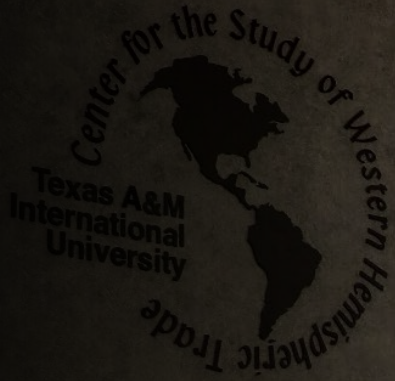
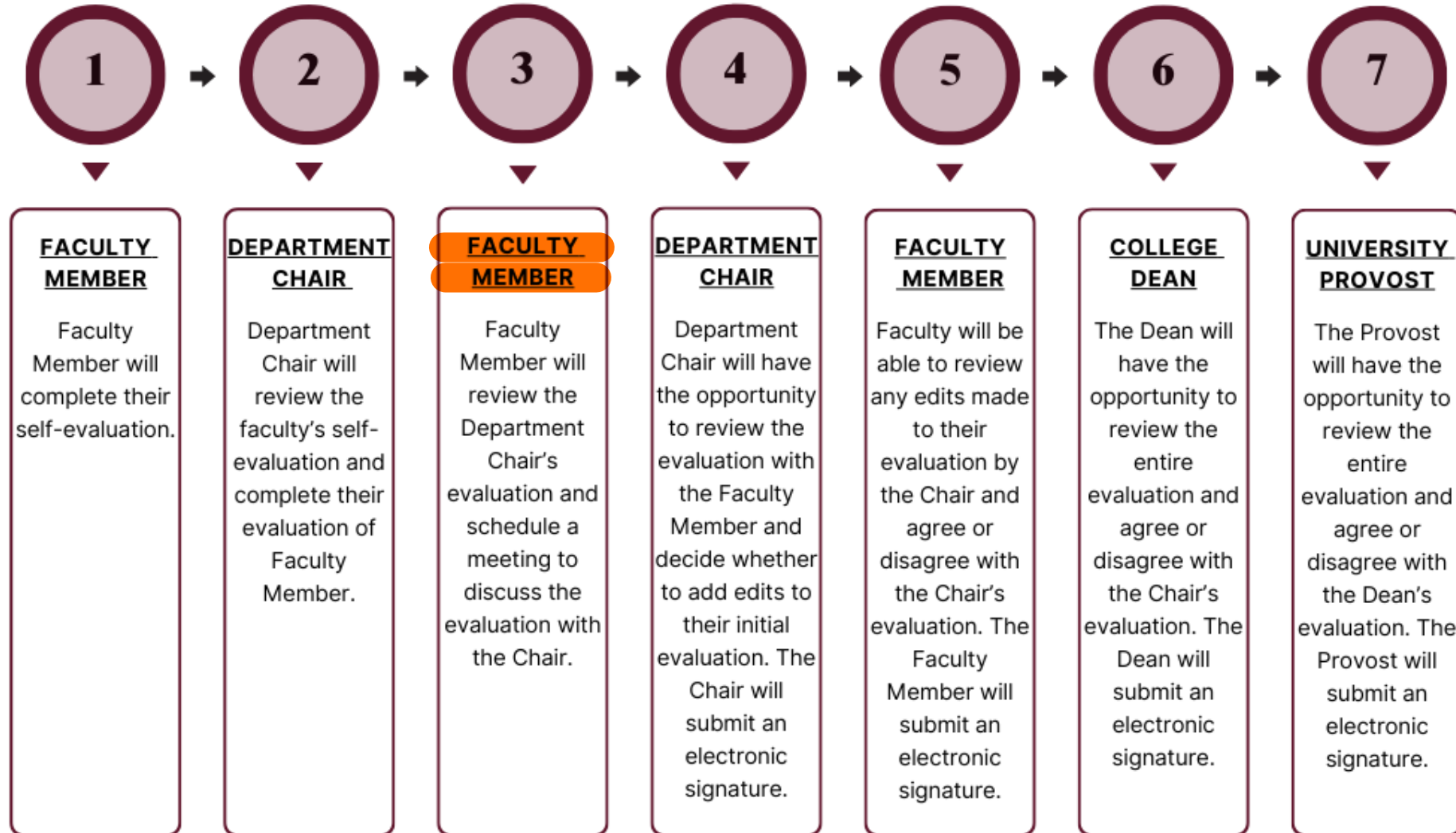


A.R. Sanchez,  
Jr. School of  
Business – PPE



# Texas A&M International University

## PPE 7-Step Workflow





# Logging into AEFIS

Website:

<https://tamiu.aefis.net>

Make sure and have Duo  
Connect to login.

Login with your TAMIU  
Credentials



Remember me on this computer

**SIGN IN**

[Forgot Password?](#)

[Create Account](#)

Questions or Concerns? Please contact the OIT Helpdesk at 956.326.2310, [hotline@tamiu.edu](mailto:hotline@tamiu.edu), or [chat](#).

