BANNER SIS SECURITY
Request for Additional Access

_____

Last Name   **First Name**   **MI**   **Date**
(Print Clearly)

_____ _____

Signature   **Title**

_____ _____ _____ _____

e-mail   **Extension**   **Banner ID**   **Department**

Request for Additional Access to following   **Banner Role (please check)**
Banner Class/Form(s):

	Query only	**Modify**
_____	[ ]	[ ]
_____	[ ]	[ ]
_____	[ ]	[ ]
_____	[ ]	[ ]
_____	[ ]	[ ]
_____	[ ]	[ ]
_____	[ ]	[ ]

(* please strike off the blank lines*)

Supervisor's Authorization:

_____ _____ _____

Supervisor (please print Name)   **Date**   **e-mail**

_____ _____

Signature   **Extension**

_____ _____

Registrar Signature   **Date**

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To be completed by OIT personnel only

Security Officer:_____ **Extn:**_____ **Date:**_____

Comments:_____

TEXAS A&M UNIVERSITY SYSTEM REGULATIONS

29.01 Information Resources

Reviewed: April 26, 2018, Next Scheduled Review: April 26, 2023

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Each user is responsible for using system information resources in accordance with the guidelines established by the Texas Department of Information Resources, the

Texas Ethics Commission and System Policy 07.01, Ethics. Accordingly, each user should:

> (a) use information resources for officially authorized business purposes, with exception for incidental use as allowed in accordance with System Policy 33.04,

> Use of System Resources;

> (b) promptly disclose fraud, waste or abuse in accordance with System Policy 21.04, Control of Fraud, Waste and Abuse;

> (c) adhere to all laws, regulations and policies that refer to the use of information resources; and

> (d) endeavor to avoid any actions that would create the appearance that the user is violating the law or the system's ethical standards.

Privacy policies are mechanisms used to establish the responsibilities and limits for system administrators and users in providing privacy in information resources.

There is no expectation of privacy when using system information resources beyond that which is expressly provided by applicable privacy laws. Information created,

stored, or transmitted on system information resources may be subject to disclosure under the Texas Public Information Act or through legal or administrative

proceedings. While the system does not routinely monitor individual usage of system information resources, members have the right to examine information created,

stored, or transmitted on system information resources for general business purposes, including but not limited to the normal operation and maintenance of such

resources.

• Individuals found in violation of the terms above are subject to loss of access to the University Student Information System.