



TEXAS A&M INTERNATIONAL UNIVERSITY

# GRADUATE SCHOOL

*#thenextstep*

## ACCELERATED ONLINE GRADUATE PROGRAMS

## STUDENT HANDBOOK



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# Welcome to Accelerated Online Graduate Programs at Texas A&M International University!

The purpose of this handbook is to assist online students in utilizing university resources that will help them succeed. Please refer to the [Student Handbook](#) published by the [Division of Student Success](#) in conjunction with the [Office of Student Conduct and Community Engagement](#) for a complete description of the rights and responsibilities of all students enrolled at TAMIU. In addition, please refer to the [Graduate Student Handbook](#) published by the [Graduate School](#) for important information governing graduate studies.

## Accelerated Semesters in 7-Week Format

TAMIU is pleased to offer accelerated options for select courses and programs by providing two 7-week accelerated semesters within each traditional semester. These semesters are referred to as Fall subterm 1, Fall subterm 2, Spring subterm 1, Spring subterm 2, Summer subterm 1, and Summer subterm 2. Students may enroll in up to two courses every subterm depending on course offerings or program. In addition, these subterms do not follow the normal academic calendar. Refer to the Subterm section of the academic calendar. You may find the official university's academic calendar online at <https://www.tamtu.edu/academiccalendar/>

Traditional Semester	Fall August to December	Spring January to May	Summer June to August
Accelerated Semester 1	Fall Subterm 1 August to October	Spring Subterm 1 January to March	Summer Subterm 1 May to June
Accelerated Semester 2	Fall Subterm 2 October to December	Spring Subterm 2 March to May	Summer Subterm 2 July to August

## Degree Plans

Individual degree plans have been created for each accelerated online program designed to maximize a student's time and guide them towards a specific completion date. Degree plans are easy to follow by giving corresponding information on course sequence and start dates depending on your semester of entry. All degree plans can be found online on our TAMIU Graduate School website: <http://www.tamtu.edu/gradschool/degreeplans.shtml>. To select your correct degree plan, you must know your program of choice, semester of entry (Fall, Spring, Summer), subterm (subterm 1 or subterm 2), and your chosen route type (Expedited or Standard). For assistance in finding your degree plan, please contact Graduate School at [graduateschool@tamtu.edu](mailto:graduateschool@tamtu.edu) or 956.326.3020.

### IMPORTANT INFORMATION:

Please note that not following your degree plan as prescribed or becoming scholastically deficient will result in extending your completion date. Should a student wish to register for a course out of sequence or need advising, program advisor contact information is located within each plan.

## Important Dates and Deadlines

Accelerated online programs follow a different deadline calendar than the traditional long semesters because the length of the subterm is 7 weeks. Deadlines for application, documents, registration, payment, and drop/withdrawal are posted in the Graduate School's website: <http://www.tamtu.edu/gradschool>

## Academic Expectations

Academic expectations and demands are higher for graduate-level students than undergraduates. For example, graduate students are required to maintain an overall grade point average of a 3.00 and cannot graduate with more than one “C,” any “D’s,” or any “F’s” in their academic career. Because of this difference in academic regulations, we encourage our graduate students to become familiar with the university’s academic regulations and policies for graduate students available via our published [Graduate Student Handbook](#). You can find more information in the university’s [catalog](#).

## Part-Time vs Full-Time Students

The university’s catalog defines part-time and full-time enrollment depending on the student’s level (Undergraduate or Graduate).

Graduate Part-Time: Enrolled in 3 semester credit hours in a traditional academic semester

Graduate Full-Time: Enrolled in 6 semester credit hours in a traditional academic semester

## TAMIU NetID

Your TAMIU NetID is your key to access your student records at TAMIU. Use your TAMIU NetID to access your Dusty Email, Blackboard for your online courses, review and adjust your schedule, make payments, and register. All this can be done through a single point of access called UCONNECT.

### Creating a TAMIU NetID

Creating your TAMIU NetID is simple. Follow the steps to create your official TAMIU student email account. Your TAMIU NetID will consist of the first part of your email account before the “@” sign. For example, if your student email is **graduatedustdevil@dusty.tamtu.edu**, then your TAMIU NetID will only be **graduatedustdevil**.

1. After you are admitted to a program at TAMIU, go to <https://dusty.tamtu.edu>, and click on “Account Setup.”

**e**mail for life

Log On Here

TAMIU is proud to offer Email for Life. Email for Life is powered by Microsoft Office 365. Some of the features include:

- Use of popular web versions of applications like Word, Excel and PowerPoint
- Email with 50 GB mailbox and calendar features of Outlook
- Access to OneDrive with 1 TB of storage
- Office 365 enables you to collaborate with others by sharing your documents from your OneDrive or by using instant messaging

Select the Log On Here button to check your email or choose one of the options below. For assistance contact the OIT Helpdesk at 956-326-2310.

- ▶ Account Setup
- ▶ Account Transition
- ▶ Password Management
- ▶ Help
- ▼ Server Status

Online

If you experience difficulty please call OIT at (956) 326-2310.

2. Click on “Create your student email”

**e**mail for life

[Log On Here](#)

TAMIU is proud to offer Email for Life. Email for Life is powered by Microsoft Office 365. Some of the features include:

- Use of popular web versions of applications like Word, Excel and PowerPoint
- Email with 50 GB mailbox and calendar features of Outlook
- Access to OneDrive with 1 TB of storage
- Office 365 enables you to collaborate with others by sharing your documents from your OneDrive or by using instant messaging

Select the Log On Here button to check your email or choose one of the options below. For assistance contact the OIT Helpdesk at 956-326-2310.

**Account Setup**

- [Create your student email](#) account.
- Account Transition
- Password Management
- Help
- Server Status

If you experience difficulty please call OIT at (956) 326-2310.

3. You will need to enter your TAMIU ID number, which has been provided to you in all admission communications and begins with an “A,” and your date of birth in the following format: MM/DD/YYYY

**TAMIU**  
Texas A&M International University

### Account Setup - Validate Identity

The following information is needed to validate your identity and create your account.

**TAMIU ID:**

**Birth Date:**

4. Click on the “I’m not a robot” check box and follow the instructions, and click “Next”

**TAMIU**  
Texas A&M International University

### Account Setup - Validate Identity

The following information is needed to validate your identity and create your account.

**TAMIU ID:**

**Birth Date:**

I'm not a robot

[Next](#)

Note: What to do if you don't have your TAMIU ID or you can contact the Registrar's Office at (956) 326-2250.

5. Complete the Account Setup by providing information required\*

**Password Rules:**

- Password should not contain a significant portion of your TAMIU account, last name, first name or full name.
- Password should be at least sixteen characters in length
- Password must contain characters from 3 of the following 4 categories:
- English uppercase characters (A through Z)
- English lowercase characters (a through z)
- Base 10 digits (0 through 9)
- Non-Alphabetic characters (for example, !, \$, #, %)

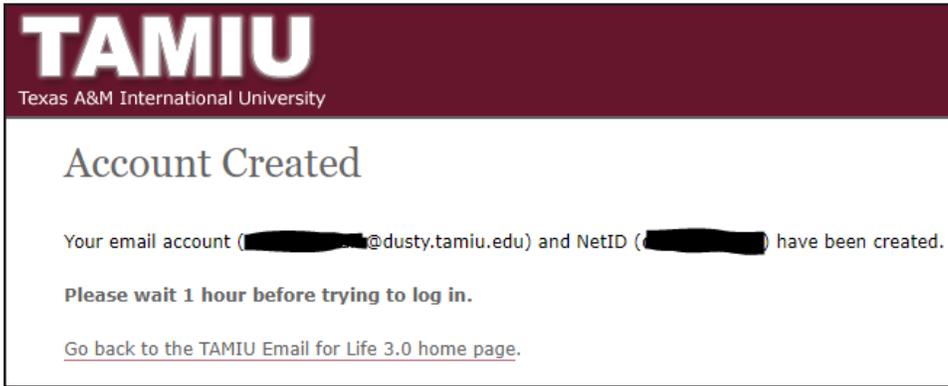
6. Click “Next”

7. Set up your Security Questions

#	Question	Answer
1	Select a question.	<input type="text"/>
2	Select a question.	<input type="text"/>
3	Select a question.	<input type="text"/>

8. Click “Next”

9. Congratulations! Your NetID and official student email account have been created.



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Texas A&M International University

## Account Created

Your email account ( [REDACTED]@dusty.tamiau.edu) and NetID ( [REDACTED] ) have been created.

