



# University Honors & Undergraduate Research Program (ACT on IDEAs/AOI) Agreement

**\*This form must be turned in through Blackboard once it has been signed and completed.\***

## Student and Faculty Information

Student (Print Last, First): \_\_\_\_\_ TAMIU ID #: A \_\_\_\_\_

Contact Telephone #: (\_\_\_\_) \_\_\_\_\_ E-Mail: \_\_\_\_\_ @dusty.tamtu.edu

College: \_\_\_\_\_ Major: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Faculty Mentor (Print Last, First): \_\_\_\_\_ Office extension: \_\_\_\_\_

E-Mail: \_\_\_\_\_ @tamtu.edu

**Honors Agreement:** Each student is committed to completing the following terms:

1. Maintain an Institutional GPA of 3.2 and each semester GPA of 3.2.
2. Be a full-time student (12 SCH) and complete at least 30 SCH per academic year.
3. Complete an approved research assignment/paper/project with your honors faculty mentor (when applicable, follow IRB protocols throughout the research process).
- \* 4. Submit your Financial Aid application each Academic Year. (FAFSA, TASFA, Mexican Tuition Waiver)
- \* 5. Complete 30 hours of community service each academic year through the TAMTU Office of Student Conduct and Community Engagement. (<http://www.tamtu.edu/scce/>)
- \* 6. Complete three (3) TAMTU Trailblazers learning dimensions (<https://tamtu.campuslabs.com/engage/organization/TAMTUTrailblazers>).

**(\* Do not apply to Act on Ideas candidates)**

Discuss with your faculty mentor your specific roles and responsibilities as an honors / AOI student (time, communication, work schedule, expectations, professional disposition, deliverables, etc.)

Please initial below (faculty mentor and student):

Student \_\_\_\_\_ I understand that if I am awarded **honors scholarship**, the first half of the payment will be disbursed at the beginning of the semester and the second half at the end of the semester upon satisfactory completion of the agreement. If I choose to withdraw from the honors program or fail to meet all the requirements, the scholarship may be discontinued and I may be disqualified from future honors scholarships.

Student \_\_\_\_\_ All **IRB** protocols will be followed throughout the research process.

Faculty \_\_\_\_\_

### Honors Intellectual Property Policy

Student \_\_\_\_\_ Faculty \_\_\_\_\_ As part of the University Honors and Undergraduate Research Program's (UHURP) research requirements, students may contribute to Faculty research (including but not limited to data collecting, data cleaning, running experiments, and producing literature reviews). TAMTU Faculty who take on the role of Faculty Mentors have an ethical responsibility to ensure that student contributions to their projects are appropriately acknowledged. Depending on the discretion of the Faculty Mentor, such acknowledgements may range from a line on the student's resume/ CV to being recognized by name during faculty presentations to being named on the "Acknowledgements" page of a publication, all the way up to receiving a byline should the contribution merit such recognition. Questions from faculty or students regarding acknowledgment of student contributions should be directed to their respective department's Honors representative.

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Faculty: I certify that I have met with the student and agreed to serve as his/her honors mentor. We have come to an agreement on the expectations of our respective roles and responsibilities in meeting the timeline toward the student's graduation.**

Faculty's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Honors Paper / Project Completion:**

Faculty:

I have reviewed the research paper / project and certify that it \_\_\_\_\_ has / \_\_\_\_\_ has not met the requirements of the University Honors & Undergraduate Research Program / ACT on IDEAs.

Faculty's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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For Office Use:

Committee Decision:           Approved           Denied

Faculty Program Rep. \_\_\_\_\_

Date \_\_\_\_\_