are not permitted in the clinical setting. Cell phones are not allowed on your person during the clinical experience.
5. Social networking technology used to share or reflect upon your student nurse experience is strictly prohibited.
6. Violations of confidentiality are reportable to the Dean of the SON.

Social Networking Policy

POLICY:

To safeguarding the CSON identity, integrity, and overall reputation and to prevent violation of confidentiality, this policy outlines the privacy and confidentiality issues related to students' social network postings.

Definition: Social Networking

Any activity that involves interaction with other individuals/users in an online environment, i.e., Facebook®, YouTube®, Twitter®, LinkedIn®, Instagram®, Snapchat® and blogs. The use of electronic devices to record pictures, images and other information or data that may be stored, reviewed, or shared with others either immediately or at a future date are considered social networking.

PROCEDURE:

To ensure the mission to protect and promote the welfare of the people of Texas, the Texas Board of Nursing supports both the guidelines and principles of social media use by National Council of State Boards of Nursing (NCSBN) and the American Nurses Association. In keeping with the NCSBN guidelines, the Texas Board of Nursing position is that:

1. Nursing students must recognize that they have an ethical & legal obligation to maintain patient privacy and confidentiality at all times.
2. Nursing students are strictly prohibited from transmitting by way of any electronic media any patient - related image. In addition, nurses are restricted from transmitting any information that may be reasonably anticipated to violate patient rights to confidentiality or privacy, or otherwise degrade or embarrass the patient.
3. Do not identify patients by name or post or publish information that may lead to the identification of a patient. Limiting access to postings through privacy settings is not sufficient to ensure privacy.
4. Do not take photos or videos of patients on personal devices, including cell phones. Follow employer policies for taking photographs or video of patients for treatment or other legitimate purpose using employer-provided devices.
5. Maintain professional boundaries in the use of electronic media. Online contact with patients or former patients blurs the distinction between a professional and personal relationship.

6. Promptly report any identified breach of confidentiality or privacy, to the Lead Instructor, Undergraduate Program Director or BSN Program Director, and the Dean of the CONHS.
7. Students must be knowledgeable of and comply with the clinical agency policies regarding use of clinical agency - owned computers, cameras, and other electronic devices and use of personal devices in the clinical setting.
8. Social networking technology used to share or reflect upon your student nurse experience is strictly prohibited.
9. Violations of confidentiality may result in a clinical "F" day and are reportable to the Dean of the CSON.

Clinical "F" Day Policy

POLICY:

Unacceptable nursing practice in the clinical setting or unexcused clinical absence is grounds for receiving a clinical fail day, also known as an "F" Day. A clinical setting is any activity for which the student receives clinical hours.

A student who receives three (3) clinical "F" days in any clinical course will receive a grade of F for that course. After receiving a grade of F, a student may petition the Admission and Progression Committee to re-take the course during the subsequent semester on a space available basis.

A student who accumulates five (5) clinical "F" days throughout the nursing program will be dismissed from the School of Nursing.

PROCEDURE:

1. A faculty member will inform the student, that he/she will receive a clinical "F" day. An appointment will be scheduled between with the student, the clinical faculty and lead instructor to develop a student action plan. Documentation of the unacceptable behavior will be recorded on a counseling form. The student will be given a copy of the counseling form, along with a copy of the "F" Day Policy. The original form will be forwarded to the CSON BSN Program Coordinator and BSN Program Director for inclusion in the student's permanent file.
2. At the faculty member's direction, the student will be removed from direct patient care for the remainder of that clinical day.
3. When a student receives a second clinical "F" day in a course, the student shall meet with the Course Lead Instructor(s) and the BSN Program Coordinator and/or BSN Program Director, to be informed that three clinical "F" days will result in a grade of F for that course.
4. While in the nursing program, when the student receives a fourth "F" day the student shall meet with the Course Lead Instructor(s) and the BSN Coordinator and/or BSN Program Director, to be informed that five clinical "F" days will result in dismissal from the CSON.

Clinical Proficiency

POLICY:

To ensure that students possess the cognitive and psychomotor skills to provide safe nursing care, any student out of the clinical setting for one semester or more must demonstrate clinical competency in prior knowledge and psychomotor skills.

PROCEDURE:

1. The student must submit a petition to the CSON Admission and Progression Committee requesting permission to be re-admitted to the same semester that they left the nursing program according to CSON re-admission policy. A student's petition for special consideration form must be received at least four (4) weeks prior to the beginning of the semester.
2. The CSON Admission and Progression Committee will evaluate the petition and recommend to the Dean of the CONHS that the student request be approved or disapproved.
3. If approved the student will be notified of the date of the clinical proficiency testing. The testing may include, but is not limited to drug calculation, critical decision-making test questions and demonstration of clinical proficiency. Testing must be completed before the first (1st) University defined class day.
4. Student must first pass the clinical proficiency testing before they are allowed to register for any courses.
5. The student will be provided with a blueprint of the clinical competency that they will need to demonstrate.
6. The student will be given a minimum of 5 class days to use the simulation lab to practice skills.
7. If the student does not demonstrate proficiency on the first (1st) attempt, the student will be given a second chance to demonstrate proficiency. The student must first complete a remediation of the areas of deficiency prior to the second chance.

