

## TAMIU Faculty Senate Meeting

November 6, 2020; WebEx

I. The meeting was called to order by the Faculty Senate President, Dr. Lola Norris, at 12:03 p.m.

II. *Roll Call*: Dr. Lola Norris, Dr. Lourdes Vilorio, Dr. Marvin Bennett, Ms. Malynda Dalton, Dr. Puneet Gill, Dr. Ariadne Gonzalez, Dr. Runchang Lin, Dr. Abby Lloyd, Dr. Gilberto Martinez, Mr. Alejandro Mojica, Dr. Neal McReynolds, Dr. Mehnaaz Momen, Ms. Angela Moran, Dr. James Norris, Ms. Kimber Palmer, Dr. Leonel Prieto, Dr. Kenneth Tobin, Dr. Ruby Ynalvez

III. *Our Guests* were given the floor:

### **Dr. Pablo Arenaz:**

Dr. Arenaz announced that they had their Legislative Budget Board hearings at the Governor and Lieutenant Governor's office yesterday. We requested that the 5% budget cut last biennium be restored in the upcoming biennium, but are unsure if this will happen. Next Monday the Council of Public Presidents and Chancellors has a Zoom meeting with the Chair of Higher Education to discuss what is going to happen with higher education as we move forward into the new year. The focus of the discussion will be on reskilling and upskilling, especially at the 2-year colleges and with Work Force Development. Also, the Committee on Academic Student Success will be meeting to discuss how they can help students who have dropped out before completing their college degrees. We have been very successful in bringing back 150 to 200 students per year to finish their degrees and have had a 75 to 80% success rate with them staying in school.

It was also announced that they are continuing working on the new tennis courts and should complete them in 15 to 16 months.

### **Dr. Tom Mitchell:**

Dr. Mitchell reported that he met last week with the officers of the Student Government Association to answer questions about the Spring schedule and the rationale for not offering asynchronous classes without an excused absence.

It was announced that about every school in Texas, except Central Texas, is getting rid of Spring Break this upcoming year. We have also decided to start the Spring Semester one week later and end it at the regular time. College Station is going to offer face-to-face classes with multiple-section classes only because they are being pressured to get students back on campus as soon as possible.

TAMIU will be facing a decision very soon dealing with promotion and tenure. Currently, if an individual is denied tenure they get one year to stay at the Institution before they have to leave. That year is now taken to be a calendar year, but the Office of General Council says it should be a contract year and not a full calendar year. This would give the individual 18

months to stay instead of the current 12 months, unless we move the final tenure decision from the Fall to the Spring semester. This would give people going up for tenure more time to solicit external letters of recommendation and to possibly get additional paper(s) published before the tenure decision is made.

It was asked of the Provost about the status of travel monies for research and conferences. Currently nonessential travel also includes academic conferences and a lot of the travel monies (at least half) have gone back to the State.

A couple of items dealing with the Faculty Handbook were brought up to the Provost. The Handbook currently includes a section titled "Council of Deans" (page 8) which should be titled "Deans' Council". Also, the University Catalog Committee (page 11) no longer exists and should be removed from the Handbook.

### **Erica Waldorf & Caitlan Meehan (AEFIS Team)**

It was announced that all Faculty information that once resided in Digital Measures has been ported over into AEFIS to be used in future TAMIU Faculty Electronic Portfolios (FEP). An example form for the FEP was presented to the Senate. AEFIS will allow you to enter your teaching philosophy, automatically bring in course evaluations and student comments and allow you to update your research and service information for the year as well as your academic advising and any professional development.

The Senate Academic Oversight Committee is currently working with the AEFIS Team to identify the individual sections that each College will require of their Faculty for completion of the FEP. Faculty will officially begin using AEFIS for their portfolios beginning in the 2021-22 academic year.

A support webpage for AEFIS was supplied here:

<https://support.aefis.com/hc/en-us/articles/360033944033-How-to-Edit-My-Faculty-Portfolio->

### **Dr. Randel Brown (Faculty Athletic Representative) & Mr. Griz Zimmermann (Director of Athletics)**

Dr. Brown informed the Senate that it has always been the policy that athletic coaches not contact faculty directly concerning their student athletes, but instead, they would go through the Faculty Athletic Representatives. Now they are considering the possibility of coaches reaching out to the faculty at the beginning of the semester, if the faculty have student athletes in their courses, to share information about events that would cause the student to miss class or any other information relevant to that student's success in completing the course. This is a new idea that was brought forward to the Senate for their consideration and possible approval.

