

*Graduate Council  
Meeting Minutes*

October 18, 2013

**I. Call to Order**

Dr. Jeff Brown called to order the meeting of the Graduate Council at 9:05 a.m. on October 18, 2013, WHTC 226.

**Roll Call**

The following persons were present: Whitney Bischoff, Leonel Prieto, John Kilburn, Lynne Manganaro, Alfredo Ramirez, Jr., Abhijit Patwardhan, and Marivic Torregosa.

In *absentia* were Randel Brown, James Norris, Brendan Townsend, Kenneth Tobin, Patricia Uribe, Anna Cieslicka, Rogelio Hinojosa, and Collins Okafor.

**Approval of minutes from last meeting**

**Motion:** Dr. John Kilburn moved to approve the meeting minutes from September 13, 2013. The motion was passed unanimously.

**II. Old Business**

**A. *Cs in the Ph.D. Program*** – Dr. Brown asked Dr. Brusa to discuss this with the program.

**B. *Update Faculty Handbook GF rules to account for clinical faculty***

**III. New Business**

**A. *Grants Discussion***

Dr. Brown presented information on grants and their success data.

**B. *Graduate Faculty Applications***

a. Full

**i. *San Juanita Hachar (COED)***

**Motion:** It was moved and approved to table her application.  
This motion was passed unanimously.

**ii. *Jonathan Murphy (COAS)***

**Motion:** It was moved and seconded to approve him at the Full level.  
This motion was passed unanimously.

**iii. *Clint Osowski (COAS)***

**Motion:** It was moved and seconded to table his application.  
This motion was passed unanimously.

iv. **Marcus Ynalvez (COAS)**

**Motion:** It was moved and seconded to approve him at the Full level.  
This motion was passed unanimously.

v. **Kelly Frailing (COAS)**

**Motion:** It was moved and seconded to approve her at the Full level.  
This motion was passed unanimously.

*C. Approve Potential Reviewers of Master in Educational Administration program*

a. **Jim Berry – Eastern Michigan University**

**Motion:** It was moved and seconded to approve him.  
This motion was passed unanimously.

b. **Mick Arnold – Southwest Baptist University**

**Motion:** It was moved and seconded to table his application until more information is provided as to his selection for this position.  
This motion was passed unanimously.

c. **Tom Kersten – Roosevelt University**

**Motion:** It was moved and seconded to table his application until more information is provided as to his selection for this position.  
This motion was passed unanimously.

*D. Approve Potential Reviewer of Master in School Counseling program*

a. **Kimberly Hall – Mississippi State University - Meridian**

**Motion:** It was moved and seconded to table her application until more information is provided as her selection for this position.  
This motion was passed unanimously.

*E. Catalog Change*

**Motion:** Revise “Character of Graduate Work” statement in catalog to represent graduate school in general instead of only graduate programs within A. R. Sanchez, Jr. School of Business.

Dr. Manganaro moved to approve this motion and Dr. Kilburn seconded.

This motion was passed unanimously.

*F. Changing definition of out of program/department committee member*

Discussion about committee member needed from outside college for thesis/dissertation

**G. *Updates to Thesis Manual***

Dr. Jeff Brown mentioned that the binding clause is back in the manual for those students who might choose to bind their thesis. New submission deadlines are noted as well. Thesis/dissertations are now due four weeks before graduation.

**H. *New Degrees***

Dr. Brown briefly mentioned possible new graduate degrees: Ph.D. in Criminal Justice, MS in Kinesiology, MS in Communication Disorders, MS/MA in Communication, MS in Systems Engineering.

**Adjournment**

Dr. Lynne Manganaro moved to adjourn the meeting at 10:31 a.m.  
Minutes submitted by Isabel Contreras and Dr. Jeff Brown.  
Minutes are pending approval by Graduate Council.