

Graduate Council Minutes

(April 22, 2005 12:00-2:00)

1. OGS History: Dr. Jones

With the establishment of the Ph.D. in IBA (COBA), OGS was created to provide internal consistency, assurance, & high standards. Externally, OGS will provide cooperative administration & create a system for graduate faculty. New policy was created along with infrastructure. There is a chartered document approved by the Faculty Senate.

2. Mission Statement

Paragraph 7: Providing a high level of customer service by consistently working with current and prospective graduate students, faculty and administrators throughout the campus, and other external publics in a friendly timely helpful manner.

- “interfacing” changed to “working”
- Changes to Mission Statement moved by Dr. Thompson and seconded by Dr. Chadwell.
- Motion passed by unanimous vote.

3. Make-up of Graduate Council and voting

- Dr. Ben-Ruwin is the Faculty Senate representative
- Quorum is seven (7) voting members.

4. Frequency of Meetings:

- Monthly or as needed.

5. Staggered terms

- Place numbers in a hat for one/two year periods. Drawing to take place at the September 2005 meeting.

6. Makeup and implementation of sub-committees:

- Curriculum committee does not focus enough on graduate level degrees or courses.
- Graduate Council should have final say in the approval of graduate courses and programs and colleges should have no ability to veto.
- Proposal made by Dr. Cargill: Graduate Council should have jurisdiction over establishment or modifications of graduate program or course changes. These will not be processed by the university Curriculum committee.
 - Motion seconded by Dr. Chadwell.
 - Motion passed by unanimous vote.
- Dr. Chadwell suggests that Dr. Brown decides on committee members and everyone should e-mail nominations or suggestions to Dr. Brown.
- Publication sub-committee is to be adhoc/temporary as is Graduate Recruiting sub committee.
- SACS Exit exams should be specific to subject area, and could be used in place of GMAT as entrance exam to graduate school.

7. Implementing graduate faculty:

- Dr. Cargill explains the urgency to setup faculty, because PHD faculty has a time limit.
- Dr. Chadwell suggests graduate faculty should be based on the college decision for Fall semester.
- Dr. Cargill: COBA has 35+ adjuncts (10%). 2 from each committee/department allowing a 5 year window to demonstrate public activity, initial quality and control quality.
- Criteria: workshops, academic seminars, and professional development.

- Initial certification/appointment – graduate appointment – temporary appointment.
- Suggestion; those faculty previously approved should also be approved by this council.
- Suggestion; adopt temp. appointment for COBA and allow them to be the first college reviewed.
- Dr. Cargill moved that faculty previously approved by the colleges be approved by the Graduate Council until their credentials can be reviewed by the Graduate Council.
 - Motion seconded by Dr. Chadwell
 - Motion passed unanimously.

- Suggestion; Dr. Brown should meet with deans on who is qualified to teach graduate courses. Deans should assign faculty chosen by the Graduate Council.
- Graduate Faculty Submission: 1 page cover letter with CV. Graduate Council will request additional information as needed.

8. Lamar Bruni Vergara Educational Fund

- Changes/updates: remove “administration” from assistantships description & add “up to 9,100.00”
- Rather than listing award/compensation as “hours per week” change to “annually.”
- Change “GRE Reimbursement” to “GRE & GMAT Reimbursement”

9. Miscellaneous Business

- Request for Dr. Brown to send agenda prior to the next meeting.
- Have OIT create listserv for graduate council.