8. If the student demonstrates proficiency during the second demonstration, the student will be allowed to enroll in the requested clinical course(s).
9. If the student does not demonstrate proficiency during the second demonstration, the student will not be allowed to enroll in the requested course(s). Students must first pass the clinical proficiency testing.
10. Any student who is not allowed to enroll in the subsequent course(s) will be given the option to repeat previous semester courses.
11. If the request to re-enter the nursing program of study using the CSON POLICY- Basic Nursing Re-Entry Policy is denied, the student may use the TAMIU Policy, Section 4.02 Disputes over Academic Matters.

Blood or Body Fluid Exposure

PURPOSE:

Implement a systematic approach for blood or body fluid exposure which includes all elements required by the Occupational Safety Health Administration (OSHA) blood-borne pathogens standard (29 CFR 1910.1030).

POLICY:

The TAMIU, Dr. F. M. Canseco SON is committed to providing a safe and healthful environment for faculty and students. In pursuit of this goal, the following policy is provided to eliminate or minimize exposure to blood-borne pathogens. The CSON recognizes the profession of nursing includes tasks and procedures in which occupational exposure to blood and/ or body fluids may occur. Students are responsible for adhering to standard precautions as governed by the Center for Disease Control and Prevention (CDC). Students have the responsibility to maintain compliance with the recommendations during all clinical settings. Refer to the CDC Standard Precautions at <http://www.cdc.gov/>.

PROCEDURE:

1. Immediate treatment is provided to the individual at the clinical site where the injury occurs. The student/ faculty will follow the clinical site Blood-borne Pathogen Protocol.
2. Completion of CSON Incident Report Form is required within 24 hours of incident.
3. The faculty member will accompany the student when completing the clinical facility protocol and is responsible for ensuring that all medical actions required by the facility are performed.
4. In the event the student/ faculty is unable to follow the clinical site Blood-borne Pathogen Protocol for any reason, the student may:
 - a. Consult a private healthcare provider and follow the providers' protocol, or
 - b. Report to Student Health Services and follow their protocol.
5. In either event, notification of blood testing results will follow facility medical protocol.
6. Any incurred expense is the student's responsibility.
7. The completed Incident Report Form is forwarded to the Dean of the CONHS and a copy is placed in the student's file.

Clinical Incident

POLICY:

Each faculty member is responsible for accurate documentation of incidents in the performance of clinical activities. Examples of clinical incidents: patient safety incidents, student safety incidents or unprofessional conduct.

PROCEDURE:

1. The student is required to notify faculty at the time of the event and complete the clinical agency's incident report form, if appropriate.
2. The faculty member is responsible for notifying appropriate agency personnel at the time of the event. The agency specific protocol will be followed as defined by the clinical agency policy
3. The faculty member will counsel the student verbally and in writing regarding the incident. A copy of the incident report form will be forwarded to the Dean of the CONHS. The form will then be placed in the student's permanent file.
4. Any incurred expense is the student's responsibility,

Simulation Lab

POLICY:

Mission Statement of the Simulation Lab

Encourage learning and development of clinical judgment and reasoning with the goal of delivering high quality and safe clinical care.

Objectives of the Simulation Lab

1. Improve clinical and health outcomes for client safety.
2. Enhance clinical learning and performance for nursing students and healthcare professionals at their knowledge level.
3. Provide guidance and leadership to facilitate ongoing use and development of simulation technologies and simulation research
4. Incorporate Evidence-Based Practice into simulation scenario development, implementation, and debriefing through the use of appropriate participant objectives.

Goals of Simulation Lab

1. Demonstrate professional integrity and ethical behaviors at every clinical simulation scenario.
2. Provide a confident and safe learning environment to encourage clinical learning and reduce risk to the client.
3. Create clinical scenarios and simulation objectives achievable within the designated time-frame.
4. Encourage interdisciplinary collaboration for use of simulation in multiple healthcare environments.
5. Establish remediation practices to promote improvement in skill performances and retention of students.

PROCEDURE:

1. Simulation Laboratory facilities may only be used by the TAMIU students in the presence of CSON faculty or staff personnel in the laboratory.
2. If the users are non-CSON students, a Simulation Laboratory Use Agreement form must be completed by the entity seeking to use the lab and returned to the Dean's Office prior to lab use.
3. Simulation Lab personnel or designee must supervise use of the lab equipment and manikins at all times.

4. Only those trained in its use may operate simulation equipment. Training for faculty on manikin's software and hardware is provided by the Simulation Lab personnel.
5. Request for simulation dates should be submitted on the first day of the final exam week. For spring semester dates, request forms need to be submitted on December's first day of final exam week. For fall semester dates, request forms need to be submitted on May's first day of the final exam week.
6. Simulation request forms with complete documentation of simulation lab equipment/supplies needed should be submitted at least 2 weeks in advance to the Nursing Lab Supervisor. No verbal request will be taken. Confirmation email will be sent out to verify that the request can be accommodated.
7. Simulation lab set up walk through will be performed one day prior to the scheduled simulation lab activity. Exact time for the walk through will be determined by the Nursing Lab Supervisor and Course Faculty.
8. High fidelity simulation labs must be evaluated by the students at the end of the simulation lab using the Simulation Evaluation Form.
9. Instructors are responsible for the direct supervision of their students who are assigned to any learning experience within the lab facilities and settings.
10. Computer lab reservations must be submitted via EMAIL to the Nursing Lab Supervisor with at least 48 hours in advance. No verbal request will be taken. Confirmation email will be sent out to verify that the request has been accommodated.
11. Cancellation of any simulation laboratory or computer lab reservation requires notification to the Nursing Lab staff as soon as possible in order to make available the time and the space previously reserved.
12. Faculty and students may borrow some educational equipment or media products via the Equipment Check-Out Form. Once this form is submitted and processed, a hold will be placed on the account of the faculty and/or student until the item(s) is returned. All items should be returned within 24 hours unless stated otherwise on the form.