IV. Approval of October 4th Senate Minutes: the minutes were approved without corrections.

## V. New Business:

1. Faculty Handbook Changes: Senator Dalton reported that the Handbook Committee had several topics left over from last year that need to be discussed by the Senate. One of them concerned release time and/or compensation for the Senate Officers. The other concerned updating the teaching portfolio description, maybe by compiling all of the Colleges' guidelines as an appendix. Topics for this year include updating the Ombuds description to remove the conflicts between what is currently in the Handbook and what is presented on the Ombuds website.

The teaching portfolio discussion was tabled awaiting full descriptions from the individual Colleges. It was decided by the Senate to create an Ad Hoc Committee to look at the Ombuds description and make recommendations for any possible changes to the Senate. Senators Dalton, Palmer and Bennett volunteered to serve on that committee. Senator Lola Norris reported that she does have some data concerning release time and/or compensation for the Senate Officers that was obtained through the Texas Council of Senates. It was decided that the Senate Executive Committee could review this data and get back to the Senate with any recommendations.

It was also reported that the Handbook Committee has received a copy of the revised Student Handbook so that the committee can now make the relevant changes in the Faculty Handbook. Finally, the Handbook Committee has to have a discussion with the Provost concerning the composition of the University Distance Education Committee and whether or not the Faculty Ombuds has a role on this committee. A discussion followed on how many faculty members should be present on the University Distance Education Committee. It was decided that the 3 members of the Faculty Senate Distance Education Committee should also serve as voting members on the University Distance Education Committee. This was voted on and approved unanimously by the Senate.

2. Faculty Awards Nomination Process and Online Evaluation: Senators Gill and Gonzalez reported that they met to discuss the open nomination letter that has to be sent out this month for faculty awards nominations. Since most of the classes to be visited will be virtual, the letter and the evaluation rubric need to be changed to reflect this. Senator Viloría volunteered to help the Awards Committee develop an online rubric for the virtual classroom evaluations. Also, the timeline should be changed for submission of nominations to reflect the current calendar changes for the Spring semester. Currently the classroom visitations are from March 19th through April 2nd but because we do not have Spring Break it was suggested that classroom visitations could be started a week or so earlier this Spring.

It was brought up that we still have an issue in the nomination procedure where there is no uniform method throughout the University for coming up with nominees for faculty awards. It was suggested that the Awards Committee look at this issue and, perhaps, come up with recommendations to make the nomination process more uniform and more transparent.

3. Ongoing Technology and Distance Education Issues: It was suggested that TAC look at the actual Handbook description of that committee to see if can be made more active instead of being mostly reactive.

## VII. Committee Reports:

1. The Budget and Finance Committee: This committee did not meet.
2. Academic Oversight Committee: Senator Viloría reported that the committee met on October 14th (see attached minutes) to discuss:
  - feedback from the AEFIS presentation,
  - altering some language in the Faculty Handbook related to the description of the Faculty Electronic Portfolios,
  - the work flow for the procedure for reviewing the Faculty Electronic Portfolios,
  - Dr. Mitchell's request for a Faculty Senate recommendation about the sections within the Faculty Electronic Portfolio.
3. The University Ethics Committee: This committee did not meet.
4. The Committee on Committees: This committee did not meet.
5. The Awards Committee: See previous report.
6. The Faculty Handbook Committee: See previous report.
7. Assessment Committee: Senator Gill reported that they met with the President and the Provost and that they do want to move forward with the Administration Surveys in the Spring. Also, there is a question currently in the President's survey that was suggested to be extended to the Provost, Deans' and Chairs' surveys. "*The President demonstrates due diligence and careful reasoning in making decisions.*" It was requested that the Assessment Committee send a copy of the survey to all of the Senate members for review and comments. It was also requested that several additional Administrators within the School of Business be included in the survey.
8. The Technology Advisory Committee: Senator Viloría reported that TAC will meet on November 9th.
9. The Distance Education and Instructional Technology Committee: Senator Momen reported that they did meet on October 26th and had a general discussion about all of the problems that were happening due to the switch to FLEX classes (see attached minutes).
10. Fixed-Term Promotion Ad Hoc Committee: Senators Palmer and Martínez reported that the College of Arts and Sciences still has not sent their policies concerning Fixed-Term Promotion to the Senate even though they are sending them to individual faculty members. It was requested that the Dean and Associate Deans of COAS be asked to present these policies to the Senate for approval, as has been done previously by all of the other academic units.

