# TEXAS A&M INTERNATIONAL UNIVERSITY
APPLICATION TO QUALIFY FOR RESIDENT TUITION BASED ON EMPLOYMENT

## PROVISIONS GOVERNING NON-RESIDENT TUITION EXEMPTION:
A new application must be submitted *each semester by the established census date*.

A. Teachers and professors employed at least half-time on a regular monthly salary basis (not as hourly employees), by any Texas public institution of higher education, may pay the same tuition as a resident of Texas for themselves, their spouses, and their dependent children, regardless of the length of residence in the state if their effective date of employment is on or prior to the official census date of the relevant term(s).

B. Teaching or research assistants employed at least half-time in a degree program-related position with an effective date of employment on or before the official census date of the relevant term(s), may pay the same tuition while attending the employing institution as a resident of Texas for themselves, their spouses, and their dependent children.

## OFFICIAL REQUEST - TO BE COMPLETED BY THE STUDENT
I. ____________________________, social security/student ID number ____________________________, wish to apply for a non-resident tuition exemption beginning the ________________ Semester of 20 ___. I certify that I am qualified to apply for this exemption because of the following (check applicable item):

- My employment with my major department at Texas A&M International University.
- Employment of (circle one: parent or spouse) ____________________________ by a public institution in the State of Texas.

Signature of Student ____________________________ Date ________________

## OFFICIAL CERTIFICATION - TO BE COMPLETED BY THE EMPLOYING DEPARTMENT
I certify that ____________________________, whose social security/student ID number is ______________________ is/will be employed ___% of full-time effective (date) ______________ in the (where employed) ____________________ department in the position of (title) ____________________ and is paid on a (monthly/hourly basis) ________ for the following semester:

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
<th>SSI</th>
<th>SSII</th>
<th>Spring Intersession</th>
<th>Winter Intersession</th>
</tr>
</thead>
</table>

Signature of Department ____________________________ Date ________________

## APPROVAL BY HUMAN RESOURCES
Employee’s Name: ____________________________

Hiring Institution: ____________________________

Effective Dates of Employment: ____________________________

Printed Name of Human Resources Employee & Title ____________________________

Signature of Human Resources Employee ____________________________ Date ________________

Remit completed form to:

**Undergraduate Students**: Office of Admissions, Zaffirini Student Success Center 129.

**Graduate and Doctoral Students**: Office of Graduate Studies and Research, Zaffirini Student Success Center 206.