1. **Graduate Advisory Committee (GAC)**
   - 4 faculty members (1 committee chair, 3 members)
   - Obtain signatures on the "Request for Service on Graduate Advisory Committee" form - Submit to the Graduate School (ZSC 206) or thesis@tamiu.edu

2. **Thesis/Dissertation Proposal**
   - Prepare/consult with GAC. The GAC determines when you are ready to defend the thesis/dissertation proposal.
   - "Thesis/Dissertation Proposal Cover Sheet" signed by GAC, Department Chair, and College Dean
   - Submit Thesis/Dissertation proposal and cover sheet to the Graduate School (ZSC 206)

3. **Does your research involve human participants?**
   - Yes: Proceed to Steps 4-7
   - No: Continue with next step

4. **Complete Thesis/Dissertation with GAC Guidance**
   - After GAC determines you’re ready, schedule the thesis/dissertation defense

5. **Does your research involve animals?**
   - Yes: Work with "Animal Use Protocol Application" and provide notification of approval from IACUC Proceed to Steps 4-7
   - No: Proceed to Steps 4-7

6. **Does your research involve biosafety?**
   - Yes: Contact the Office of Research and Sponsored Projects at (956) 326-3028 Proceed to Steps 4-7
   - No: Proceed to Steps 4-7

7. **Review & Formatting:**
   - The Graduate School reviews the thesis/dissertation for formatting ONLY, not content.
   - You will receive notification from the Dean of the Graduate School of any required revisions.

---

Final Submission of the thesis/dissertation, with required revisions, must be received by the Graduate School the day PRIOR to graduation!