**Please wait 1 hour before trying to log in.**

[Go back to the TAMIU Email for Life 3.0 home page.](#)

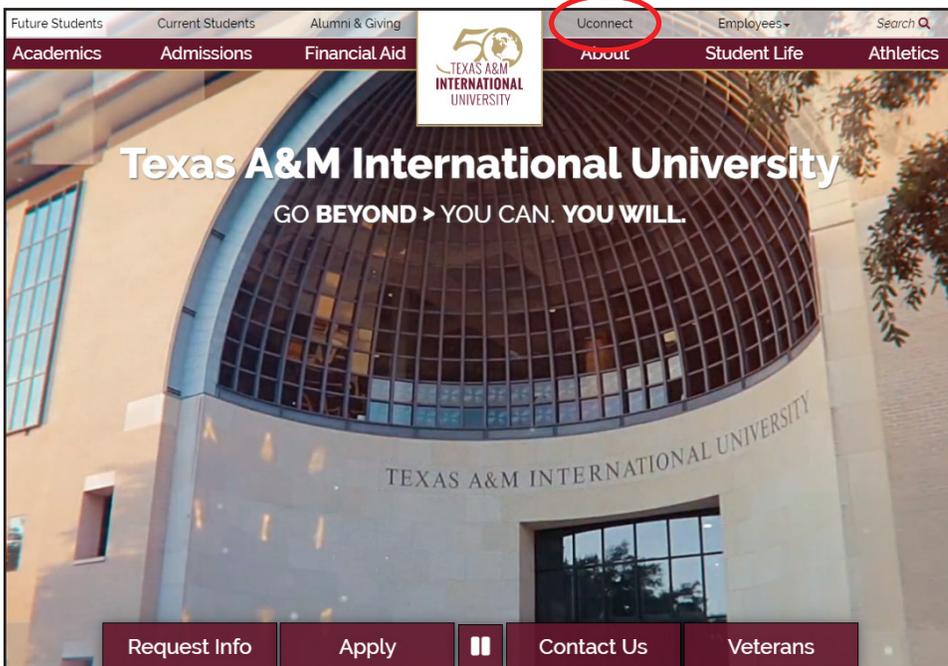
### IMPORTANT INFORMATION:

All official communications from the university to students are sent to the TAMIU student's email account. It is your responsibility to activate your student email account and check the email account on a regular basis. Failure to keep up with tamiau email is not an excuse for being unaware of announcements, deadlines, or other pertinent information sent to students.

## Changing your NetID password

If you have forgotten your password, follow these steps to change/reset your password:

1. Go to [www.tamiau.edu](http://www.tamiau.edu), and click on "Uconnect" on the navigation bar



Future Students | Current Students | Alumni & Giving | **Uconnect** | Employees | Search

Academics | Admissions | Financial Aid | **ABOUT** | Student Life | Athletics

**Texas A&M International University**  
GO BEYOND > YOU CAN. YOU WILL.

Request Info | Apply | Contact Us | Veterans

2. Scroll to the bottom of the page and click on “Login Issues? Click Here”

TEXAS A&M  
INTERNATIONAL  
UNIVERSITY

Sign in

Username

Password

Sign in

[Login Issues? Click Here](#)

Use of this system constitutes acknowledgement of the following:

- Unauthorized use is strictly prohibited.
- All usage is subject to security monitoring and testing.
- Misuse is subject to criminal prosecution.
- Users have no expectation of privacy except as otherwise provided by applicable privacy laws.

The university rule, Acceptable Use (20.01.03.LO.01), provides guidance for the appropriate use of Texas A&M International University information resources.

3. Click on “Forgot your NetID password”

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Texas A&M International University

## TAMIU Password Management Website

### STUDENTS

- [Change your NetID password](#)
- [Forgot your NetID password](#)
- [Unlock Student Account](#)
- [Establish/Update security questions](#)

### EMPLOYEES

- [Password reset or unlock account](#)

The TAMIU NetID is the user name used to logon onto TAMIU personal computers and access your email.

#### 4. Follow the instructions for Password Reset process

### Accessing Your TAMIU Email

#### Monitor your TAMIU email often

All official communications from the University to students are sent through the TAMIU student's email account. It is your responsibility to activate your student email account and check the email account on a regular basis. Failure to keep up with TAMIU email is not an excuse for being unaware of announcements, deadlines, or other pertinent information sent to students.

1. Go to <https://dusty.tamiau.edu>
2. Click on the “Log On Here” icon

3. Sign in with your dusty email account (i.e. *graduatedustdevil@dusty.tamiu.edu*) and password

THE INTERNATIONAL TEXAS A&M INTERNATIONAL UNIVERSITY

Sign in with your TAMIU email address  
Example: student@dusty.tamiu.edu

TAMIU Email Address

Password

Sign in

In accordance with Texas Government Code § 2203.004 (Requirement to use State Property for State Purposes), this computer system and all data herein are official State of Texas resources and as such are to only be used for authorized purposes by authorized users.

Use for any other purpose may result in administrative/disciplinary actions or criminal prosecution against the user.

Usage is subject to monitoring and security testing. The user should have no expectation of privacy except as otherwise provided by applicable privacy laws.

## UCONNECT Portal

UCONNECT is your home base for all of your student information. Log into your account with your NetID and password at [uconnect.tamiu.edu](http://uconnect.tamiu.edu) in order to:

- Register for classes
- View schedule
- View grades and request transcripts
- Submit credit card payments

### My Apps

 My Records	 eLearning (Blackboard)	 Email	 TAMIU Bookstore	 TAMIU Calendar
 Handshake Student Job Portal	 Financial Responsibility Agreement	 View 1098-T	 TAMIU OneCard	 Library
 Rec Sports	 Voter Registration	 Student Resources		

## How to Register for Courses

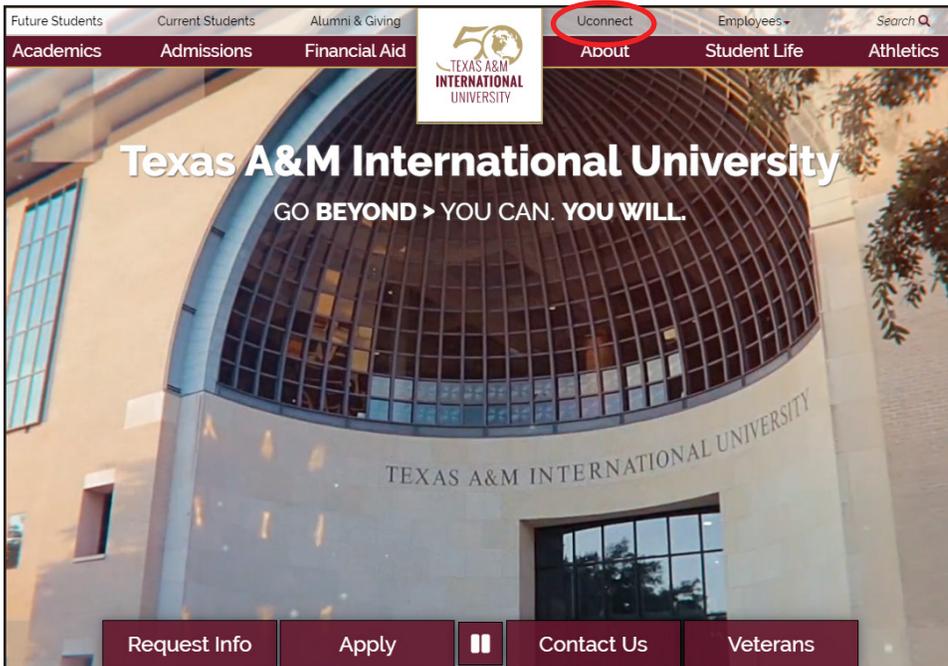
### IMPORTANT INFORMATION:

Registration begins by clearing your Holds, including the Financial Responsibility Agreement. This hold is placed on all students, and reactivated every semester as a reminder to students that registration comes with the responsibility of paying tuition and fees by the deadline posted in our academic calendar and enforced by our Bursar's Office (<https://www.tamtu.edu/comptroller/bursar.shtml>). You may review and accept this financial agreement policy in the link below:

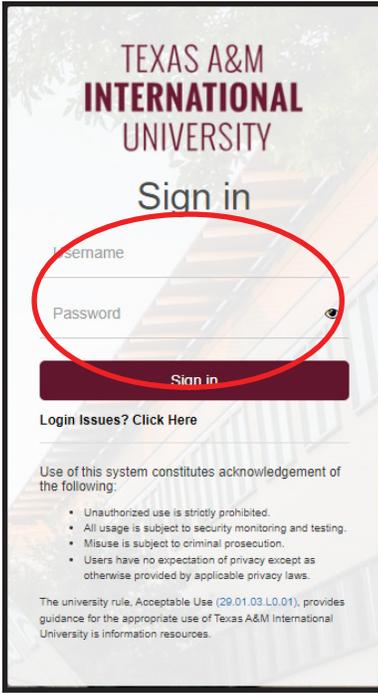
<https://info.tamtu.edu/financialresponsibility/>

Once you have cleared your holds, you may proceed with registration.

