



College of Education – PPE

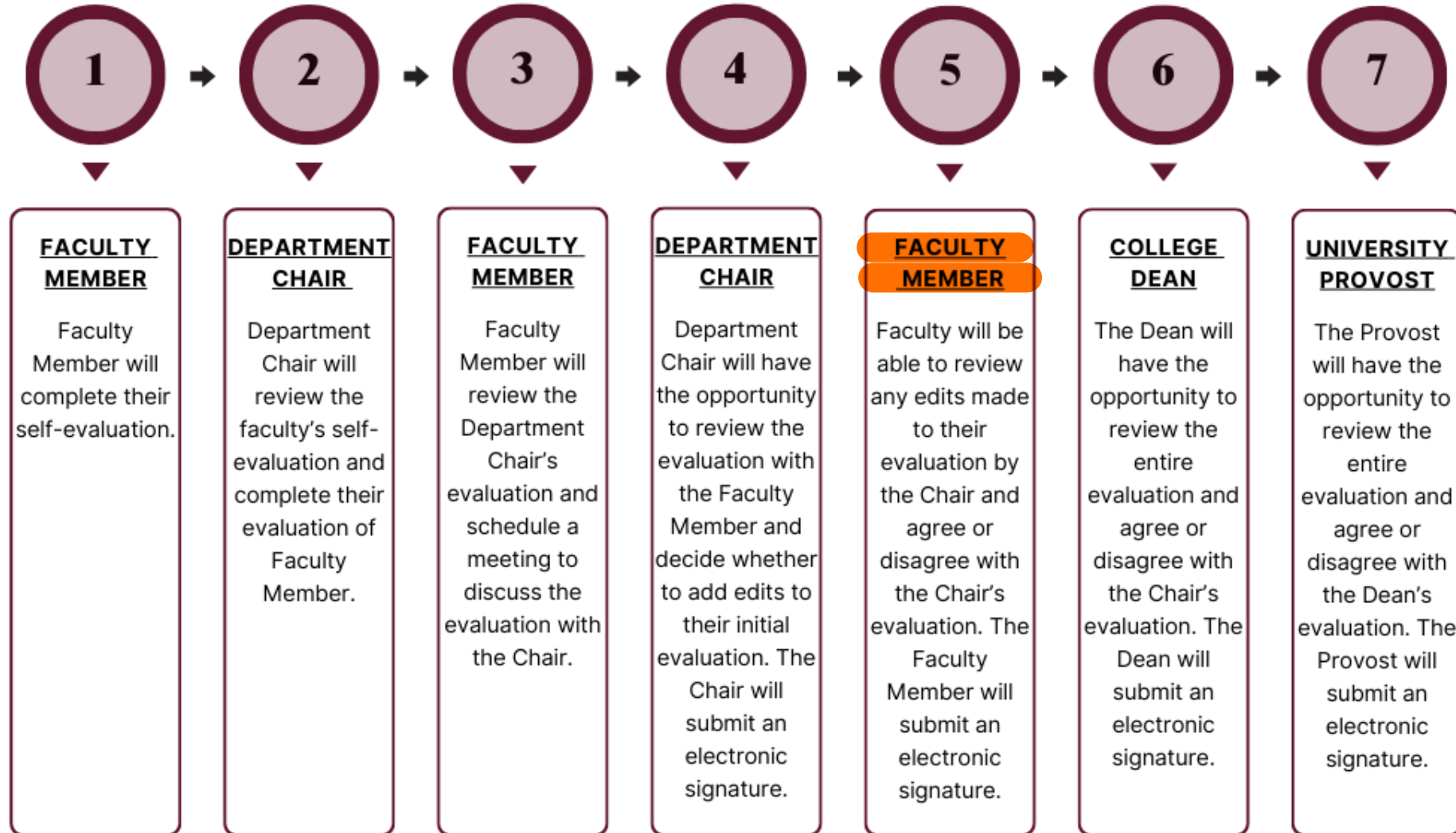


Anthony J. and Georgia A. Pellegrino Hall

The image shows a two-story brick building with a balcony on the upper level. The balcony has a metal railing and is supported by several teal-colored columns. The building has several rectangular windows on the second floor. In the foreground, there are lush green bushes with bright pink flowers. The sky is blue with some white clouds.

Texas A&M International University

PPE 7-Step Workflow



Logging into AEFIS

Website:

<https://tamiu.aefis.net>

Make sure and have Duo
Connect to login.

Login with your TAMIU
Credentials



Remember me on this computer

SIGN IN

[Forgot Password?](#)

[Create Account](#)

Questions or Concerns? Please contact the OIT Helpdesk at 956.326.2310, hotline@tamiu.edu, or [chat](#).

OR Log in through Uconnect

The screenshot shows the 'My Apps' dashboard for TTIU. The dashboard features a grid of application tiles. The AEFIS app tile is highlighted with a yellow border, and a yellow arrow points to it from the Handshake Student Job Portal tile. The user's name, jessica.verastigui, is visible in the top right corner.