VIII. Other Business or Announcements:

Senator Momem announced that last month an International Student from Bangladesh was picked up by ICE for a visa violation. It was requested that the University should council International Students better on the severe consequences that can occur with any form of visa violation.

IX. The meeting was adjourned at 2:28 p.m.

**Texas A&M International University/ Technology Advisory Committee**  
**Meeting Minutes Revised**

October 5, 2020  
4:00 p.m. Virtual Revised

Meeting Facilitator: Dr. Maria de Lourdes Vilorio  
Kenneth Tobin– Faculty Senate Appointee,  
Frances Bernat- COAS  
Cynthia L. Piña, COE,  
Hugo Garcia –ARSSBA,  
Seong Kwan Cho – CNHS,  
Elizabeth DeZouche – KL,  
Alma Jasso Chavez, University College  
President's Appointee, Marvin E. Bennett, III  
Fred Juarez III, VP for Finance & Admissions Appointee,  
Albert Chavez, VP for IT Appointee  
Athena Cortez, VP for Institutional Advancement Appointee  
Gina Gonzalez, VP for Student Success Appointee  
Miguel Munoa, VP for Informational Technology/CIO, ex-officio  
Patricia Abrego, Director of Instructional Technology & Distance Education  
Pablo Reyes, Associate Director of User Services  
Ricardo Ramirez, Associate Director of Student Information Services  
Roberto Gonzalez, Associate Director of Instructional Technology Services

- I. Welcome/ Roll call
- II. Review/Approve September 21, 2020 Minutes- Minutes were approved
- III. New Business
  1. The Faculty Senate extends their deepest gratitude to the TAMIU ELEARNING Team and OIT for their diligent work during COVID 19 and the technological challenges that faculty and students have overcome.
  2. Faculty concerned that the many technological issues in classrooms may reflect negatively on faculty evaluations (it can be perceived as being unprepared by students). Can OIT develop an app for real time technology issue reporting? This concern has resurfaced during the Faculty Senate meeting. Any update on the email that Bobby was going to send all Faculty about the process to report technology issues i.e. OIT DESKTOP ICON.

*Bobby Gonzalez reported that the OIT team is working on lectern placards so that faculty know how to access real time assistance from OIT. Dr. Abrego asked the TAC to report any faculty related technological issues immediately after these issues are reported to the Faculty Senate so that faculty can get immediate assistance.*

*Also Mr. Munoa added that the current work order system will automatically create a work order with a simple email to [helpdesk@tamiu.edu](mailto:helpdesk@tamiu.edu)*

3. Caps for online graduate classes- should have a cap of 30- some classes are larger than 50. Dr. Abrego - any update on this discussion in the Distance Education Committee?- *This matter will be presented at the Deans' Council meeting on October 7, 2020. Dr. Mitchell's response – see below:*

It depends on each of the colleges' needs related to the following (note: this is not an exhaustive list):

- Accreditation guidelines related to the balance between (tenured, or tenure track faculty v. adjuncts percentages);
- A course release for program coordinators;
- Research productivity;
- Faculty who might have a course release and request to teach a course as an overload;
- Large enrollment courses cannot be split to count for two courses;
- Unforeseen circumstances.

4. Student Center Outdoor WIFI access – The WIFI Access extends to the outdoors student area. *Albert Chavez will send Dr. Vilorio a map with access points to share with faculty member making this request.*
5. Bob Bullock 207 – Audio is not working- *The OIT committee will reach out to the faculty member who had this question.*
6. Question for Mr. Munoa- What new initiatives or technology updates are you planning for 2021-2022?

Mr. Munoa addressed the committee about future plans which included a UCONNECT contract expiration and the new vendor to be announced soon. However, he highlighted the fact that end users should not see any interruptions. He is working with the OIT and departments that rely heavily on UCONNECT for their daily operations. As per Mr. Munoa UCONNECT

is primarily a gateway to other university online services. It is possible that the new service provider will require DUO authentication. Mr. Munoa stressed the fact that the goal is to migrate to a viable replacement by prioritizing a test mode with a seamless migration without interrupting any service.

7. Question for Mr. Munoa – what has been your up to date assessment of the technological well-being of the university thus far? What is working? What needs changing? Why?

Thus far – Mr. Munoa believes that TAMIU’s investment on Blackboard, ECHO 360 and hardware upgrades eased the university’s transition from a FTF delivery to a virtual one without major disruptions to clients. He also stressed that clients have been patient, and understanding.