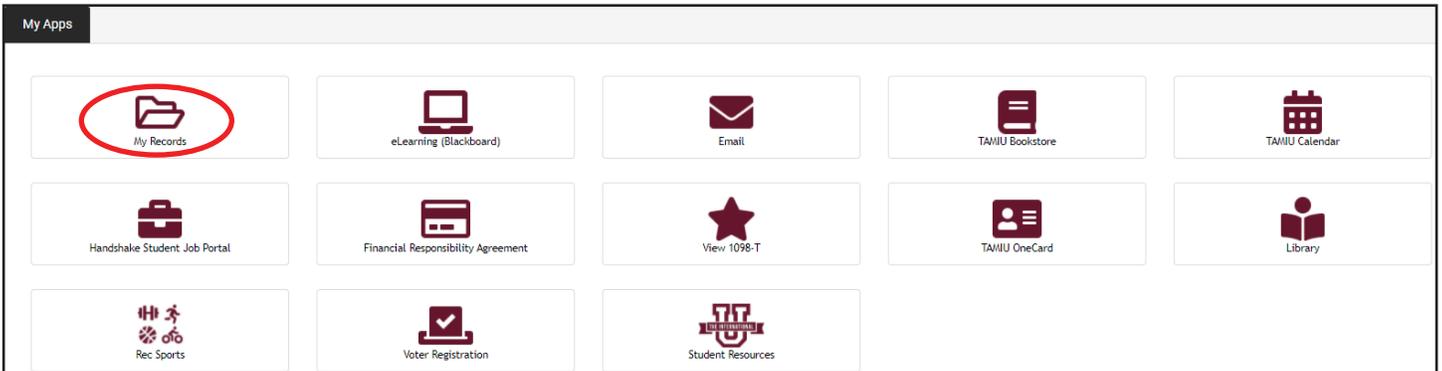
1. Go to [www.tamtu.edu](http://www.tamtu.edu), and click on "Uconnect" on the navigation bar.



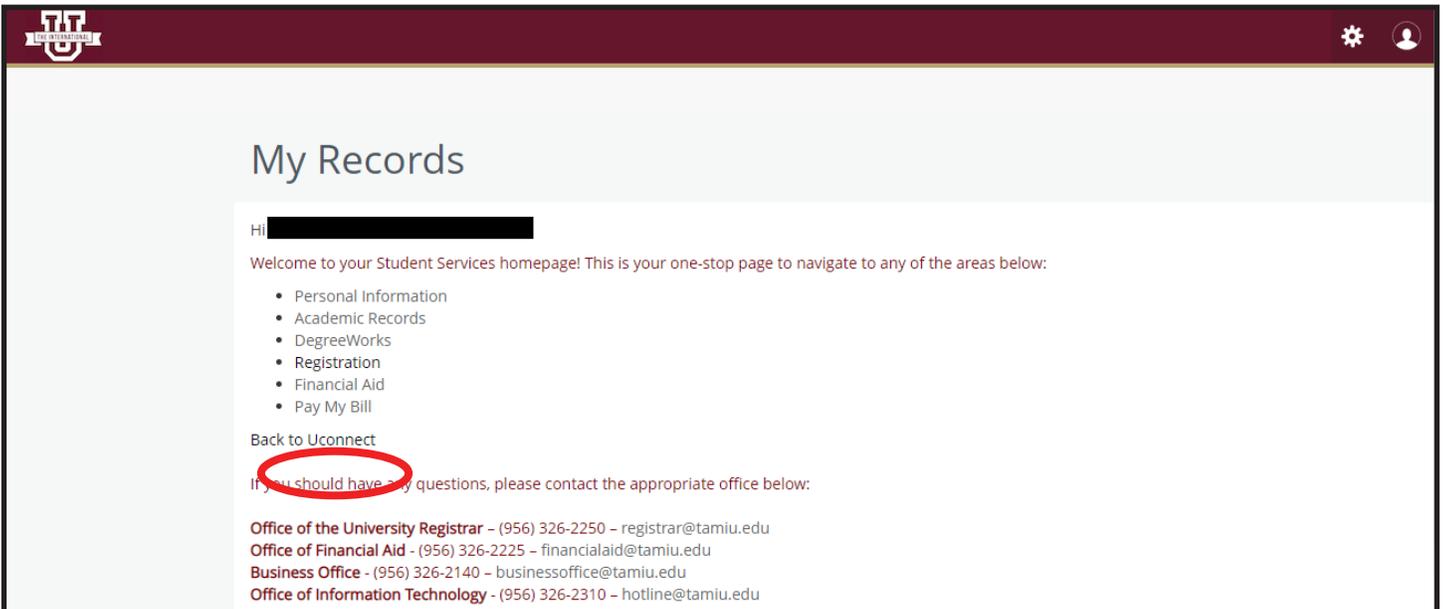
2. Log into your student portal using your NetID and Password



3. Click on the “My Records” icon. This will take you to your student dashboard.



4. Click on “Registration.”



5. Click on “+Add Course” on the Scheduler to search for the courses that you are wishing to enroll in. Remember to review your degree plan, contact your advisor for guidance.

Plan Schedule Shopping Cart (0) Current Schedule (0) Help Sign out

**TAMIU SCHEDULER**

Term: Fall 2021 Course Status: Open Classes Only Change  
Parts of Term: All Parts of Term Selected Change Levels: All Levels Selected Change

ID: [REDACTED]

Instructions: Add desired courses and breaks and click Generate Schedules button!

**Courses** + Add Course **Breaks** + Add Break

Add the courses you wish to take for the upcoming term. Add times during the day you do not wish to take classes.

**Schedules** View Schedules

Generate Schedules

Compare Select at least two schedules to compare side by side

6. Select the “Subject” & “Course” of the class you wish to add, then click “+Add Course.” Do this for each course you are planning to register for in the semester.

Plan Schedule Shopping Cart (0) Current Schedule (0) Help Sign out

**Add Courses for Fall 2021**

Subject Instructor Attribute CRN Learning Communities

Subject BA - Business Administration  
Course 5320 Global Environments of Bus

**Business Administration 5320 - Global Environments of Bus**

A study of the domestic and foreign perspectives that form the context for business in a diverse and interdependent world. Topical coverage includes: sociocultural diversity; ethical issues; political, legal and regulatory issues; national environmental issues; and the impact of demographic diversity on organizations. Written and oral presentations are integral components of this course.

Back + Add Course

7. The courses you added will appear on the right-hand side.

Plan Schedule Shopping Cart (0) Current Schedule (0) Help Sign out

## Add Courses for Fall 2021

Subject	Instructor	Attribute	CRN	Learning Communities
Subject				
Course				

Business Administration 5203 - Concepts in MGT and MKT

This course provides the foundation in Management and Marketing necessary for admission to the MBA program. Grading for the course is on P/F basis.

Back Add Course

### Courses

- CRIJ 5300**  
Found in Criminal Justice
- BA 5203**  
Concepts in MGT and MKT

8. When finished adding all the desired courses, click on "Plan Schedule" on the top-left.

Plan Schedule Shopping Cart (0) Current Schedule (0) Help Sign out

## Add Courses for Fall 2021

Subject	Instructor	Attribute	CRN	Learning Communities
Subject				
Course				

Business Administration 5203 - Concepts in MGT and MKT

This course provides the foundation in Management and Marketing necessary for admission to the MBA program. Grading for the course is on P/F basis.

Back Add Course

### Courses

- CRIJ 5300**  
Found in Criminal Justice
- BA 5203**  
Concepts in MGT and MKT

9. Your selected courses will now be under “Courses” on the TAMIU Scheduler homepage. Click on “Generate Schedules.” Select the view that suits you best and click on “View.”

You can also filter graduate courses by sub-term by activating the “Parts of Term” filter.

*Note: The courses are listed by Course Number, Course Subject, and Section. The first number of the Section indicates the Subterm that the course is being offered. For example, if the course section begins with a “6,” it means the course is offered Subterm I. If the course section begins with a “7,” it means the course is offered for Subterm II. It is imperative that you follow your degree plan and advisor’s suggestions to stay on track.*

The screenshot displays the TAMIU Scheduler interface. At the top, there are navigation links for "Plan Schedule", "Shopping Cart (0)", "Current Schedule (0)", "Help", and "Sign out". The main header features the "TAMIU SCHEDULER" logo. Below the header, there are filters for "Term" (Fall 2021), "Course Status" (Open Classes Only), "Parts of Term" (All Parts of Term Selected), and "Levels" (All Levels Selected). A yellow instruction box states: "Instructions: Add desired courses and breaks and click Generate Schedules button!". The "Courses" section is highlighted with a red circle and contains a list of selected courses: "BA 5203 Concepts in MGT and MKT" and "CRIJ 5300 Found in Criminal Justice". The "Breaks" section is also visible. The "Schedules" section shows a "Generate Schedules" button (circled in red) and a "Shuffle" button. A green notification box indicates "Generated 2 Schedules". A blue notification box says "Compare" (circled in red) and "Select at least two schedules to compare side by side". Below this, two schedule views are listed: "View 1" and "View 2", both showing the course combination "5203-BA-780, 5300-CRIJ-681".

10. Click on “Send to Shopping Cart”

Status	CRN #	Subject	Course	Section	Seats Open	Waitlist	Day(s) & Location(s)	Campus	Credits
Not Enrolled	10095	BA	5203	780	29	0	ONLINE ONLINE	Main	2
Section Attributes: 7 Week - 2nd Sub-term, Online Course									
Not Enrolled	10840	CRIJ	5300	680	2	0	ONLINE ONLINE	Main	3

11. Select the “Register” button on the upper right-hand of the page to officially register for courses and click on “Continue when asked to confirm you registration.

CRN #	Section	Subject	Course	Instructor	Day(s) & Location(s)
10095	780	BA	5203	Aguirre-Milling, Homero	ONLINE ONLINE
10840	680	CRIJ	5300	Carey, Marcus T	ONLINE ONLINE

### IMPORTANT INFORMATION:

You will receive a pop-up notification if registration was successful. Alternatively, closed course sections, Pre-requisite errors, or student holds will prevent complete registration. If you experience any registration difficulties, please contact TAMU Graduate School at 956.326.3020 Or email [graduateschool@tamiu.edu](mailto:graduateschool@tamiu.edu) so that we may best direct you.