App Name	Icon Description
eLearning (Blackboard)	Laptop icon
Email	Envelope icon
TAMUS SSO	Lock icon
Employee Newsletter	IN logo
TAMU Calendar	Calendar icon
WebFocus 9.2.1 (NEW)	Grid icon
WebFocus 8207.28.06 (OLD)	Grid icon
Handshake Student Job Portal	Briefcase icon
AEFIS	AEFIS logo
Room Reservations (Ad Astra)	Calendar with checkmark icon
Make a Payment	Card icon
TAMU OneCard	Person with ID card icon
Infobase Learning Cloud	Lightbulb icon
Library	Open book icon
Rec Sports	Sports equipment icon
Voter Registration	Laptop with checkmark icon
Employee Resources	TTIU logo
Class Search	Magnifying glass icon
Advisor TAMU Scheduler	Clock icon
Advisor Degree Works	Checkmark icon

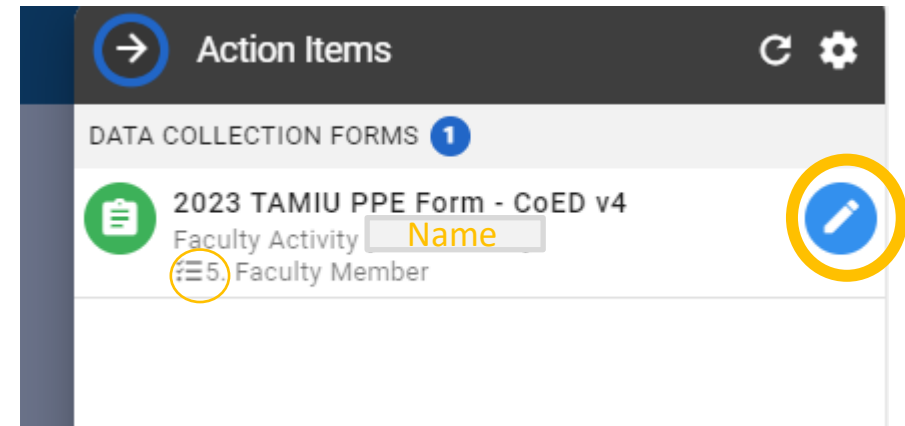


AEFIS Homepage



Faculty Member Review – Step 5

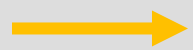
Click on the Pencil



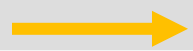
Review to see if any updates were made:

Faculty Curriculum Vitae (Required) and AFE (optional)	^
Teaching	^
Research	^
Service	^
Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) <i>Version 1</i>	^
Official Annual Faculty Evaluation (For Fixed-Term Faculty) <i>Version 1</i>	^
Faculty Member Meeting	^
Chair Electronic Signature	^
Faculty Member Response	^

Click to open section and review



Click to open section and review



CONTINUE LATER

SUBMIT THE FORM

Faculty Member Response:

- Once done reviewing any updated responses, you will then click on the arrow for the Faculty Member Response.

Faculty Curriculum Vitae (Required) and AFE (optional)	^
Teaching	^
Research	^
Service	^
Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) <i>Version 1</i>	^
Official Annual Faculty Evaluation (For Fixed-Term Faculty) <i>Version 1</i>	^
Faculty Member Meeting	^
Chair Electronic Signature	^
Faculty Member Response	^

Click to open and respond.



CONTINUE LATER

SUBMIT THE FORM

Faculty Member Response:

- After reviewing any edits made by the department chair, you will then answer whether you agree or disagree with the evaluation. You will be allowed to add comments as well.

Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) *Version 1* ^

Official Annual Faculty Evaluation (For Fixed-Term Faculty) *Version 1* ^

Faculty Member Meeting ^

Chair Electronic Signature ^

Faculty Member Response v

1 Faculty Member Response

I have reviewed and discussed this performance evaluation with my Chair, and I AGREE with the evaluation.

I have reviewed and discussed this performance evaluation with my Chair, and I DO NOT AGREE with the evaluation.

Comments

Enter Additional Comments

* 2 By submitting this document, I acknowledge that I have reviewed and discussed this PPE with my department chair. Additionally, I understand this submission to be considered my electronic signature of the form.

Save changes and return later →

CONTINUE LATER SUBMIT THE FORM ←

Submit form to College Dean

Submit form to Dean:

Official Annual Faculty Evaluation (For Tenure-Track & Tenured Faculty) *Version 1*

Official Annual Faculty Evaluation (For Fixed-Term Faculty) *Version 1*

Faculty Member Meeting

Chair Electronic Signature

Faculty Member Response

Yes, Submit the Form Confirmation



Once submitted, this form will move to **6. Dean of College** step. You can access this form through the **My Forms** widget on your dashboard.

Are you sure?

YES, SUBMIT THE FORM

CANCEL

1

Faculty Member Response

I have reviewed and discussed this performance evaluation with my Chair, and I AGREE with the evaluation.

I have reviewed and discussed this performance evaluation with my Chair, and I DO NOT AGREE with the evaluation.

Comments

XXX

*

2

By submitting this document, I acknowledge that I have reviewed and discussed this PPE with my department chair. Additionally, I understand this submission to be considered my electronic signature of the form.

CONTINUE LATER

SUBMIT THE FORM

click



Thank you!