

*Graduate Council  
Meeting Minutes*

January 27, 2012

**I. Call to Order**

Dr. Jeff Brown called to order the meeting of the Graduate Council at 9:18 a.m. on January 27, 2012 WHTC 224.

**Roll Call**

The following persons were present: Whitney Bischoff, Ken Tobin, Neal McReynolds, Louise Autio, John Dean, Roberto Heredia, William C. Gruben, Brendan Townsend, Andrea Beattie and Patricia Uribe.

In *absentia* were Randel Brown, Claudia San Miguel, Rogelio Hinojosa, Abhijit Patwardhan, Andrea Beattie and Oscar Reyna.

**Approval of minutes from last meeting**

**Motion:** Roberto Heredia moved to approve the meeting minutes from October 28, 2011 and Neal McReynolds seconded the motion. The motion was passed unanimously.

**II. New Business**

**A. *Graduate Faculty Applications***

a. Full

i. **Cristina Garrigos (COAS)**

**Motion:** It was moved and seconded to approve her at the Full level. This motion was passed unanimously.

ii. **Humberto Gonzalez (COED)**

**Motion:** It was moved and seconded to approve him at the Full level. This motion was passed.

**B. *C's in Ph.D. Program***

**Motion:** It was moved and seconded to have the Ph.D. program devise a proposal to present to Graduate Council by next meeting. This motion was passed.

**C. *Graduate Assistantships***

a. *Full-time (9SCH) requirement- waivers*

**Motion:** It was moved and seconded to continue the current practice and permit waivers for 1 semester only if student is pending thesis/dissertation courses taking only courses needed for graduation and the document has been confirmed by the department.

*D. New Admissions Formula using the new GRE scores.*

There was no lengthy discussion on the topic, just the question of whether to keep it or not.

*E. Modify Scholastic Deficiency (SD) appeals process – Include Department Output*  
Graduate Council members agreed to modify the policy.

*F. Modify Course Repeat Rule to allow repeats via SD process*

**Motion:** It was moved and seconded to amend the current rule to include/allow a student to re-take a class if prescribed in the admissions or SD process. The student would not be required to re-apply. This motion was passed.

*G. Thesis/Dissertation*

Topic was tabled.

*H. Faculty Senate: Re-approval of Graduate Faculty Guidelines*

Dr. Jeff Brown passed out a handout for review approval but Mr. Townsend was no longer present to represent faculty senate.

*I. Re-balancing terms of appointment for Graduate Council representatives*

Dr. Brown discussed that GC was not in compliance for the at-large position from different colleges. Dr. Kilburn is no longer holding this position and GC is waiting on Faculty Senate to have elections.

*J. Graduate Faculty status for fixed-term appointments*

Dr. Brown mentioned the current guidelines are framed around tenure track faculty.

*K. TOEFL Exemption based on GRE Scores*

Dr. Brown discussed TOEFL exemption based on GRE score policy needed to be revised.

**Adjournment**

Dr. Patricia Uribe moves to adjourn the meeting at 11:16 a.m.

Minutes submitted by: Suzanne Alford and Jeff Brown.

Minutes are pending approval by Graduate Council.