## How to Find Your Schedule

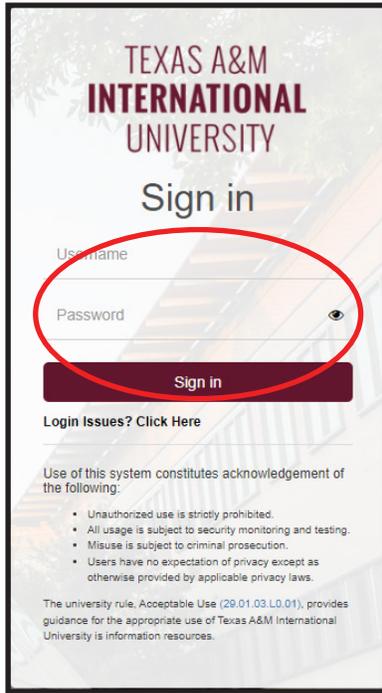
1. Go to [www.tamiu.edu](http://www.tamiu.edu), and click on “Uconnect” on the navigation bar

Future Students | Current Students | Alumni & Giving | **Uconnect** | Employees | Search

Academics | Admissions | Financial Aid | About | Student Life | Athletics

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GO BEYOND > YOU CAN. YOU WILL.

## 2. Log into your student portal using your NetID and Password



TEXAS A&M  
INTERNATIONAL  
UNIVERSITY

### Sign in

Username

Password

Sign in

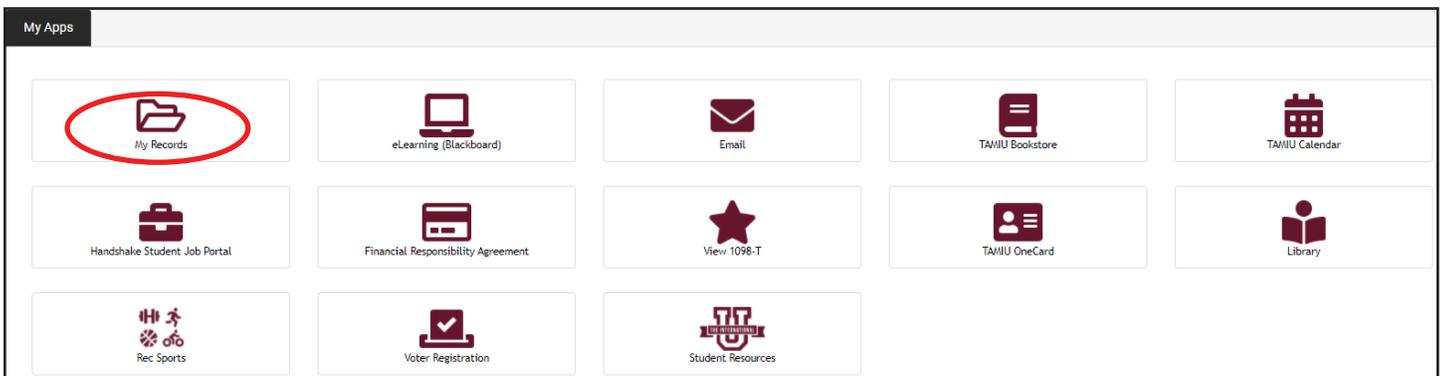
[Login Issues? Click Here](#)

Use of this system constitutes acknowledgement of the following:

- Unauthorized use is strictly prohibited.
- All usage is subject to security monitoring and testing.
- Misuse is subject to criminal prosecution.
- Users have no expectation of privacy except as otherwise provided by applicable privacy laws.

The university rule, Acceptable Use (29.01.03.L0.01), provides guidance for the appropriate use of Texas A&M International University information resources.

## 3. Click on “My Records”



My Apps

 My Records	 eLearning (Blackboard)	 Email	 TAMU Bookstore	 TAMU Calendar
 Handshake Student Job Portal	 Financial Responsibility Agreement	 View 1098-T	 TAMU OneCard	 Library
 Rec Sports	 Voter Registration	 Student Resources		

#### 4. Click on "Academic Records"

My Records

Hi [REDACTED]

Welcome to your Student Services homepage! This is your one-stop page to navigate to any of the areas below:

- Personal Information
- **Academic Records**
- DegreeWorks
- Registration
- Financial Aid
- Pay My Bill

Back to Uconnect

If you should have any questions, please contact the appropriate office below:

**Office of the University Registrar** - (956) 326-2250 - registrar@tamiu.edu  
**Office of Financial Aid** - (956) 326-2225 - financialaid@tamiu.edu  
**Business Office** - (956) 326-2140 - businessoffice@tamiu.edu  
**Office of Information Technology** - (956) 326-2310 - hotline@tamiu.edu

Your courses will be displayed in the "Registered Courses" block.

Student • Academic Records

Academic Records - [REDACTED]

Term: Fall 2021 Current term | Standing: Good Standing, as of Fall 2021

**Bio Information**  
Email:  
Phone:  
Date of Birth:  
Emergency Contact:  
Emergency Phone:

**General Information**  
Level:  
Class:  
Status:  
Student Type:  
Residency:  
Campus:  
First Term Attended:  
Last Term Attended:  
Leave of Absence:

**Graduation Information**  
Graduation Applications:  
Awarded Degree:  
Date:  
Awarded Degree:  
Date:

**Advisors**  
Advisors are not assigned for the selected term.

**CURRICULUM, HOURS & GPA**

Primary Secondary Hours & GPA

Degree:  
Level:  
Program:  
College:  
Major:  
Department:  
Concentration:  
Minor:  
Catalog Term:

**REGISTERED COURSES**

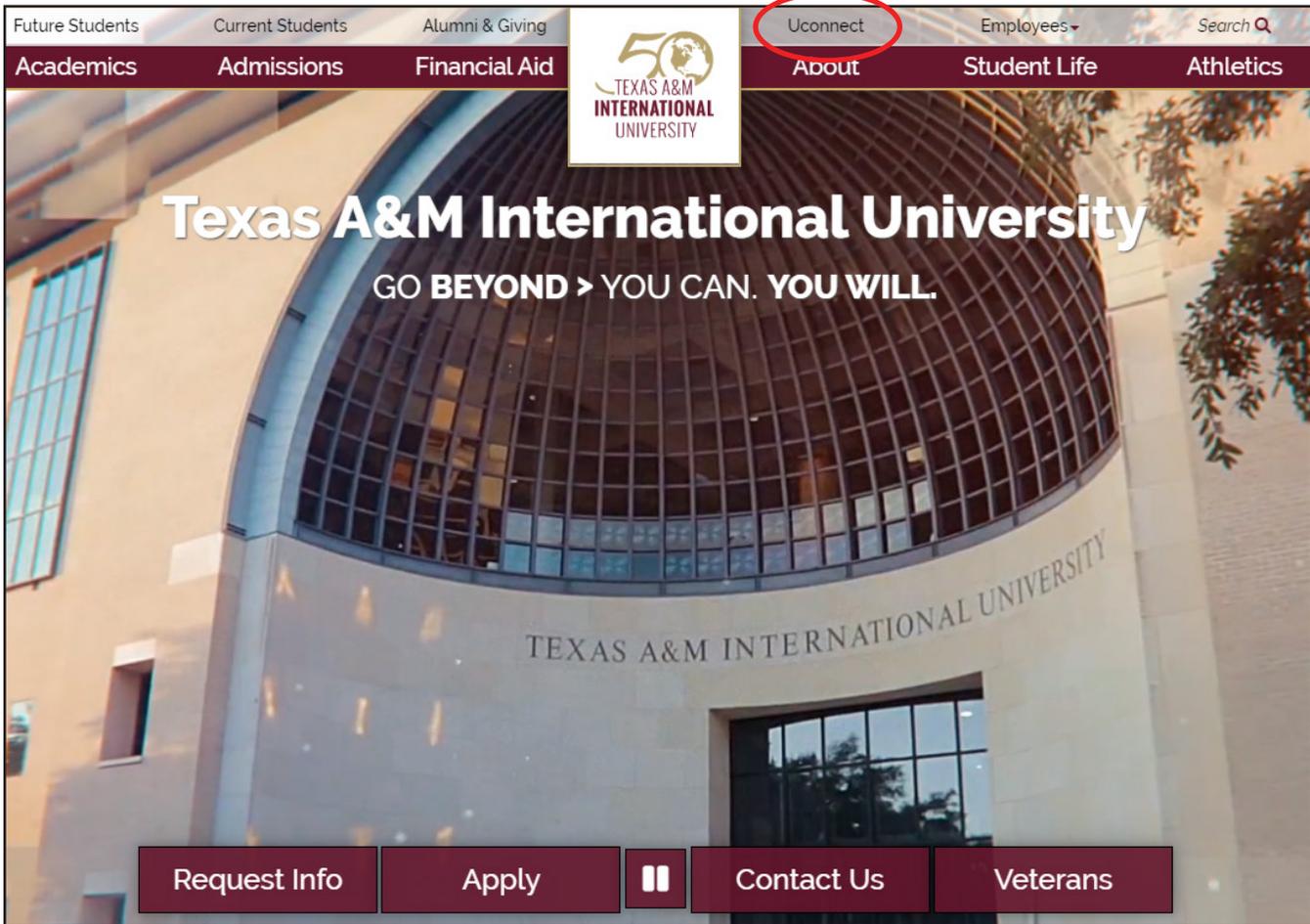
Course Title	Details	CRN	Hours	Registration Status	Instructor
Global Environments of Bus (Su...	BA 5320 780	11080	3	**Web Registered**	Dr. Homero Aquirre-Mil...

