

# **Graduate Council Meeting Minutes**

October 12, 2007

## **I. Call to order**

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **10:15** on **October 12, 2007** in **KL330**.

### **Roll call**

Dr. Jeff Brown conducted a roll call. The following persons were present: Trace Pirtle, Randel Brown, Mohamed Ben-Ruwin, Louise Autio, Jerry Thompson, Faridoun Farrokh, Tom Mitchell, Tagi Sagafi-nejad, & Rogelio Hinojosa.

In *absentia* were Cecilia Garza, Laura Hovel, Irma Lara, Fred Ivy and Oscar Reyna.

## **II. Approval of minutes from last meeting**

**MOTION:** Dr. Randel Brown moved to approve the meeting minutes from September 21 & the motion was seconded by Dr. Ben Ruwin & passed unanimously.

## **III. Old Business**

### *A. New Thesis/Dissertation Binding Fee (Rogelio Hinojosa)*

**MOTION:** Dr. Thompson moved to approve the \$40 Binding Fee and the motion was seconded by Dr. Randel Brown & passed unanimously.

**Amendment:** Dr. Jeff Brown made a friendly amendment to add a \$10 additional fee for additional copies of the thesis/dissertation. Dr. Thompson accepted and Dr. Randel Brown and the motion passed unanimously.

### *B. Maintaining Continuous Enrollment*

Dr. Brown mentioned that the report was pending from the office of Mary Trevino.

## **IV. New Business**

### *A. Comprehensive Exam Proposal*

**Amendment:** Dr. Sagafi made a friendly amendment to table the proposal until the faculty of each discipline were able to discuss it. The motion was seconded by Dr. Autio.

*B. Graduate Faculty*

Associate/Masters

a. Sergio Garza (COED)

**MOTION:** It was moved and seconded to approve Sergio Garza at the associate level & the motion was not approved.

**MOTION:** It was moved and seconded to approve Sergio Garza for the temporary status (1 semester) & the motion was approved.

*C. Graduate Academic Affairs Subcommittee*

i. *Chair: Faridoun Farrokh*

ii. *Program Review: Process, Paperwork, Timing and etc.*

Dr. Farrokh provided a report on program review stating they are reviewing other master's programs models. There was also discussion on creating a possible formula required for students to meet and proceed with automatic admission.

iii. *Outside Advisory Committee member appointed by Graduate Studies*

*D. Graduate Assistantship Oversight Subcommittee*

i. Tagi Sagafi-nejad (COBA), Trace Pirtle ( COED), Irma Lara (CSON), Cecilia Garza ( At-Large), and Laura Hovel (Student Representative)

ii. Missing a COAS representative

Dr. Thompson volunteered to be the COAS representative on this committee.

*E. University-Wide Thesis Manual*

**Adjournment**

Dr. Sagafi-nejad moved to adjourn the meeting at 11:45.

Minutes submitted by: Dr. Jeff Brown & Suzanne Alford

Minutes are pending approval by Graduate Council.