In addition, in order to improve the delivery of FLEX delivery classroom document cameras are being upgraded. Mr. Munoa welcomes faculty feedback and believes that there is always room for improvement.

He reminded faculty to inform students that TAMIU’s laptop loan program is still accepting application. The contact person is Scheiby Fischer.

#### IV. Open Agenda



TAMIU Faculty Senate  
Academic Oversight Committee's Meeting Agenda & Minutes  
October 14, 2020

1. Discussion and Feedback from the AEFIS presentation

The AOC will visit with AEFIS regarding the business of the web page for the Faculty Electronic Portfolio. Maybe something can be done to make it easy to find.

2. TAMIU Faculty Electronic Portfolio (FEP) recommended sections (see pg. 40 of the TAMIU Faculty Senate's Handbook). The AOC recommends keeping 4 sections and editing the Faculty Senate Handbook if approved by the Faculty Senate. The AOC recommends keeping (Academic Preparation with a narrative section, Teaching (with a narrative section, Research (with a narrative section, and Service (with a narrative section). Furthermore, the AOC recommends that each of the colleges decides on the specificity of the artifacts to be included in each section of the FEP.

1. Academic Preparation (Subsections)

- Narrative about the Academic Year Faculty Goals, Accomplishments and Setbacks

2. Experience (Subsections) (Suggest to remove or define this section )

- New course preparations
- Course delivery changes

3. Teaching (Artifacts determined by College)

4. Service

- Tenure-track, during years 1-3 at TAMIU: two service obligations per academic year (committees, community projects, student or professional services)
- Tenure-track, during years 4-6 at TAMIU: three service obligations per academic year (committees, community projects, student or professional services)
- Tenured: four service obligations per academic year (committees, community projects, student or professional services), with the expectation of increasing leadership within the University

5. Scholarship

3. Work Flow (see pg. 40 & 41 of the Faculty Senate's Handbook)

1. Faculty (Input data)
2. Chair
3. Dean
4. Provost

4. Dr. Mitchell's request for a Faculty Senate recommendation about the sections for the Faculty Electronic Portfolio

Review the following statement on pg. 41, *"Each college will establish clear guidelines for its faculty in regards to the materials to be included in teaching portfolios"*.



## DEITC Meeting Minutes



**Date:** 10.26.20  
**Location:** WebEx  
**Co-chairs:**

1. Dr. Patricia Abrego, ex-officio
2. Dr. James Norris (Faculty Senate Appointee)

**Members Present:**

1. Jared Dmello
2. Dr. Yong Chen
3. Dr. Cynthia Pina
4. Karla Linero Reyes
5. Melissa Garcia
6. Elizabeth DeZouche
7. Dr. Marcela Moran
8. Dr. Lorraine Dinkel
9. Dr. Mehnaaz Momen
10. Dr. Jennifer Coronado
11. Rene Prado (alternate for Juan Garcia Jr.)

**Time:** 3:02pm

**Administrative Associate**

Stephanie Alderete

**Instructional Designers (non-voting)**

1. Tony Ramirez
2. Julio C. Tovar
3. Carlos Vallarta
4. Anna Gonzalez

**Associate VP/CIO IT**

Miguel Munoa, ex-officio

**Members Absent:**

1. Dr. Kevin Lindberg
2. Juan Garcia Jr
3. Karol Batey
4. Triana Gonzalez
5. Gina Gonzalez

Item	Action/Information
Approval of Minutes/ Member Introduction	<p>Committee members reviewed the minutes from September 28, 2020</p> <p>Dr. Abrego asked for approval of October minutes. Minutes were approved and no modifications were made or requested.</p> <p>Dr. Momen introduced herself to the DEITC committee, since she wasn't present at last meeting to do so.</p>
Overview of Academic Partnerships (AP) Program & Services	<p>Dr. Coronado did an overview of the AP program &amp; services:</p> <ul style="list-style-type: none"> <li>❖ The AP program started in fall 2017 (contract was executed) and then the planning process went into place. AP is broken down into 7-week sub terms and there are two track options students can take (standard track/expedited track), and they admit candidates 6 times a year. AP partnership website has information on online programs available, tuition/fees, admission requirements, application for admittance, calendar/deadlines etc. <a href="https://online.tamiu.edu/programs/mba-international-banking-finance.aspx">https://online.tamiu.edu/programs/mba-international-banking-finance.aspx</a></li> <li>❖ AP is responsible for support, marketing, recruitment, promotion, and implementation of online programs.</li> <li>❖ AP courses have a specific course template, so that students don't have to relearn how to navigate the online courses as they go through the program (courses have the same outline /template)</li> <li>❖ On April 2018, AP staff provided faculty with an onsite faculty workshop at the TAMIU campus. Workshop included: course mapping activities, best practices, accelerating online course design and redesign, and faculty craft assessments.</li> <li>❖ AP has enrollment representative specialists in Dallas that are dedicated to TAMIU (they work with students to provide them support at the beginning of</li> </ul>