Total Hours | Registered Hours: 3 | Billing Hours: 3 | CEU Hours: 0 | Max Hours: 12

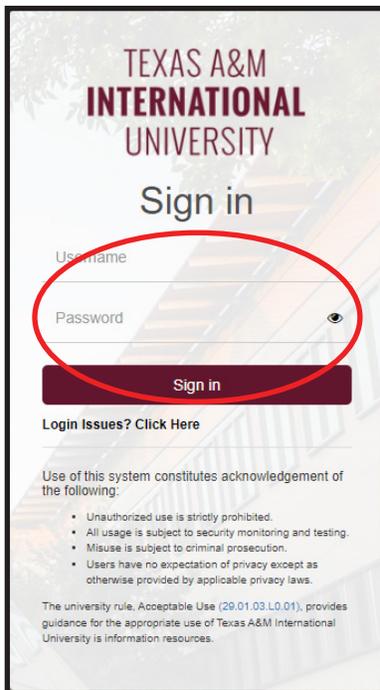
# Making Changes to Your Schedule

## Dropping a Class

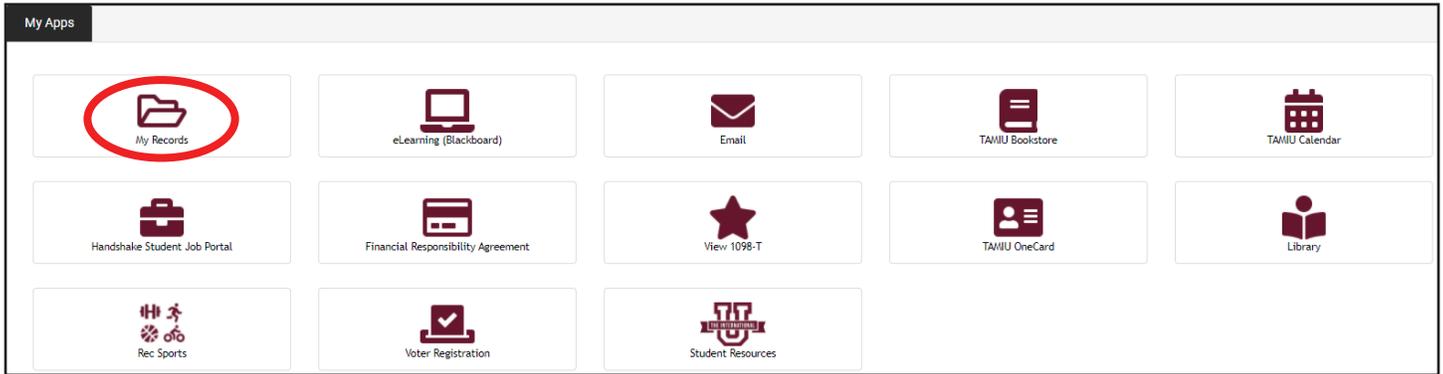
1. Go to [www.tamui.edu](http://www.tamui.edu), and click on “Uconnect” on the navigation bar



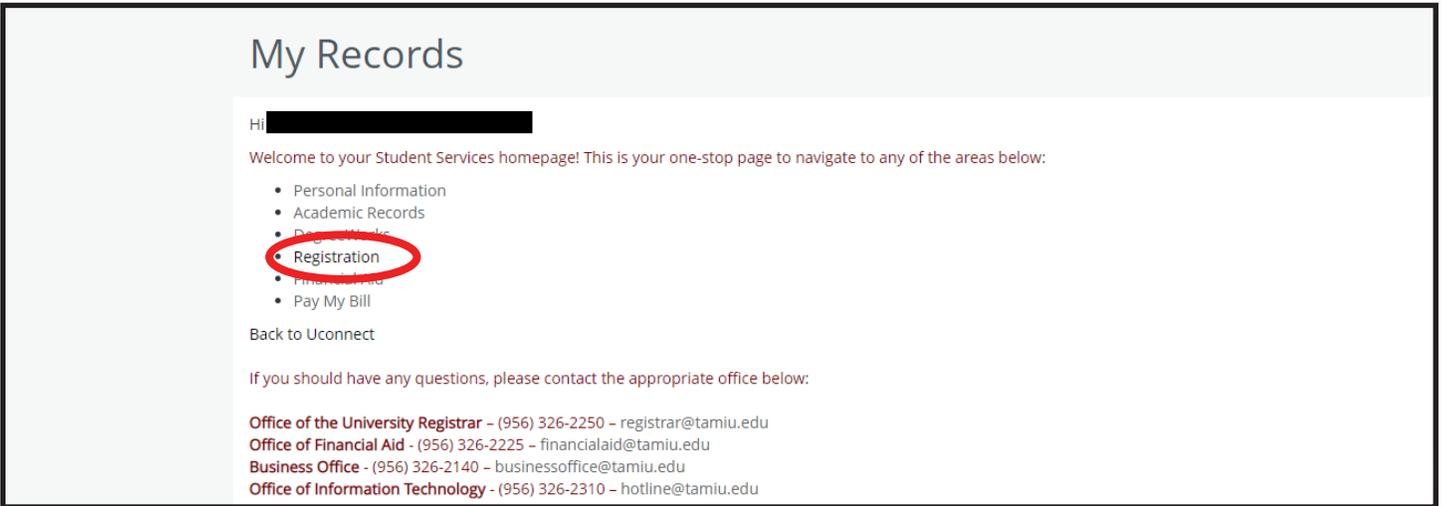
2. Log into your student portal using your NetID and Password



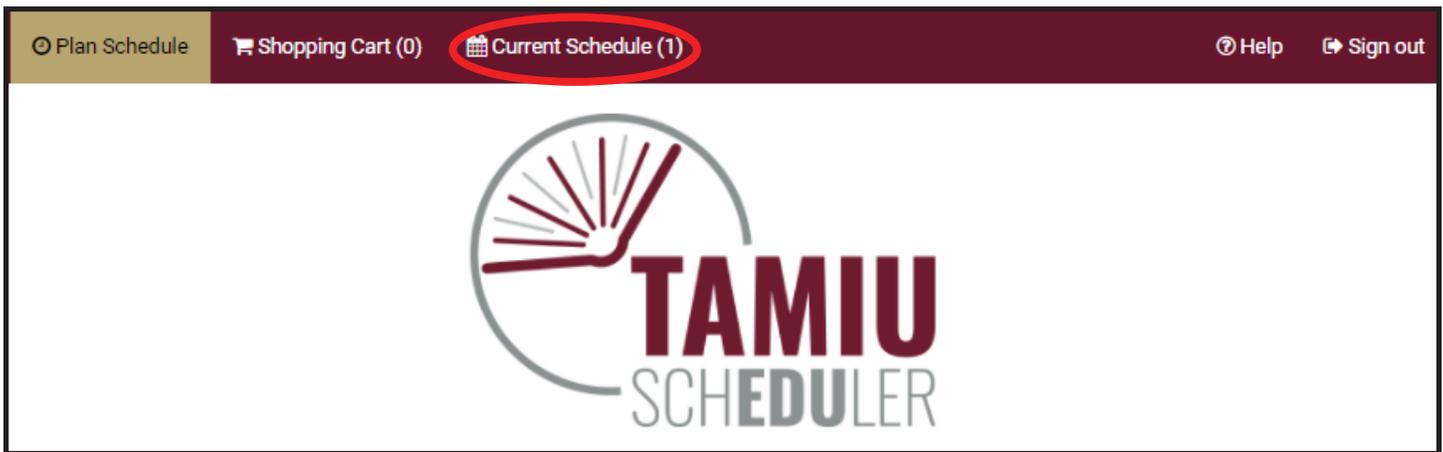
3. Click on the “My Records” icon. This will take you to your student dashboard.



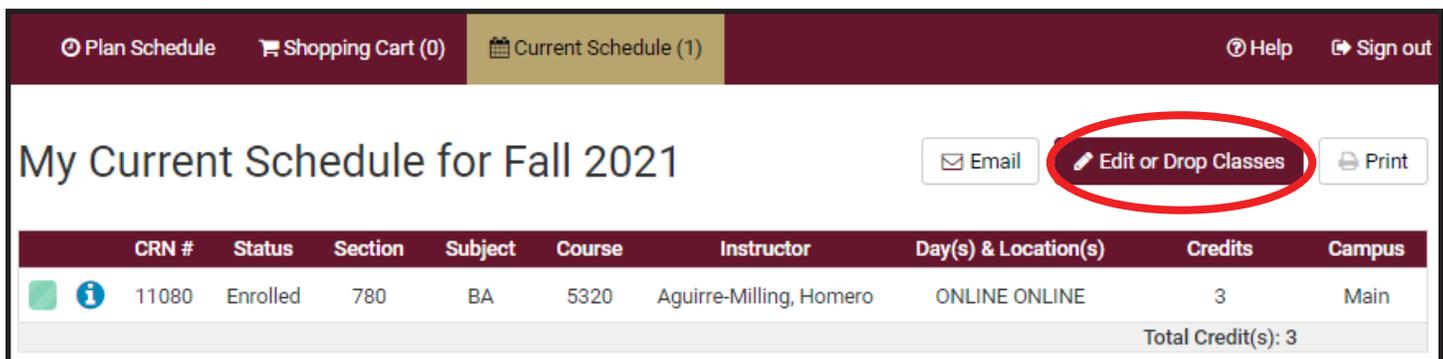
4. Click on “Registration.” This will take you to TAMU SCHEDULER.