Liability Insurance Requirements

POLICY:

The Dr. F. M. Canseco School of Nursing requires all nursing students who have patient contact to have liability insurance coverage.

PROCEDURE:

1. All students in the CSON have liability coverage from the University.
2. The liability insurance provides protection for students while they are participating in the clinical practicums, as required for academic course work.

Evaluation of Student Clinical Performance

POLICY:

Students will receive formative clinical evaluations throughout the semester.

PROCEDURE:

1. Each student will receive a written summative clinical evaluation at the completion of each clinical course. This evaluation will be discussed with the student.
2. The student will be asked to sign and date the evaluation before it is filed in his/her permanent record.
3. If for any reason, the student disagrees with the clinical evaluation, the student may submit a petition regarding the dispute with the CSON Admission & Progression Committee.

Student Evaluations of Faculty, Courses, and Clinical Agencies

POLICY:

All students shall be given the opportunity to evaluate faculty, courses and clinical agencies at the completion of each course/clinical.

Student evaluation of faculty, courses and clinical agencies is invaluable to instructors as they strive for excellence in teaching performance. Student input serves to enhance the teaching-learning process by providing faculty with appraisals of areas of strengths and areas of needed change and/ or improvement.

A student should regard the evaluation of course faculty as both a privilege and a right, with inherent responsibility for objectivity.

PROCEDURE:

1. For each course the student will be given the opportunity to complete a student evaluation of a face-to-face course or an online course during the time frame for evaluations provided by the University.
2. Each student evaluation of the course and instructor with comments will be anonymous and confidential.
3. At the completion of each clinical nursing course, students will be asked to evaluate the clinical agency (ies) in which they practiced using *Student Evaluation of Clinical Agency form*.

Clinical Supervision by Preceptors

POLICY:

In some situations where the CSON students are performing nursing interventions or delegated activities, they will be under the supervision of registered nurse preceptors or other licensed health care professionals.

Registered nurses selected to serve as preceptors shall have a valid Texas RN license and hold a baccalaureate or master's degree in nursing or be an experienced RN, recognized by the nurse manager and/or faculty as a role model in patient care management and the profession of nursing.

Other licensed health care professionals selected to serve as preceptors shall hold a minimum of a bachelor's degree in a specialty field. An example of a licensed health care professional is a medical doctor (MD).

Students are permitted to perform any function that falls within the scope of nursing practice for which they have received educational preparation and training.

PROCEDURE:

1. Clinical preceptors must be affiliated with agencies that have an Affiliation Agreement or Preceptor/Affiliation Agreement with the CSON.
2. Clinical preceptors will be selected by faculty according to specific course requirements and must demonstrate competence in designated practice areas.
3. Clinical preceptors will be requested to sign a letter of agreement annually using the *BSN Program Preceptor Agreement* form.

Preceptor Evaluation of Student

1. Lead faculty will provide the preceptor the *Preceptor Evaluation of Student* form. Lead faculty will use this assessment to evaluate the student's obtainment of clinical objectives. Faculty have the final responsibility for assessment of a student's obtainment of clinical objectives.
2. At the completion of every semester, preceptor will evaluate every student they precepted in the clinical area using the *Preceptor Evaluation of Student* form.
3. Each semester, students will complete a *Student Evaluation of Preceptor* form, for each of their clinical preceptors.

4. The preceptor's evaluation of the student will be placed in the student's file.
5. The Assessment & Evaluation Committee will report the results to the faculty.

Evaluation of Curriculum by Graduates and Employers

POLICY:

To ensure excellence of the programs of the School of Nursing (SON) and to assist with ongoing curriculum revision at the time of graduation, nursing graduates of the CSON will be asked to participate in a summative evaluation of the program in the form of a survey. Information obtained from the surveys will be used to enhance and revise the curriculum as needed.

PROCEDURE:

1. *A Survey of Employment of BSN Nursing Graduates at Time of Graduation and at Six Months* will be distributed to all new Traditional (Basic) nursing graduates and Transition (RN/BSN) upon graduation and at 6 months.
2. *A Survey of Program Outcomes for Traditional BSN and Transition (RN/BSN) Graduates at Time of Graduation and One Year* will be sent via mail or email to all graduates at time of graduation and one year after graduation. The completed graduate survey will be returned via mail or email to the designated CSON address.
3. *An Evaluation of Curriculum by Employer of Traditional BSN and Transition RN/BSN Nursing Graduates One Year after Graduation* will be sent via mail or email to employers one year after graduation. The completed survey will be returned via mail or email to the designated CSON address.
4. The results of the surveys will be compiled by the Assessment and Evaluation Committee and reported to the Dean of the CONHS and faculty.

Graduation Requirements

POLICY:

The School of Nursing adheres to all general requirements and procedures of the University for Graduation. For deadlines and requirements, see TAMIU catalog.

PROCEDURE:

1. In their final year, the student must verify with their advisor that all requirements for graduation and/or honors have been met.
2. Students are eligible to apply for graduation when the following conditions are met:
 - a. Completion of required semester credit hours.
 - b. A cumulative GPA of 2.00.
 - c. Completion of all clinical studies coursework.
3. It is the student's responsibility to apply for graduation as per TAMIU policy and procedure.