# OR Log in through Uconnect

The screenshot displays the 'My Apps' dashboard for a user named Jessica Verastigui. The dashboard features a grid of application tiles. The AEFIS app tile is highlighted with a yellow border, and a yellow arrow points from the Handshake Student Job Portal tile to it. The tiles are arranged in a 4x5 grid:

Tile 1	Tile 2	Tile 3	Tile 4 (Highlighted)	Tile 5
eLearning (Blackboard)	Email	TAMUS SSO	Employee Newsletter	TAMIU Calendar
WebFocus 9.2.1 (NEW)	WebFocus 8207.28.06 (OLD)	Handshake Student Job Portal	AEFIS	Room Reservations (Ad Astra)
Make a Payment	TAMIU OneCard	Infobase Learning Cloud	Library	Rec Sports
Voter Registration	Employee Resources	Class Search	Advisor TAMIU Scheduler	Advisor Degree Works



# AEFIS Homepage



# Faculty Member Review of Evaluation – Step 3

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# Click on the Pencil





→ Action Items ↻ ⚙

DATA COLLECTION FORMS 4

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 2023 TAMIU PPE Form - School of Business   
Faculty Activity   
☰ 3. Faculty Member

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 22-23 Annual Assessment: Academic Progr:   
International Business, PhD [Program-8]  
☰ 1. Program Coordinator Plan Submit

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[VIEW ALL 4 ACTION ITEMS](#)

# Faculty Member Review Evaluation

- Select the Official Annual Faculty Evaluation section that aligns with your position.

SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 2-2 LOAD	^
SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-2 LOAD	^
SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-3 LOAD	^
SELF-ASSESSMENT OF TEACHING ACTIVITIES	^
SELF-ASSESSMENT OF SERVICE ACTIVITIES	^
Faculty Curriculum Vitae	^
Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) <i>Version 1</i>	^
Official Annual Faculty Evaluation (For Fixed-Term Faculty) <i>Version 1</i>	^
Faculty Member Meeting	^

Click to open section and review



Click to open section and review



CONTINUE LATER

SUBMIT THE FORM



# Faculty Member Review Evaluation Continued

- You will be able to **review** what the department chair has put on your evaluation.

2023 TAMIU PPE Form - School of Business v4

Official Annual Faculty Evaluation (For Fixed-Term Faculty) *Version 1*

1 The scale goes from lowest to highest (0=egregiously deficient, 1=seriously deficient, 2=deficient, 3=meets expectations 4=exceeds expectations, 5=significantly exceeds expectations, exemplary). If a faculty member manifests deficiencies (any score below a 3 in any area), then an approved professional developmental plan to redress the deficiency must be attached.

2 Faculty Member has consistently followed TAMUS Policies and TAMIU Policies and Procedures. If no, please add clarification in comment box below rating:

Yes

No

Comments

Example

3

# Faculty Member Meeting

SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 2-2 LOAD	^
SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-2 LOAD	^
SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-3 LOAD	^
SELF-ASSESSMENT OF TEACHING ACTIVITIES	^
SELF-ASSESSMENT OF SERVICE ACTIVITIES	^
Faculty Curriculum Vitae	^
Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) <i>Version 1</i>	^
Official Annual Faculty Evaluation (For Fixed-Term Faculty) <i>Version 1</i>	^

When you finish reviewing your Chair's evaluation, you will then open the "Faculty Member Meeting" section.

**Faculty Member Meeting**

1 By submitting this document, I acknowledge that I have reviewed the chair's comments and scheduled a meeting to discuss the PPE with my department chair.

2 I acknowledge the statement above.

Yes

No

\*

Click to open section →



CONTINUE LATER SUBMIT THE FORM

# Faculty Member Meeting

- SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 2-2 LOAD
- SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-2 LOAD
- SELF-ASSESSMENT OF RESEARCH ACTIVITIES FOR FACULTY TEACHING A 3-3 LOAD
- SELF-ASSESSMENT OF TEACHING ACTIVITIES
- SELF-ASSESSMENT OF SERVICE ACTIVITIES
- Faculty Curriculum Vitae
- Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) *Version 1*
- Official Annual Faculty Evaluation (For Fixed-Term Faculty) *Version 1*
- Faculty Member Meeting

1 By submitting this document, I acknowledge that I have reviewed the chair's comments and scheduled a meeting to discuss the PPE with my department chair.

2 I acknowledge the statement above.

- Yes
- No

\*

Return later.

CONTINUE LATER    SUBMIT THE FORM

Submit Form back to Chair for scheduled meeting.

# Submit The Form

7 Areas for Professional Growth

8 Supporting Documentation

Please provide supporting documentation, if necessary for your evaluation. To upload, please select the add a new document hyperlink to upload your files. Once uploaded, please select the files within the dropdown menu.

No document was selected.

9 By submitting this document, I acknowledge that I have reviewed this PPE, and I am ready to discuss this PPE with the

Yes, Submit the Form Confirmation

Once submitted, this form will move to **4. Department Chair Submission** step. You can access this form through the **My Forms** widget on your dashboard.

Are you sure?

**YES, SUBMIT THE FORM** CANCEL

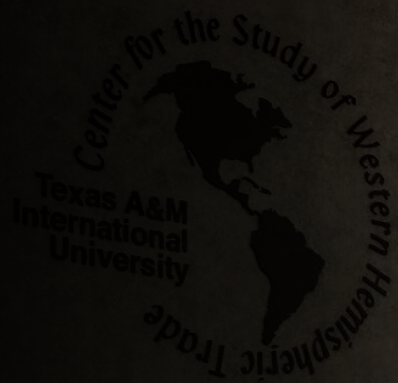
Faculty Member Meeting

1 By submitting this document, I acknowledge that I have reviewed the chair's comments and scheduled a meeting to discuss the PPE with my department chair.

2 I acknowledge the statement above.

- Yes
- No

click



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# Thank you!