5. Click on “Current Schedule.”



6. Click on “Edit or Drop Classes”



- Select the “Web Dropped” from the “Registration Status” option for the course you wish to drop and click on “Continue” when asked to confirm you registration.

Plan Schedule Shopping Cart (0) Current Schedule (1) Help Sign out

## Edit or Drop Classes for Fall 2021

Cancel Save

Course	Section	Class Settings	Registration Status
BA-5320	780		Enrolled ▲ Enrolled <b>**Web Dropped**</b>

### IMPORTANT INFORMATION:

Withdrawing from the university? If you would like to completely withdraw from the university after the semester has begun, please send an email with your request to registrar@tamiu.edu. Remember that the university has dropping/withdrawing policies and deadlines. You will be notified if you are subject to any payments or refunds.

## Tuition and Billing

Once you enroll for courses, you are subject to the university’s tuition and fees charges. Our Business Office will generate a bill, and an email reminder will be sent in accordance to the university’s billing procedures.

## View your Bill and Make a Payment

To view your bill online, log in to your student portal.

- Go to [www.tamiu.edu](http://www.tamiu.edu), and click on “Uconnect” on the navigation bar

Future Students Current Students Alumni & Giving Uconnect Employees Search

Academics Admissions Financial Aid About Student Life Athletics

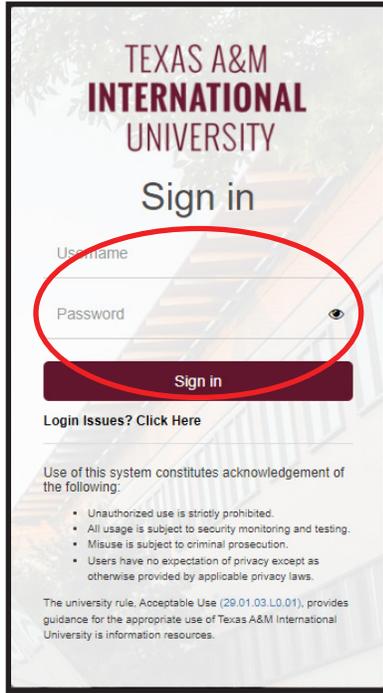
TEXAS A&M INTERNATIONAL UNIVERSITY

# Texas A&M International University

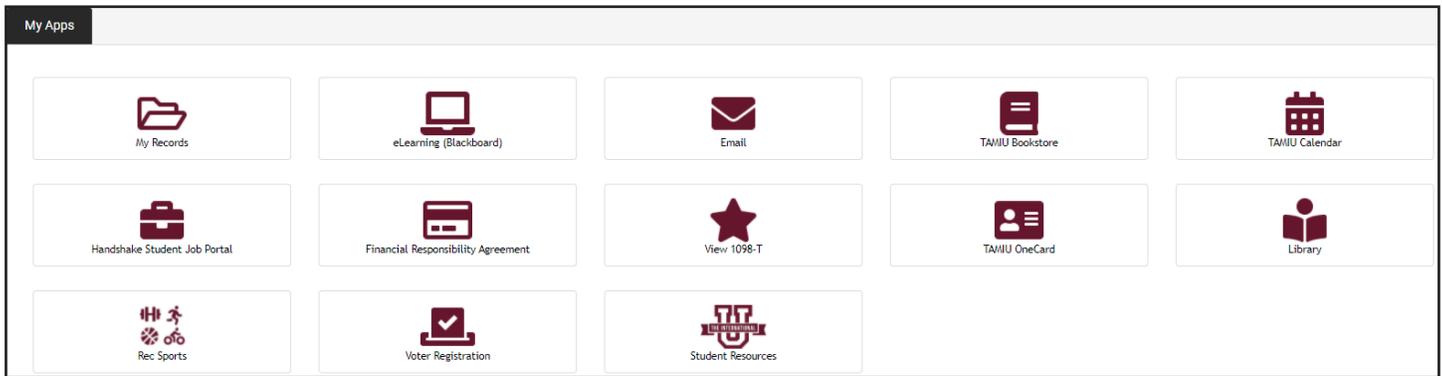
GO BEYOND > YOU CAN. YOU WILL.

Request Info Apply Contact Us Veterans

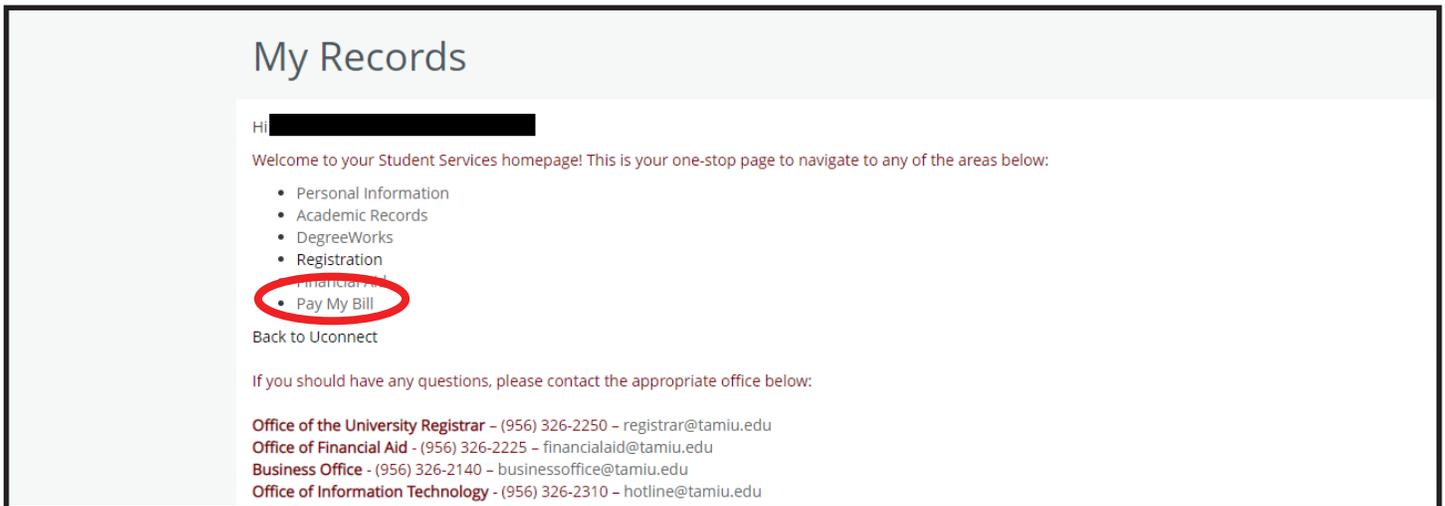
2. Log into your student portal using your NetID and Password



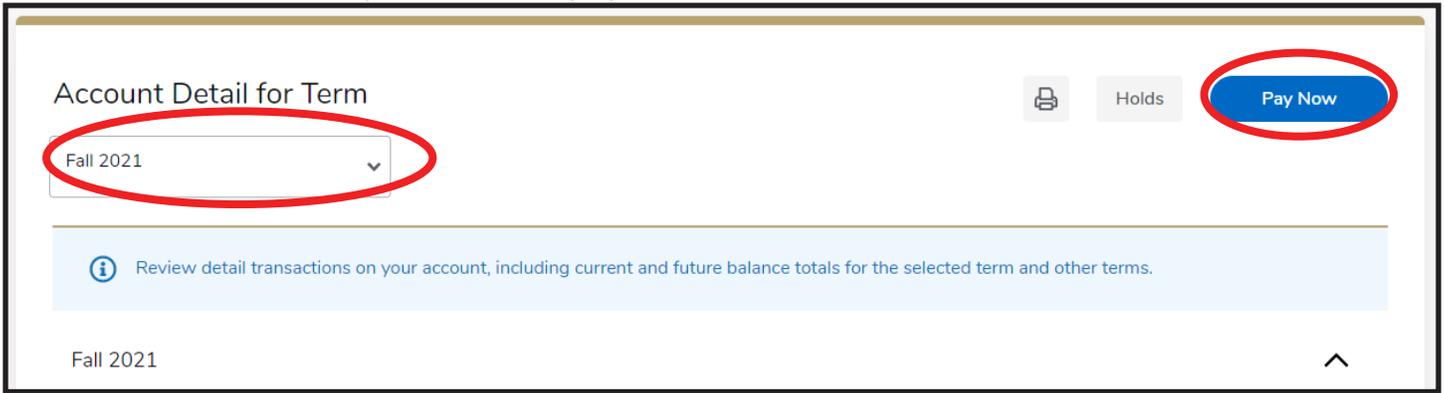
3. Click on the “My Records” icon. This will take you to your student dashboard.



