

Graduate Council Meeting Minutes

November 9, 2007

I. Call to order

Dr. Jeff Brown called to order the meeting of the **Graduate Council** at **10:15** on **November 9, 2007** in **KL330**.

Roll call

Dr. Jeff Brown conducted a roll call. The following persons were present: Mohamed Ben-Ruwin, Louise Autio, Cecilia Garza, Laura Hovel, Irma Lara, Jerry Thompson, Faridoun Farrokh, Fred Ivy, Tagi Sagafi-nejad, & Rogelio Hinojosa.

In *absentia* were Trace Pirtle, Randel Brown, Tom Mitchell and Oscar Reyna.

II. Approval of minutes from last meeting

MOTION: Dr. Ben Ruwin moved to approve the meeting minutes from October 12 with a correction & the motion was seconded by Dr. Thompson & passed unanimously.

III. Old Business

A. New Thesis/Dissertation Binding Fee (Rogelio Hinojosa)

Rogelio Hinojosa gave a presentation on the ETD site regarding online dissertation submission to graduate council members.

MOTION: Dr. Farrokh moved to approve the creation of a task force comprised of Dr. Sagafi, Dr. Jeff Brown, and Rogelio Hinojosa to flush out any questions related to the ETD dissertation handout. The motion was seconded by Dr. Thompson & passed unanimously.

B. Maintaining Continuous Enrollment in Thesis (Pending)

Dr. Jeff Brown gave a brief presentation on the topic & mentioned that Mary Trevino ran the report for COAS & is running reports for other colleges.

C. Comprehensive Exam Proposal (Tom Mitchell)

MOTION: Dr. Jeff Brown moved to table the issue and meet with Dr. Sagafi & Dr. Mitchell to change proposal in order to accommodate all departments and colleges needs. The motion was seconded by Dr. Farrokh & passed unanimously.

IV. New Business

A. Graduate Faculty

- i. External Membership
 - Kristen Standage (COAS)
There was extended discussion on the topic of her lack of scholarship.

MOTION: Dr. Cecilia Garza moved to adopt last bullet from page 1 of the graduate faculty guidelines and recommend to the Faculty Senate & the motion was seconded by Dr. Thompson & passed unanimously.

[Produce tangible evidence of continued productive scholarship as normally defined within the discipline concerned; and,]

MOTION: It was moved and seconded to approve her at the temporary status. The motion was passed.

Amendment: Dr. Jeff Brown made a friendly amendment to encourage her to re-apply and document any recent scholarship.

- ii. Associate/Masters
 - Marcus Ynalvez (COAS)
 - **MOTION:** It was moved and seconded to approve Marcus Ynalvez at the Associate/Masters level. The motion was passed unanimously.
 - Carlene Henderson (COED)
MOTION: It was moved and seconded to reject Carlene Henderson at the Associate/Masters level. The motion was passed.

B. Graduate Academic Affairs Subcommittee (Faridoun Farrokh)

Dr. Farrokh explained that the committee will be meeting next week to discuss the program review. He will have something to present at the next meeting.

C. Graduate Assistantship Oversight Subcommittee

Dr. Thompson will be meeting with Dr. Sagafi.

D. Formula for Admissions

Dr. Jeff Brown discussed developing an admissions formula and said he would bring it to the next meeting for discussion.

Adjournment

Dr. Thompson moved to adjourn the meeting at 11:46.
Minutes submitted by: Dr. Jeff Brown & Suzanne Alford
Minutes are pending approval by Graduate Council.