Nursing Honor Student

POLICY:

Nursing honor students will be provided with the opportunity to work under the mentorship of a faculty advisor in the pursuit of scholarship. The goal is to help students prepare for a terminal independent research based "Honor's" project in the field of nursing. The final project will consist of both a scholarly written paper and oral presentation(s) at designated conference(s).

PROCEDURE:

1. Upon enrollment in the designated traditional (Basic) nursing coursework (Health Assessment, Basic Skills, Pharmacology and Cultural Determinants of Health Behavior) the Honor student will select a topic of interest related to nursing. This topic will be the focus of the Honor Student's Project preparation, research, and conference presentation throughout his / her progression in the nursing program.
2. The Honor student will be matched with a nursing faculty mentor based on the topic of interest, and research/ clinical expertise of faculty. The CSON Honors Committee will coordinate this process.
3. The faculty (mentor) and student (mentee) will permanently work on a project across the program, unless both decide to terminate the relationship. In the event of this occurrence, the CSON Honors Committee should be notified to arrange another mentor for the student.
4. A contract will be developed between the faculty and student stating the timelines, research or clinical activities, deadlines of papers, presentation dates, and terminal project.
5. The CSON Honors Committee and the University Honors Program will be notified for non-completion of contracted projects and/or deadlines.
6. It shall be a condition in the contract between faculty and student that each academic year the latter must participate and present her/his project at the Lamar Bruni Vergara (LBV) conference or another agreed upon research conference.

7. The faculty (mentor) must review the project/paper and call for participation prior to granting approval for the student (mentee) to present his/her paper/project at a conference.
8. The student is not allowed to present a project or paper in a conference, local/state/national, without the approval of the faculty.
9. If the project is not yet completed, the student may present the Review of the Literature, instrument/questionnaire development, or initial findings to a research conference (LBV) or elsewhere yearly, and upon final approval of the faculty.
10. Student's (mentee's) terminal project must follow the structure of scientific inquiry: Abstract, Introduction, Review of the Literature/Theoretical Framework, Methods, Results/Findings, Discussion, and Conclusion.
 - a. Abstract: summary of the entire research/clinical project.
 - b. Introduction: background information, gap in the literature, and significant impact of the topic to the discipline, patient care, and etc. (the "so what" factor).
 - c. Review of the Literature/Theoretical Framework.
 - d. Method: qualitative or quantitative.
 - e. Results.
 - f. Discussion.
 - g. Conclusion.
 - h. References.

Independent Studies (Learning Contract)

POLICY:

Independent courses in the CSON are used to provide students and faculty with the flexibility within the curriculum to explore current issues, expand their knowledge in a specialty area and provide remediation for areas of weakness. A student may register for an independent study, NURS 4199-4399, if the following conditions have been met:

1. The student has contacted an instructor of the CSON regarding an appropriate topic and the instructor agrees to be the student's preceptor.
2. The student, with the guidance of the instructor, has written a contract which outlines the independent study, the objectives of the student, the methods used to meet the objectives, the evaluation criteria, a tentative timeline and the amount of course hours granted at the successful completion of the study.

PROCEDURE:

1. The student wishing to register as an independent student in Nursing shall first contact an instructor within the CSON. After the instructor has agreed to act as a faculty preceptor, a CSON *Internal Independent Study Contract* form will be complete by the student and given to the faculty working with the student. Once the faculty member agrees to the contract, it is signed and forwarded to the BSN Director and Dean of the CONHS.
2. Students will be registered for the course by the CSON Admissions Counselor.

Student Transportation Policy

POLICY:

The purpose of this policy is to promote the safety of the CSON student learning experiences when located beyond the confines of TAMIU. It is the responsibility of the CSON to ensure compliance with [TAMIU Rule 13.04.99.L1 Student Travel](#). Students must use sound judgment and follow all state, federal, and/or international laws when traveling. Students are expected to comply with the State of Texas laws on maintaining minimum liability automobile insurance coverage.

PROCEDURE:

1. Students traveling are required to abide by the TAMIU Student Handbook at all times. The Student Handbook can be found online at <http://www.tamtu.edu/scce/studenthandbook.shtml>.
2. Nursing students are responsible for arranging their own form of reliable transportation, including to and from campus, clinical rotation sites and other community activities.
3. Lack of transportation will not be accepted as an excused absence for non-attendance or tardiness at an experiential or clinical learning assignment.
4. Students are responsible for covering all gas and parking fees incurred by their mode of travel.
5. Carpooling and cost sharing with fellow nursing students is recommended whenever feasible.
6. Students who travel 25 miles or more from the student's campus location for an experiential or clinical learning assignment, an appropriate student travel form is required to be completed by the Office of Student Orientation, Leadership, and Engagement prior to the trip. These forms may be accessed on CollegiateLink at <http://tamtu.collegiatelink.net>.

Appendix A: Faculty / Staff Roster

Marivic B. Torregosa, PhD, RN, FNP-BC

Interim Dean College of Nursing and Health
Sciences /MSN Program Director/Associate
Professor of Nursing
PhD - University of Wisconsin-Milwaukee
MSN - Texas A&M University-Corpus Christi
BSN - University of Bohol, Philippines

Sarah F. Bassett, MSN, RN, LNS

Clinical Assistant Professor
MSN - Texas A&M University-Corpus Christi
BSN - Texas A&M International University

Wendy L. Donnell, PhD, RN, CHSE

Assistant Professor, Tenure Track
PhD - University of Texas at Arlington
MSN - University of Texas at Tyler
BSN - Stephen F. Austin State University