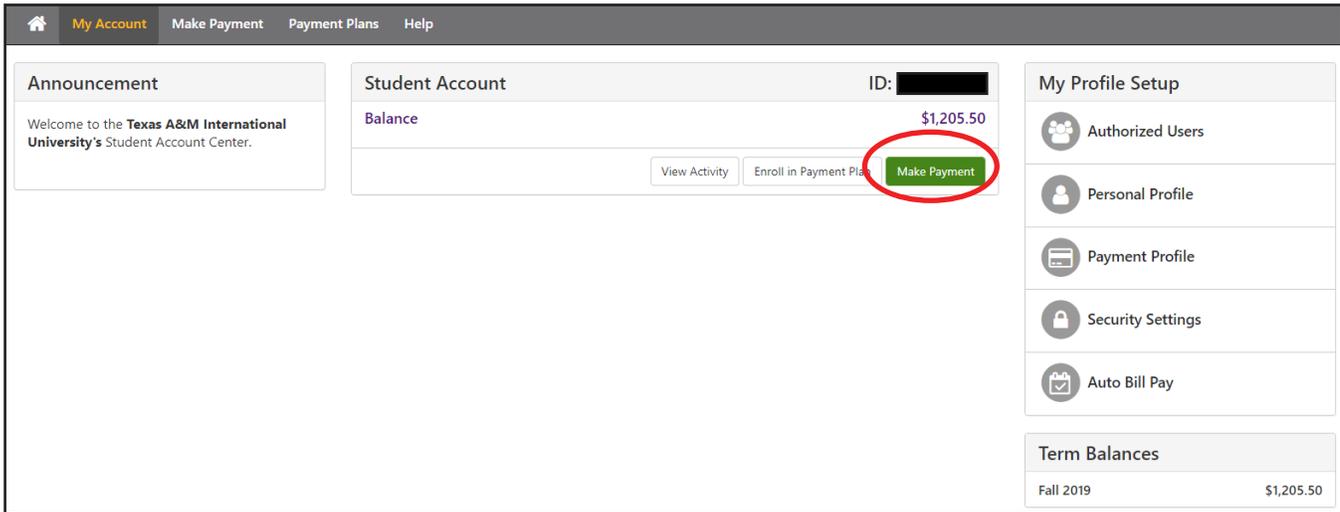
4. Click on “Registration.” This will take you to TAMIU SCHEDULER.



4. Select the "Term" and Click on "Pay Now" Click on Pay My Bill icon.



5. Click on "Make Payment"



6. Click "Add" and click on "continue."

### Pay By Term

Select 'Add' to add input amount or enter different amount by selecting input.

Fall 2021 | \$1,281.19

\$ 1,281.19 **Add**  
Select input to change payment amount

### Personal Note

Enter a brief payment note

Payment Total

\$0.00

**Continue**

7. Select Method of payment and click on "continue."

My Account Make Payment Payment Plans Help

### Account Payment

Amount Method Confirmation Receipt

Amount \$1,205.50  
Method Credit or Debit Card

Back Cancel **Continue**

**Debit and Credit Card** - We accept the following credit and debit cards.  
VISA MasterCard AMERICAN EXPRESS DISCOVER BCard Discover

8. Enter credit card information.

My Account Make Payment Payment Plans Help

### Account Payment

Amount Method Confirmation Receipt

Amount \$1,205.50  
Method Credit or Debit Card

#### Account Information

\* Indicates required fields  
\*Card number:

Back Cancel **Continue**

**Debit and Credit Card** - We accept the following credit and debit cards.  
VISA MasterCard AMERICAN EXPRESS DISCOVER BCard Discover

9. Fill out required fields, then click on “continue.”

Account Payment

Amount: \$1,205.50

Method: Credit or Debit Card

**Account Information**

\* Indicates required fields

\*Card account number: xxxxxxxxxxxx

\*Name on card:

\*Card expiration date: 09 2020

**Option to Save**

Save this payment method for future use

Save payment method as: (example My CreditCard)

Back Cancel Continue

**Debit and Credit Card** - We accept the following credit and debit cards.

VISA MasterCard AMERICAN EXPRESS DISCOVER BCard GlassCard

10. Confirm the information, then click on “Submit Payment”

11. A receipt can be printed by clicking in the “Receipt” icon

Account Payment

Amount Method Confirmation Receipt

12. Once payment is processed, you may logout of the payment system.

**Logged Out**

Thank you. You have successfully logged out.  
For security reasons, we recommend that you close this browser.

## Payment Deadline

Students enrolled in subterms are required to have paid in full, or have financial aid awarded, by the published deadlines in order to avoid being dropped for non-payment. Failure to pay for the subterm in full or have some form of financial aid arrangement will result in being dropped from your chosen course without notice. Students are eligible to enroll in the following subterm should they wish to do so. Deadlines are posted by the Graduate School and are available online at <http://www.tamtu.edu/gradschool/importantdates.shtml>

## Financial Assistance

The Office of Financial Aid at Texas A&M International University (TAMIU) is open to assist students who have difficulty meeting the cost of completing their graduate degree. Although the primary responsibility for financing an education rests with the student and the student's immediate family, TAMIU recognizes that many students will require additional assistance in order to finance their educational goals. Therefore, TAMIU offers financial assistance based on documented financial need to students who would otherwise not be able to attend the University.

### FAFSA

The Free Application for Federal Student Aid (FAFSA) should be completed and submitted electronically via [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Approximately 7-10 days from the filing date of the FAFSA, the applicant will receive a Student Aid Report (SAR) from the federal Central Processing System (CPS). If you provided an email address on your FAFSA application, you will receive an electronic SAR from the federal CPS. The applicant should review their SAR for any additional steps required by the federal CPS. FAFSA applications are not fully considered until the Office of Financial Aid receives all pending aid documents and the student is admitted into their program of choice by Graduate School.

Students must submit a financial aid application every academic year. The application process and all documentation must be completed before the last class day of the term to be considered for aid for that period of enrollment. Financial Aid cannot be received for periods of non-enrollment. All other required forms should be completed and forwarded directly to the TAMIU Financial Aid Office before the deadline.

### Financial Aid Awards

Once documented need is established, the Office of Financial Aid will consider you for programs which you are eligible. It is impractical for students to expect the total need to be met with gift-aid (grants and scholarships). In order to meet as much of the documented need as possible, you must apply for a self-help program (loans). Every effort will be made to meet your need through a combination of aid programs. The amount of aid awarded to you is based on your financial need, your limitations imposed by the various financial aid programs, and the availability of funding. Your total award may be less than the documented need because of fund limitations, an unusually large budget, aid request limitation, and/or prescribed program allowances. Your application will be reviewed and awards made as long as funds are available on a "first-come, first-served" basis. Once you have been awarded a financial aid package, an award notification will be sent to you indicating the types and amounts of aid offered. You must review your award notification, accept, or decline all the financial assistance offered to you online via your student portal, Uconnect. Failure to do so will result in all your aid being canceled. No financial aid will be disbursed until all paperwork and requirements are met with the Office of Financial Aid. If, after the aid package has been awarded, it is determined that an additional resource is available to you to help meet the cost of attendance, the Financial Aid Office will be required to recalculate your eligibility to include the additional resource(s). If the additional resource causes an over award situation, your aid package will be adjusted to compensate for the over award. Adjustments may include canceling or decreasing previously awarded aid. A revised award notification will be sent to you indicating any revisions made to your aid package.

For more information regarding financial assistance at TAMIU, contact TAMIU's Financial Aid Office:

Texas A&M International University  
Zaffirini Student Success Center Suite 214  
5201 University Blvd.  
Laredo TX 78041

Phone: (956) 326-2225  
Fax: (956) 326-2224  
Email: [financialaid@tamiu.edu](mailto:financialaid@tamiu.edu)

TAMIU School Code: 009651  
FSA ID: <https://fsaid.ed.gov>  
FAFSA: <http://www.fafsa.gov>

## Your Advisor

Academic advisor information is listed on your degree plan. Your advisor serves as the primary contact for questions regarding your degree plan, registration and graduation requirements.

## Textbook Information

To access textbook information, you will need your course schedule. Once you have your schedule, follow these steps:

1. Go to <https://www.bkstr.com/texasaminternationalstore/home>, and click on "Textbooks" section, and select to search for textbooks either by your TAMIU ID number or by Courses.

**Get Your Textbooks**



**Want to Save Time?**  
Get 100% of your materials just by entering your Student ID.

**ENTER**

Your Student ID starts with the letter "A" followed by 8 digits. Example: A01234567

**OR**

**Shop by Courses**  
Don't have your Student ID handy? Find your courses instead.

**ENTER COURSES →**

2. Select the “Program,” “Term,” “Department,” “Course,” and “Section”

## Get Your Textbooks

Make your selections below to find your textbooks.

Program  
Texas A&M International Uni

Term  
FALL 2021

Shop by Course | Shop by Course ID

**1**  →

▼

▼

**2** Add Another Course

3. Click on “Find Materials for Courses”

Make your selections below to find your textbooks.

