



TEXAS A&M INTERNATIONAL UNIVERSITY

To: Dr. Claudia San Miguel, Provost & Vice President for Academic Affairs
From: Triana G. Valdez, University Registrar
CC: Juan Gilberto Garcia Jr, VP for Enrollment Management
Date: June 17, 2025
Re: Wintermester Time Blocks

According to Texas Higher Education Coordinating Board, Chapter 4: Rules Applying to All Public Institutions of Higher Education in Texas, Subchapter A. General Provisions: §4.6 Minimum Length of Courses and Limitation on the Amount of Credit that a Student May Earn in a Given Time Period.

- (a) Traditionally-delivered three-semester-credit-hour courses should contain 15 weeks of instruction (45 contact hours) plus a week for final examinations so that such a course contains 45 to 48 contact hours depending on whether there is a final exam.
- (b) Every college course is assumed to involve a significant amount of non-contact hour time for out-of-class student learning and reflection. To ensure the quality of student learning, institutions should not allow students to carry more courses in any term (that is, regular or shortened semester), which would allow them to earn more than one semester credit hour per week over the course of the term. For example, in a five and a half week summer term, students should not generally be allowed to enroll for more than six semester credit hours.
- (c) Courses delivered in shortened semesters are expected to have the same number of contact hours and the same requirement for out-of-class learning as courses taught in a normal semester.

Below is the schedule of the approved time-blocks. Please review and approve:

Term Dates: Monday, January 5 – Friday, January 16
Meeting Days: Monday – Friday
Time Blocks: 8:00 am – 12:00 pm, 12:30 pm – 4:30 pm, and 5:30 pm – 9:30 pm
Last Day to Register: Monday, January 5, 2026

The Banner term will be 202620 and “W” the part of term code. Wintermester courses will have section code starting with “W” and follow the guidelines of section numbers for the last 2 characters (e.g. W80) to identify them.

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