the AP process and once admitted into the program, students then continue to follow up directly with TAMIU graduate school directly).

- ❖ Another partnership that was added to the AP program is with a company called Instructional Connection. This company provides academic coaches to assist faculty with courses that have the high enrollment. Once an online graduate course reaches 30 students and the course meets other academic requirements, Dr. Coronado contacts the faculty member to see if they are interested in receiving the assistance of an academic coach. Instructional Connection will then send 3-4 resumes of qualified coaches to the faculty member. Academic coaches can assist with various things such as: communicating with students about assignments and assisting with discussion boards and grading.
- ❖ Dr. Abrego noted that AP courses also go through the QM process and are QM certified the only difference is that the courses go through an AP internal review instead of hiring a panel of reviewers.
- ❖ Dr. Abrego verified with Dr. Momen that MS in Public Administration is not part of the AP program, due to having a healthy enrollment. Dr. Momen confirmed that there are no plans to include MS in Public Administration in the AP program.

Additional information shared:

-School Counseling will be included in the AP program starting Fall 2021

-Total graduate enrollment is 1,436 students and around 700 enrolled in an AP program.

-There is a possibility that undergraduate courses with high enrollment will also be considered for an academic coach. Dr. Coronado is tracking undergraduate Spring enrollment and will present her findings with the Provost and College Deans.

-Faculty is able to request an academic coach if they like the way a particular academic coach works.

-There are now short term learning courses that are being offered through continuing education. AP is supporting this initiative and providing the learning platform (Thinkific). Anyone can earn a certificate with 80% successful completion of each mini course and these can be added to one's professional portfolios (each mini course has a cost of \$100).

Questions/concerns regarding AP:

- ❖ Dr. Dmello wanted to know how often GPA audits are being done (after each sub term or once a semester). Dr. Coronado responded that an audit is normally run after sub term 2 and it's up to the student to track their GPA.
- ❖ Dr. Dmello had a question in regards to caps on courses/enrollment for AP courses. He noticed that for his fall Criminal Justice courses that caps were raised and were high. Dr. Momen reiterated the same experience with her undergraduate courses. Dr. Coronado responded that permission is given to raise caps by the department since AP does not authorize caps to be raised for any course or force students into the course without department approval. Once the department has sent approval by email then AP will contact registrar's office to raise the cap or force a student into the course. Rene Prado from the registrar's office replied that the registrar's office does not raise caps or add student into a course without department email approval.

