

How to Check Your Ally Accessibility Report in Blackboard Ultra

What is the Ally Course Accessibility Report?

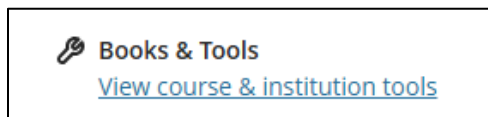
The Ally Course Accessibility Report provides an overview of the accessibility of your course content in Blackboard Ultra. It displays an overall accessibility score and highlights specific files or items that require improvement, providing guidance on how to address them.

Step 1: Access Your Blackboard Ultra Course

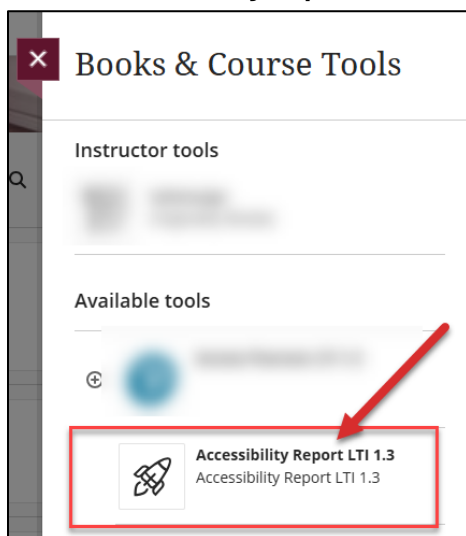
- Log in to Blackboard Ultra.
- From your Courses list, open the course you want to review.

Step 2: Open the Ally Accessibility Report

- Inside your course, click the **Books & Tools** icon (located in the top-right menu or under Course Tools).



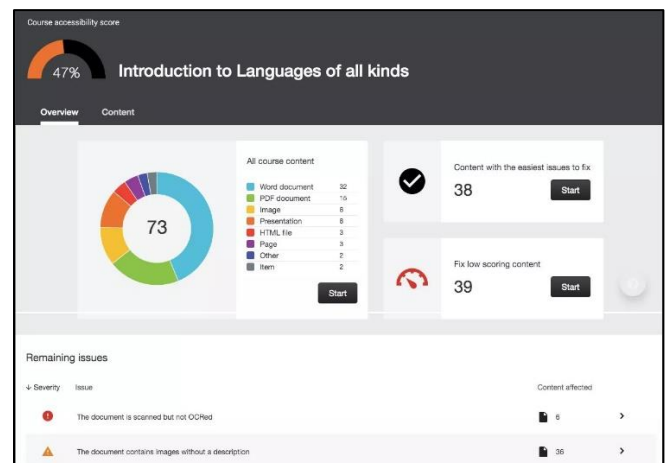
- Select **Accessibility Report LTI1.3**.



- The *Course Accessibility Report* will open on a new page or panel.

Step 3: Review the Report Overview

- View your *Overall Course Accessibility Score* (displayed as a colored gauge).
- Ally's course accessibility report includes Overview and Content tabs so that you can get the big picture as well as specific details about the accessibility of your digital course content.
 - The *Overview* tab shows the accessibility score for the course, course content grouped by content type, and a list of all issues identified in the course
 - The *Content* tab shows you the content with accessibility issues.

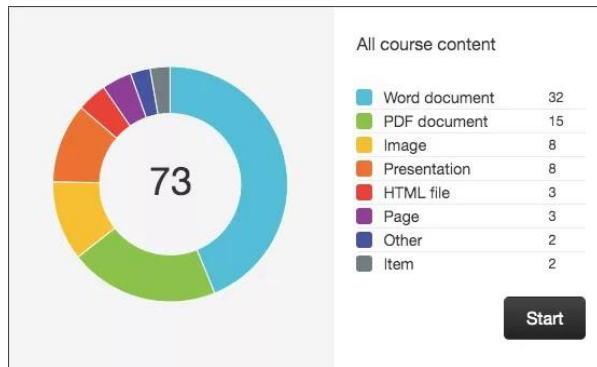


Reviewing the Accessibility Score

- The report includes an accessibility score for the entire course.
- Scores range from *Low* to *Perfect*. The higher the score, the fewer the issues:
 - **Low** (0-33%): Needs help! Severe accessibility issues.
 - **Medium** (34-66%): A little better. Somewhat accessible. Needs improvement.
 - **High** (67-99%): Almost there. Accessible, but can improve.
 - **Perfect** (100%): Perfect! No issues are found, but refinements are possible.

Step 4: Fix Accessibility Issues

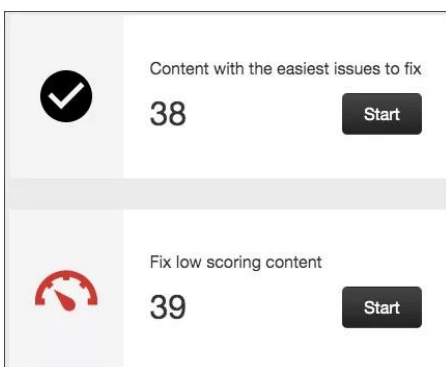
- Ally provides the issue description and step-by-step guidance to fix it.
- All the content in your course is grouped by content type. Select **Start** to access the **Content** tab and begin addressing issues.



- Currently, Ally checks files in these formats:
 - PDF files
 - Microsoft® Word files
 - Microsoft® PowerPoint® files
 - OpenOffice/LibreOffice files
 - Uploaded HTML files
 - Image files (JPG, JPEG, GIF, PNG, BMP, TIFF)
 - WYSIWYG/VTBE content
 - YouTube™ videos embedded in WYSIWYG/VTBE content

Choose what to fix first

- Use the report to help you decide what to fix first.
 - For example, you could address content with the most severe issues first or start with content that's easiest to fix.
- Choose between **Content with the easiest issues to fix** and **Fix low-scoring content**. See how many pieces of content you'll be fixing.
- Select **Start**.



- Upload a corrected file directly through Ally to replace the original.

Step 5: Recheck Your Score

- After making updates, **refresh** your Course Accessibility Report.
- Verify that your overall score has improved.

Tips

- Aim for a **score of 100%** for the best student experience.
- Use alternative formats (e.g., audio, ePub, HTML). Ally automatically generates these for students.
- Encourage accessibility improvements during course development, not after publishing.

Need Assistance?

For help with Ally or other instructional technologies, contact the **eLearning** team. We're here to support you with Blackboard Ultra, course accessibility, and digital teaching tools.



For more support, contact the eLearning Team:

Email: elearning@tamiu.edu

Call: 956-326-2792

Visit: CWT 208, Monday to Friday, 8 AM to 6 PM