Ofelia Escamilla-Peña, MSN, RN

Clinical Assistant Professor
MSN - Texas A&M University-Corpus Christi
BSN - Univ. Texas Health Science Center –San
Antonio
BA Psychology - Univ. Texas-San Antonio

Linda Flores, MSN, RN

RN-BSN Program Coordinator
Clinical Assistant Professor
MSN - Texas A&M University-Corpus Christi
BSN - Houston Baptist College

Vivian Garcia, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN - Texas A&M University-Corpus
Christi

Belva Gonzalez, PhD, RN

BSN Program Director
Clinical Assistant Professor
PhD – Univ. Wisconsin-Milwaukee
MSN/BSN – Texas A&M University-Corpus Christi

Carol Gunnoe, DNP, RN, FNP-BC

Clinical Assistant Professor
DNP- Univ. of Wisconsin-Milwaukee
MSN - Texas A&M University-Corpus Christi
BSN - Corpus Christi State University

Rita Haber, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN - Texas A&M International University
Ohio Valley General Hospital SON West Virginia

San Juanita Hernandez, MSN, RN

Clinical Assistant Professor
MSN/BSN - Texas A&M International University

Lisa Heard, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN- Texas A&M International University

Heidi T. Landry, DNS, RN

Associate Professor/Coordinator of MSN
Administration Track
DNS/MSN – Louisiana State University
BSN – Nicholls State University, Louisiana

Sara A. Melendez, MSN, RN, CCNS-BC

Clinical Assistant Professor
MSN- University of Texas Health Science Center
San Antonio
BSN – Texas A&M International University

Angelica M. Michelangeli, MSN, RN, FNP-BC

BSN Program Coordinator
Clinical Assistant Professor
MSN/BSN - Texas A&M International University

“Jessie” Maria De Jesus Mena, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN - Texas A&M University-Corp

Mayra J. Pliego, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN- Texas A&M International University

Rose A. Saldivar, DNP, RN, FNP-BC, PMHNP-BC

Clinical Assistant Professor
DNP – Univ. Of Wisconsin-Milwaukee
MSN - Texas A&M University-Corpus Christi
BSN - University of Texas Medical Branch at Galveston

Martha Salinas MSN, RN, FNP-BC

Clinical Assistant Professor
MSN/BSN - Texas A&M International University
Doctor of Medicine– Facultad de Medicina, Universidad Autónoma de Tamaulipas

Nancy Sandrock, DNP, RNC-OB, CNM

Clinical Assistant Professor
DNP: Case Western Reserve University
MSN: Frontier School of Midwifery and Family Nursing
BSN: Grand Canyon University

Miguel Saucedo, DNP, RN, FNP-BC

Assistant Professor of Nursing
DNP - Univ. of Texas Health Science Center-San Antonio
MSN/BSN - Texas A&M International University
ASN - Laredo Community College

Kalie Shanks, MSN, RN, FNP-BC

Clinical Assistant Professor
MSN – Grand Canyon University
BSN – Missouri Southern State University

Maria Julieta Vicharelli, MSN, RN, FNP-BC

Clinical Assistant Professor of Nursing
MSN- University of Texas at Arlington
BSN-Texas A&M International University

Staff Roster

Anna Buentello

Admissions Advisor

Hilda P. Garcia

Administrative Assistant

Linda Gribble

Administrative Executive Assistant

Claudia L. Sanchez

Administrative Assistant

Merari T. Teran

Nursing Lab Supervisor

Juana E. Villagran

Nursing Lab Assistant

Appendix B: Abbreviations Used in this Document

ACEN	Accreditation Commission for Education in Nursing, Inc.
BON	Board of Nursing
BOR	Board of Regents
BSN	Bachelor of Science in Nursing
CONHS	College of Nursing and Health Sciences
CON	Canseco School of Nursing
JCAHO	Joint Commission of Accreditation of Health Care Organizations
MSN	Master of Science in Nursing
NCLEX	National Council Licensure Examination
OSHA	Occupational Safety and Health Administration
PDA	Personal Digital Assistant
RN	Registered Nurse
TAMIU	Texas A&M International University
THECB	Texas Higher Education Coordinating Board
TBON	Texas Board of Nursing
SCH	Semester Credit Hour
SON	School of Nursing
WIN	Writing Intensive Course

Appendix C: CSON FORMS



TEXAS A&M INTERNATIONAL UNIVERSITY
 COLLEGE OF NURSING AND HEALTH SCIENCES
 DR. F.M. CANSECO SCHOOL OF NURSING

Annual Tuberculosis Health Questionnaire

Your health records indicate you to be reactive (skin test positive) to the tuberculin skin test. The tuberculin skin test is the most widely used test for identifying infection with *Mycobacterium tuberculosis*, the bacteria that cause tuberculosis (TB), in people who do not have tuberculosis disease.

People who have a positive tuberculin skin test result should not have repeat chest radiographs (CXR) performed routinely. The Canseco School of Nursing policy reads that students should have a CXR every three years that is at least one CXR to exclude a diagnosis of TB disease, during your nursing program. Afterwards, repeat radiographs are not needed unless signs or symptoms of TB develop, or a clinician recommends a repeat chest radiograph, or after a new exposure to M. tuberculosis.

Adults who have active TB disease usually have many of the following symptoms: cough for more than two weeks duration, loss of appetite, weight loss of ten or more pounds over a short period of time, fever, chills and night sweats. A person can have TB germs in his or her body but not have active TB disease (this is called latent TB infection or LTBI).