Program  
Texas A&M International Uni

Term  
Fall 2019

Shop by Course

**1**  ⊗ →

Course  
5310 ▼

Section  
780 ▼

[Delete](#)

**2**  →

▼

▼

**3** Add Another Course

**FIND MATERIALS FOR 1 COURSE(S)** →

#### 4. Book information will be displayed for you

Texas A&M International University / Fall 2019

① MKT / 5310 / 780 Instructor Patwardhan, Abhijit  
Required Materials (1) [Hide Course](#)



**REQUIRED**  
**Marketing Management**  
**\$73.50 to \$327.00**

**Edition:** 15th  
**ISBN:** 9780133856460  
**Author:** Kotler  
**Publisher:** Pearson  
**Formats:** Hardcover, BriteWave Format

[Add to Wishlist](#)

**Rent**

Used ⓘ **\$130.80**  
Due 12/16/19  
**Great Value**

New **\$179.85**  
Due 12/16/19

Digital **\$73.50**  
180 Days  
[Requirements](#)

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**Buy**

Used ⓘ **\$245.25**

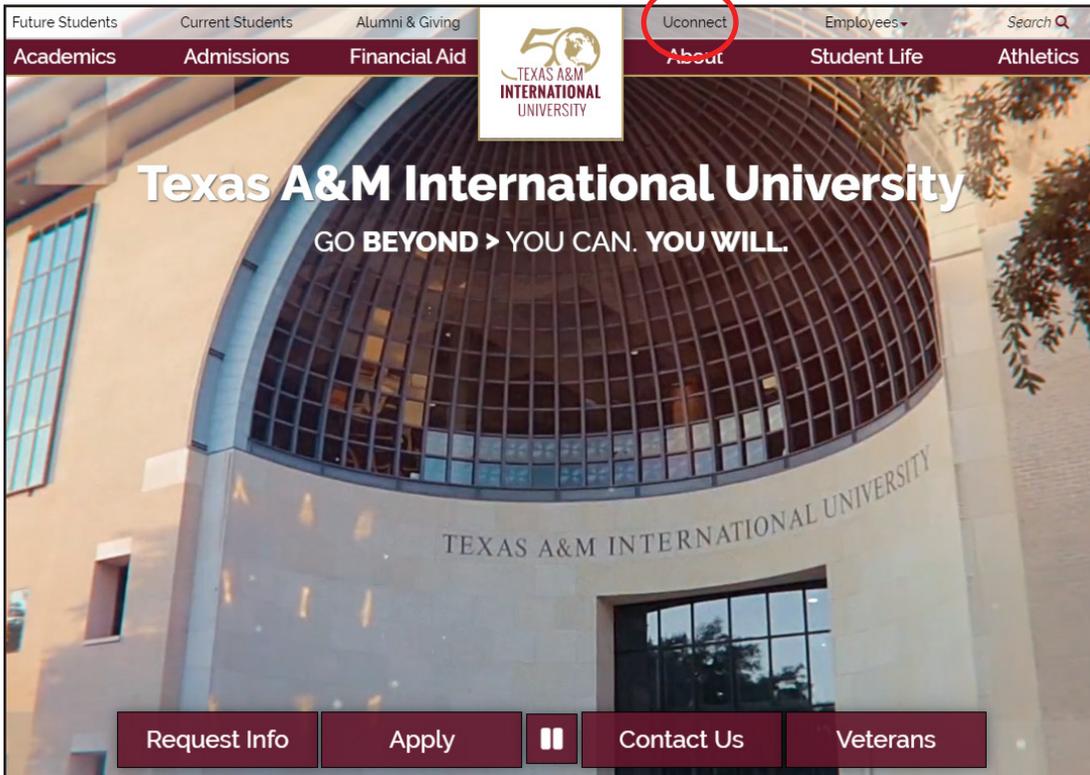
New **\$327.00**

You may choose to buy/rent the book directly from the TAMIU bookstore website or through a different vendor.

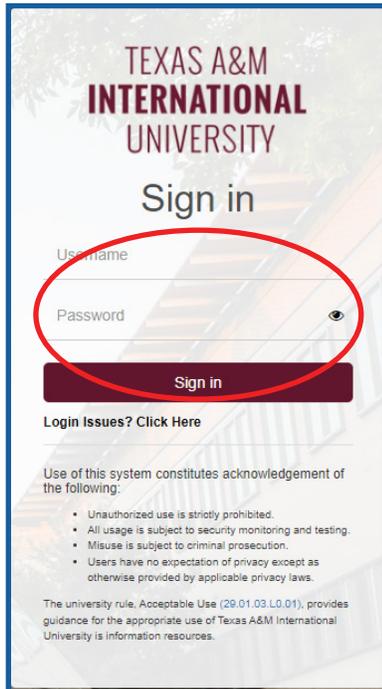
## Accessing Your Classes

Access to course content is available on the first class day of your enrolled semester at 12:00am. To access course content, follow these steps:

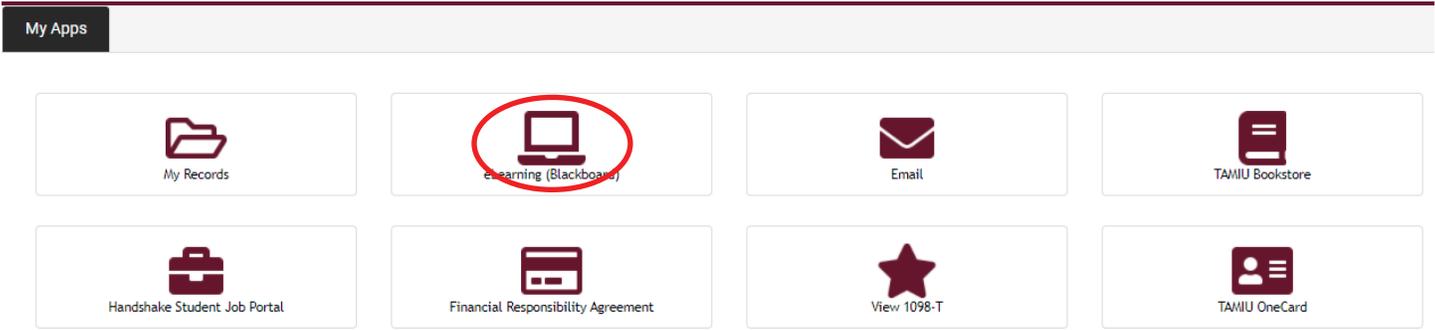
1. Go to [www.tamui.edu](http://www.tamui.edu), and click on “Uconnect” on the navigation bar



2. Log into your student portal using your NetID and Password



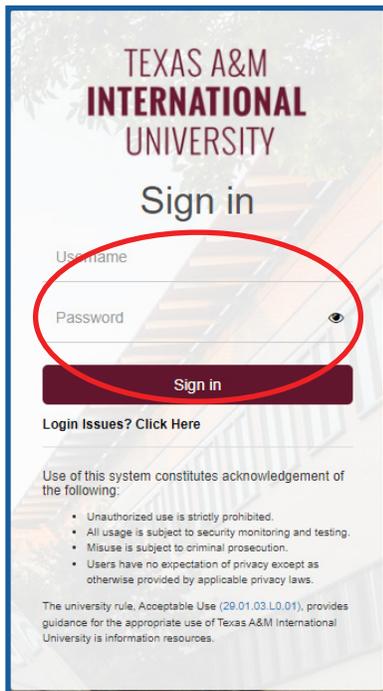
3. Click on the eLearning (Blackboard) icon. This will redirect your to the TAMIU Blackboard system.



4. Click on “Log In”



5. Log into the eLearning system using your NetID and Password



Your course information will be listed under the “My Courses” section.

The screenshot shows the Blackboard eLearning interface for Texas A&M International University. The top navigation bar includes 'My Institution', 'Student Support', 'Faculty Support', 'Killam Library', and 'Community'. The main content area is divided into several sections: 'Need Blackboard technical assistance?' with contact information; 'My Courses' (circled in red) with a message about course availability; 'My Announcements' showing no recent announcements; 'TAMU Bookstore' with a logo and purchase link; 'On Demand Help' with links for students and instructors; 'My Organizations' listing the Office of Recruitment and School Relations; 'OIT Live Chat' with a 'LIVE CHAT' button and headset icon; 'What's New' with notification settings; and 'Report Card' showing course and grade information.

The Office of Instructional Technology and Distance Education Services serves as the office who facilitates online instructional technology at TAMIU. Online orientations and tutorials can be found online at <https://www.tamtu.edu/distance/students/elearning-orientation.shtml>. These resources provide an overview of the eLearning system and are available for all online students. For technical questions or issues, please contact the Office of Instructional Technology and Distance Education Services at 956.326.2792 or by email at [elarning@tamtu.edu](mailto:elarning@tamtu.edu).

## Delaying your Start Date

Dropping your courses or choosing to enroll for a subterm that differs from what you previously selected on your admission application requires you to notify Graduate School at [graduateadmissions@tamtu.edu](mailto:graduateadmissions@tamtu.edu). A degree plan has been specifically created for each subterm to ensure timely completion of your program. Failure to notify the Graduate School to receive an updated degree plan will affect your academic record and may delay your graduation date.

## Future Semester Registration

Announcements are made via Uconnect to notify students about when the course schedule for the next semester is available and when registration is officially open. Students can then proceed with self-registration following their degree plan. Registration dates can also be found in the Graduate School's website at <http://www.tamtu.edu/gradschool/importantdates.shtml>.