

# The Do's and Don'ts of Cost Sharing

**If you fail to cover all your costs, your department could end up footing the bill.**

Properly accounting for cost sharing at the proposal phase can be a challenge for most Principal Investigators and often leads to the following questions: What is cost sharing? Why should PIs care about cost sharing during the proposal phase.

**Once your commitment is made, you are expected to abide by that commitment**

This webinar will walk you through the definition of cost sharing, mandatory vs. voluntary cost sharing, and the types of documentation are sufficient.

You will dig into which costs are better than others for institutions and how cost-sharing affects the project once it is awarded. PLUS, get an example of an institution's cost-sharing policy and procedure.

## Key Webinar Take-Aways:

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- ✓ Back to the Basics: Definition & Concepts of Cost Sharing
- ✓ Identify different types of cost sharing and how to handle each situation
- ✓ Step-by-step approach from proposal development through close-out of an award
- ✓ Tactics how to document cost sharing
- ✓ PLUS: Take back real-life a example of a cost sharing policy

## Presented by:

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**Sandra Nordahl** is Co-Director of Sponsored Research Contracting and Compliance (SRCC) department at San Diego State University Research Foundation. Recently established in November 2009, this department serves as an interface between pre-award and post-award research administration related to contractual and compliance administration of awards, including, but not limited to cost-sharing, development of best practices for multi-partner foreign subrecipient awards, subrecipient monitoring, desk reviews, ITAR, Export Control and fund closeouts.

With over 25 years of experience, Sandra possesses knowledge in all aspects of research administration, including information services, pre-award and post-award administration, as well as animal and human subjects, and intellectual property.

**Jennie Amison** is director of Sponsored Research Development at San Diego State University Research Foundation. The Sponsored Research Development department is primarily responsible for pre-award services for faculty and staff of SDSU. Jennie has over 30 years of experience in research administration. Although her tenure has been in the pre-award area, she has experience in many aspects of research administration, such as compliance, post-award administration, and sponsor agency funding opportunities. She reviews and approves all grant proposals submitted by SDSURF to sponsor agencies on behalf of SDSU faculty, ensuring that proposals comply with sponsor and university requirements. She is also responsible for developing new policies and refining existing policies, maintaining close working relationships with university administrators and management and establishing strong ties with sponsor agency representatives.