Please answer the following questions:

TB can cause fever of long duration, unexplained weight loss, a bad cough (lasting over two weeks), or coughing up blood. As far as you know:		
Have you been around anyone with any of these symptoms or problems?	YES	NO
Have you had any of these symptoms or problems?	YES	NO
Have you been around anyone sick with TB?	YES	NO

In the last year, have you had any of the following?

Productive cough (over 2 weeks)	YES	NO	Persistent low-grade fever	YES	NO
Unexplained weight loss	YES	NO	Fatigue, malaise	YES	NO
Swollen glands (usually in the neck)	YES	NO	Coughing up blood or blood-tinged sputum	YES	NO
Night sweats	YES	NO	Shortness of breath	YES	NO
Loss of appetite	YES	NO	Chest pain	YES	NO
Have you traveled in the past year to Mexico or any other country in Latin America, the Caribbean, Africa, Eastern Europe or Asia for longer than 3 weeks?				YES	NO
If yes , please specify which country/countries:					
Have you spent longer than 3 weeks with anyone who is/has been an intravenous (IV) drug user, HIV-infected, in jail or prison or recently came to the United States from another country?				YES	NO
If you answered yes to any of the items above, please provide a brief history or explanation ***:					

***Use the back of this page to provide a brief history or explanation to any positive response

Signature: _____ Student ID#: _____
 Print Name: _____ Date: _____

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

BSN Program Preceptor Agreement

Name of Preceptor as on Texas RN license: _____

Contact Information: _____

Agency:

Texas Nursing License Number: _____ Verified On-Line: See Attached

Please choose your highest level of education:

ADN BSN MSN NP DNP PhD/DNSc Other: _____

Clinical Qualifications: Years of practice: _____ Areas of practice: _____

Certifications (e.g., BLS, ACLS, etc.): _____

Other:

Course Title and Number:

Academic Year:

Faculty Responsibilities:

1. Ensure that preceptors meet qualifications in Rule 215.10 or Rule 219.10, as appropriate.
2. Ensure that there are written agreements which delineate the functions and responsibilities of the affiliating agency, clinical preceptor, and nursing program.
3. Ensure that clinical experiences using preceptors occur only after the student has received applicable theory and clinical experiences necessary to safely provide care to client within course or curriculum, as appropriate.
4. Orient the student and preceptor to the clinical experience.
5. Provide the preceptor with the mission, core values, organizational framework, and Differentiated Essential Competencies (DECs) of Graduates of Texas Nursing Programs Evidenced by Knowledge for the School of Nursing; and discuss student expectations, skills performance, student guidelines for performance procedures and methods of evaluation.
6. Assure student compliance with standards on immunization, screening OSHA standards, AHA-Healthcare Provider BLS, and current liability insurance coverage as appropriate.
7. Communicate assignments and other essential information to the agency and preceptor.
8. Meet regularly with the clinical preceptor and the student in order to monitor and evaluate the learning experience.
9. Readily available, e.g., telephone or email, for consultation when the students are in the clinical area.
10. Receive feedback from the preceptor regarding student performance.
11. Provide feedback to preceptor regarding performance as preceptor and the clinical learning experience.
12. Provide recognition to the preceptor for participation as a preceptor, e.g. Adjunct faculty plaque or certificate.

**Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing**

Counseling Form

Date of Conference: _____ Course _____

Number: Name of Student: _____

Select one: Academic Counseling Counseling for "W" Day
 Clinical Counseling Clinical F Day Counseling Other

Reason for Conference: _____

Recommended Action: _____

Comments: _____

Signature of Student Date

Signature of Faculty Member Date

Requesting Administrative Signature

BSN Program Coordinator Date

BSN Program Director Date

Dean, CONHS Date

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

**Evaluation of Curriculum by Employer of Traditional BSN and Transition RN/BSN
Nursing Graduates One Year after Graduation (Part 1 of 2)**

YEAR OF GRADUATION:						
<input type="radio"/> Time of Graduation <input type="radio"/> BSN <input type="radio"/> One Year after Graduation <input type="radio"/> RN/BSN Instructions: Consider the statements below and in the space provided after each one; rank the number that best reflects your opinion.	Never	Seldom	Sometimes	Often	Almost Always	Always
	0	1	2	3	4	5
The CSON prepared me to synthesize knowledge from the arts, humanities, sciences and other disciplines in development of a framework for nursing knowledge and practice.						
The CSON prepared me to explore the effect of variations in health status, developmental processes, values, beliefs and attitudes, history and environment on nursing care needs						
The CSON prepared me to use critical thinking, clinical judgment/ decision making, problem-solving and the research process in the development of nursing and practice.						
The CSON prepared me to assess, diagnose, plan implement and evaluate evidence-based and culturally appropriate safe nursing care with patients, families, populations and communities.						
The CSON prepared me to evaluate utilization of health promotion and strategies in the development of nursing practice.						
The CSON prepared me to develop professional nursing practice frameworks and roles, including the provider of patient-centered care, health care team member/ collaborator, leader/ manager, educator, scholar, patient-safety advocate, activist, mentor and entrepreneur.						
The CSON prepared me to evaluate the impact of evolving technological, socioeconomic, political and demographic changes on nursing practice and health care systems.						
The CSON prepared me to adhere to legal and ethical principles in the development of professional nursing practice.						
The CSON prepared me to articulate a commitment to lifelong learning.						
The CSON prepared me to participate in nursing and health related service opportunities.						

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

**Evaluation of Curriculum by Employer of Traditional BSN and Transition RN/BSN
Nursing Graduates One Year after Graduation**
(Part 2 of 2)

Name of TAMIU, Dr. F.M. Canseco School of Nursing Graduates

1. Graduation from BSN Program: Month/Year:

 2. Employment: How long have you known this employee who graduated from TAMIU, Dr. F.M. Canseco School of Nursing?
 - a. Within 3 months
 - b. 4-6 months
 - c. After 6 month
 - d. Other:
-

3. If this employee received a BSN through the RN to BSN program at TAMIU, Dr. F.M. Canseco School of Nursing, how has your unit/agency benefited?

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

Incident Report Form

1. Name of the Faculty or Student: _____
2. Location of Incident: _____
3. Date of Incident: _____ Day: _____ Time: _____

4. Name of Supervisor: _____

5. If the incident involved physical injury:

a. Description of injury (give only factual information):

b. Description of situation resulting in incident:

c. Name(s) of any witness to medical care provided at time of injury:

6. Description of action taken at time of incident, including name of person who provided initial health care:

7. Name(s) of any witnesses to incident:

8. Person receiving report of non-injury:

Texas A&M International University

Internal Independent Study Contract

Student Name: _____

I. State clearly and concisely the learning objectives.

II. Describe, in detail, the learning activities and time(s) for the activities.

III. Describe, in detail, the evaluation criteria

Student Signature

Date

Faculty Signature

Date

Program Director

Date

Dean, CONHS

Date



TEXAS A&M INTERNATIONAL UNIVERSITY
COLLEGE OF NURSING AND HEALTH SCIENCES
DR. F.M. CANSECO SCHOOL OF NURSING

Medical History Form

1. Are you presently under a doctor's care or taking medication? Yes No
If yes, please list name of physicians and/or medical facilities, diagnosis and duration.
List name and dose of all medicines (prescribed and over the counter).

2. Have you consulted a physician in the past year? Yes No

3. Have you been advised by a physician to avoid or limit any activity?
 Yes No

4. Have you ever been the victim of an occupational injury, illness or disease?
 Yes No

If yes, please describe:

5. Do you have any significant past illnesses and/or injuries not listed above?
 Yes No

If yes, please describe:

These answers are complete and correct to the best of my knowledge and belief.

Print Name

Signature

Date

**Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing**

Select one: n BSN Applicant/ Student n BSN Program Transfer Student
 n RN/BSN Applicant/ Student n MSN Applicant/ Student

Petition for Special Consideration

Name: _____ Student ID: _____ Date: _____

Address: _____
 Street City State Zip

E-mail address: _____ Daytime telephone number: _____

Are you a 4-year degree person seeking a second degree? Yes No

I. Request for special consideration:

II. Justification and supporting documentation for special consideration:

DO NOT WRITE BELOW THIS LINE
STUDENT AFFAIRS COMMITTEE

Committee notes: _____ Date: _____

Committee decision: Approve Disapprove More information requested
Program Director Decision: Approve Disapprove
Dean Decision: Approve Disapprove



TEXAS A&M INTERNATIONAL UNIVERSITY
COLLEGE OF NURSING AND HEALTH SCIENCES
DR. F.M. CANSECO SCHOOL OF NURSING

Signature of Supervisor and/or Faculty Member

Date

Physical Examination Form

Name:

Student ID:

Address:

Street

City

State

Zip Code

Sex: _____

DOB: _____

Weight: _____

Height: _____

B/P: _____

Physical Examination

No Limitations Noted

Other (Please describe)

1. Past Medical History U

2. Eyes, Ears, Nose, Throat U

3. H e a r t U

4. L u n g s / T h o r a x U

5. A b d o m e n U

6. E x t r e m i t i e s U

7. S p i n a l C o l u m n U

8. N e u r o U

9. S k i n U

I certify that I have examined this student and he/she is:

J In good health and is able to perform student nursing functions.

J Has the following restrictions: _____

 Date of Physical Examination

 Print Name of Physician

 Physician's Address

 Signature of Physician

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

Preceptor Evaluation of Student

Student Name: _____
 Preceptor Name: _____
 Dates of clinical: _____

Instructions: Please evaluate the student performance for each item listed below using the following scale:	Not Applicable (0)	Strongly Disagree (1)	Disagree (2)	Neutral (3)	Agree (4)	Strongly Agree (5)
During the preceptor experience, the student:	0	1	2	3	4	5
Provided safe, quality nursing care using the nursing process.						
Communicated therapeutically with patients.						
Demonstrated a caring attitude.						
Demonstrated principles of critical decision making.						
Actively participated in patient education activities.						
Managed material and human resources related to patient care effectively.						
Utilized appropriate resources to address ethical/legal issues.						
Communicated in an effective, professional manner.						
Demonstrated responsibility and accountability for personal learning needs.						
Collaborated with other members of the health care team.						

Comments:

 Evaluation reviewed by faculty: Faculty signature _____

- Faculty agrees with preceptor evaluation.
 Faculty does not agree with preceptor evaluation.

If not in agreement, please explain: _____

Texas A&M International University

College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

Simulation Evaluation

Course Number/Name: ____

Semester/Year: _____

Name or Focus of Simulation:

Total Completing Survey:

Criteria: What is my perception of the simulations?	Disagree	No Opinion	Agree
1. I understand the purpose and objectives of the simulations.			
13. The scenarios resembled a real-life situation.			
2. The simulations provided a variety of ways to learn the material.			
3. I had a chance to work with my peers during the simulations.			
14. The simulations helped me learn to prioritize.			
4. The debriefing sessions were helpful as a learning activity.			
15. I was able to participate in the debriefing sessions.			
16. The feedback was constructive.			
5. The simulations will help me better care for healthcare clients.			
6. The simulations made me feel more confident in caring for healthcare clients.			
Comments:			

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

Student Evaluation of Clinical Agency at End of Semester

Semester/Year: _____

Course Number: _____

Clinical Agency: _____

Unit (If Applicable): _____

Instructions: Please rate your clinical agency by using the following Likert Scale to answer the questions below. If you had clinical rotations in more than one agency, please rate each agency separately.	Not Applicable	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
	0	1	2	3	4	5
1. The staff related to me in a supportive manner.						
2. The staff acted as a role model for professional nursing.						
3. The agency and/or experience allowed for attention to my personal needs.						
4. The agency was supportive of meeting objectives for a meaningful learning experience.						
5. Comments on clinical agency:						

Preceptor Responsibilities:

1. Participate in a preceptor orientation.
2. Function as a role model in the clinical setting.
3. Facilitate learning activities for no more than two students.
4. Orient the student(s) to the clinical agency.
5. Guide, facilitate, supervise and monitor the student in achieving the clinical objectives and student's performance of skills and other nursing activities to assure safe practice.
6. Collaborate with faculty to review the progress of the student toward meeting clinical learning objectives.
7. Provide feedback to the student regarding clinical performance.
8. Contact the faculty if any problem with student performance occurs.
9. Discuss with faculty/ student arrangements for appropriate coverage for supervision of the student should the preceptor be absent.
10. Give feedback to the faculty regarding clinical experience for student and suggestions for course development.

Agency Responsibilities:

1. Retain ultimate responsibility for the care of clients.
2. Retain responsibility for preceptor's salary, benefits and liability.
3. Arrange preceptors' work schedules so they are available on student clinical days.
4. Interpret the preceptor program and expectation of students to other personnel who are not directly involved with preceptorship.

Student Responsibilities:

1. Maintain open communications with the preceptor and faculty.
2. Maintain accountability for own learning activities.
3. Prepare for each clinical experience as required.
4. Accountable for own nursing action while in the clinical setting.
5. Arrange for preceptor's supervision when performing procedures, as appropriate.
6. Contact faculty by telephone or email if faculty assistance is necessary.
7. Adhere to maintaining the confidential nature of all information obtained during clinical experience.

Is the preceptor's philosophy congruent with the CSON?

Is the preceptor's agency's client population congruent with the course objectives?

Student Agreement Signature/ Date	Signature/ Date
	Preceptor Agreement:
	Faculty Agreement:
	BSN Program Coordinator or BSN Program Director:
	Dean, CONHS:

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

Student Evaluation of Preceptor

Preceptor Name: _____

Name of Institution: _____

Instructions: Please rate your clinical preceptor by using the Likert Scale to answer the following questions.	Not Applicable (0)	Strongly Disagree (1)	Disagree (2)	Neutral (3)	Agree (4)	Strongly Agree (5)
	0	1	2	3	4	5
1. My preceptor facilitated achievement of the course objectives.						
2. My preceptor provided learning experiences for me.						
3. My preceptor was available to help with client care/ clinical.						
4. My preceptor fostered a positive learning experience.						
5. My preceptor role modeled professional behaviors.						
6. My preceptor facilitated my understanding of nursing concepts.						

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing
Survey of Employment of BSN Nursing Graduates at Time of Graduation & at Six Months

Traditional (Basic) Nursing Graduates and Transition (RN/ BSN) Graduates

Student Name: _____ Date: _____

Nursing Program attended: [] Traditional (Basic BSN graduate)

1. Did you have an offer of employment? [] Yes [] No

2. Have you been hired as a Registered Nurse? [] Yes [] No

If so, where? _____

3. Do you have plans to continue for a graduate degree in the future? [] Yes [] No

a. If you answer yes to the above question, in what type of graduate degree do you plan to seek? [] Nursing [] Other

b. If you plan to seek a graduate degree in an area other than nursing, please specify the field of interest. _____

Nursing Program attended: [] RN/ BSN (already had licensure at time of entry)

If employed as a Registered Nurse was returning to school a requirement? [] Yes [] No

After degree attainment what are your plans? _____

Texas A&M International University
College of Nursing and Health Sciences - Dr. F. M. Canseco School of Nursing

**Survey of Program Outcomes for Nursing Graduates at Time of Graduation
and
One Year after Graduation**

YEAR OF GRADUATION:						
<input type="radio"/> Time of Graduation <input type="radio"/> BSN <input type="radio"/> One Year after Graduation <input type="radio"/> RN/BSN Instructions: Consider the statements below and in the space provided after each one; rank the number that best reflects your opinion.	Never	Seldom	Sometimes	Often	Almost Always	Always
	0	1	2	3	4	5
The CSON prepared me to synthesize knowledge from the arts, humanities, sciences and other disciplines in development of a framework for nursing knowledge and practice.						
The CSON prepared me to explore the effect of variations in health status, developmental processes, values, beliefs and attitudes, history and environment on nursing care needs.						
The CSON prepared me to use critical thinking, clinical judgment/ decision making, problem-solving and the research process in the development of nursing and practice.						
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The CSON prepared me to evaluate the impact of evolving technological, socioeconomic, political and demographic changes on nursing practice and health care systems.						
The CSON prepared me to adhere to legal and ethical principles in the development of professional nursing practice.						
The CSON prepared me to articulate a commitment to life-long learning.						
The CSON prepared me to participate in nursing and health related service opportunities.						