Quality Matters (QM) Updates

- ❖ Dr. Abrego asked the committee members for input with respect to the current professional development opportunities for faculty teaching online. Currently eLearning is offering only the TOL QM course (introductory course), this is for those faculty teaching online for the first time (2 week intense course). However, Dr. Mitchell would like faculty that is developing online courses to take a 2<sup>nd</sup> level course to meet QM requirements (which is also a 2 week training). Dr. Abrego has contacted Dr. Hallmark so that TAMIU can become a facilitator of DYOC (Designing Your Online Course) and be able to facilitate trainings to as many faculty as needed and this can count as the 2<sup>nd</sup> level course needed to meet QM developer requirements (this will be finalized January 2021).
  - Proposed QM training opportunity #1: Faculty can take the DYOC training to meet 2<sup>nd</sup> level QM course training requirements February; or
  - Proposed QM training opportunity #2: Faculty can take the APPQMR (Applying the QM Rubric Workshop) training now instead of waiting until Feb. 2021. We can set up training dates and times if we have faculty interested in this route. However this training focuses more on the peer review process vs DYOC focuses more on course design.
- ❖ Dr. Dmello mentioned that he took the APPQMR training last fall with Ana & Gloria and it was an in person one-day structured training course. It was a great opportunity to get the training done since it was offered as a 1 day course. He suggested maybe offering APPQMR again in this format (1 day course). Dr. Abrego responded, we can possibly do a 2 day virtual APPQMR training course and break it up into 2 courses (half one day/half the other day) or faculty can wait and do the DYOC trainings course in February 2021. And we can also give the option for faculty to choose which training they would like to do and offer both. Dr. Dmello suggested offering APPQMR in December after finals so that faculty that want to take this training during their break can have that option. Dr. Abrego noted that she will work on setting up those training for faculty to take during that period.
- ❖ Dr. Dmello asked for clarification on when a course should be sent for QM certification since QM states that courses need to be taught twice in order for them to be eligible for QM certification. Dr. Abrego agreed with this statement and that was the protocol before 2018; however, due to large quantity of course development after AP, there was a need to streamline course development so Dr. Mitchell did away with this requirement. Faculty is encouraged to make minor modifications even after a course has met QM standards.
- ❖ Karla Linero asked if faculty that has taken TOL are also required to take a 2<sup>nd</sup> level QM training course. Dr. Abrego responded only if faculty is developing an online course (as per Dr. Mitchell's September email).
- ❖ Dr. Abrego mentioned to the committee that eLearning has been doing group meetings with faculty developers instead of individual consultations due to the large number of courses that need to be ready for Spring.
- ❖ Carlos Vallarta shared the TOL workshop attendance chart with committee for the months of January to date -we have a total of 124 faculty who have attended this QM introductory course.
- ❖ Karla Linero brought up the issue of faculty having to pay out of pocket for QM training if they do not complete the 1<sup>st</sup> training provided by TAMIU. Dr.

	<p>Abrego and Carlos Vallarta responded that a disclaimer is sent out at the bottom of the email when a faculty member signs up for any QM training. The disclaimer notifies them that if they do not complete the course they will be responsible for the fees to retake the course on their own.</p> <ul style="list-style-type: none"> <li>❖ Carlos Vallarta shared with the committee that we are close to our goal of 200 QM certified courses. We are at 190 courses right now and we should be able to reach our goal by December 2020. Dr. Abrego asked committee to help brainstorm ideas to celebrate this milestone. Carlos shared various samples of the 200 QM certified celebration banner to put online that our graphic designer has been working on. Committee members will bring ideas for next meeting.</li> </ul>
Proctoring Solutions	<ul style="list-style-type: none"> <li>❖ Julio informed the committee of the tree solutions that we support: <ul style="list-style-type: none"> <li>-<u>Respondus</u>- not a live proctoring solution, student gets recorded while taking the test. Its \$15/per year, no limit to a class, no limit of number of tests, requires installation of Respondus Lockdown Browser, and does not work with chrome books.</li> <li>-<u>Proctorio</u>- Cost \$5 per exam, \$20 per course, or \$100 for a lifetime subscription. It requires google chrome and it works with chrome books.</li> <li>-<u>Examity</u>- Provides live proctoring, pricing depends on level of proctoring solution. Professors need to inform eLearning about the use of this solution a week in advance. Pay per hour is as follows: Live authentication \$6 1<sup>st</sup> hr., automated proctoring standard @.75 1<sup>st</sup> hr., automated proctoring premium \$7 1<sup>st</sup> hr., live proctoring standard \$12 1<sup>st</sup> hr. and \$5 additional hr. and live proctoring premium \$15 1<sup>st</sup> hr. and \$7 additional hr.</li> </ul> </li> <li>❖ Julio noted that all proctoring solutions require good internet connection and a webcam. Additional information about TAMIU proctoring solutions for faculty can be found at <a href="http://www.tamtu.edu/distance">www.tamtu.edu/distance</a> .</li> <li>❖ Dr. Dmello suggested the possibility that TAMIU cover the cost of a proctoring solution for the students (example \$15 Respondus fee per student). Dr. Abrego responded that the committee can definitely vote on this issue and make any additional suggestions. No motion was entertained at this meeting.</li> <li>❖ Dr. Chen asked if using a proctoring solution is required or is it optional. Dr. Abrego responded that, according to Dr. Mitchell’s email, it is a requirement for high stakes testing only. However, faculty which proctoring solution to use.</li> <li>❖ Based on this discussion, Dr. Abrego will provide data showing the number of faculty/courses currently using a proctoring solution.</li> </ul>
Open Agenda	<ul style="list-style-type: none"> <li>❖ Dr. Coronado mentioned that there are still laptops available for students to check out.</li> </ul>

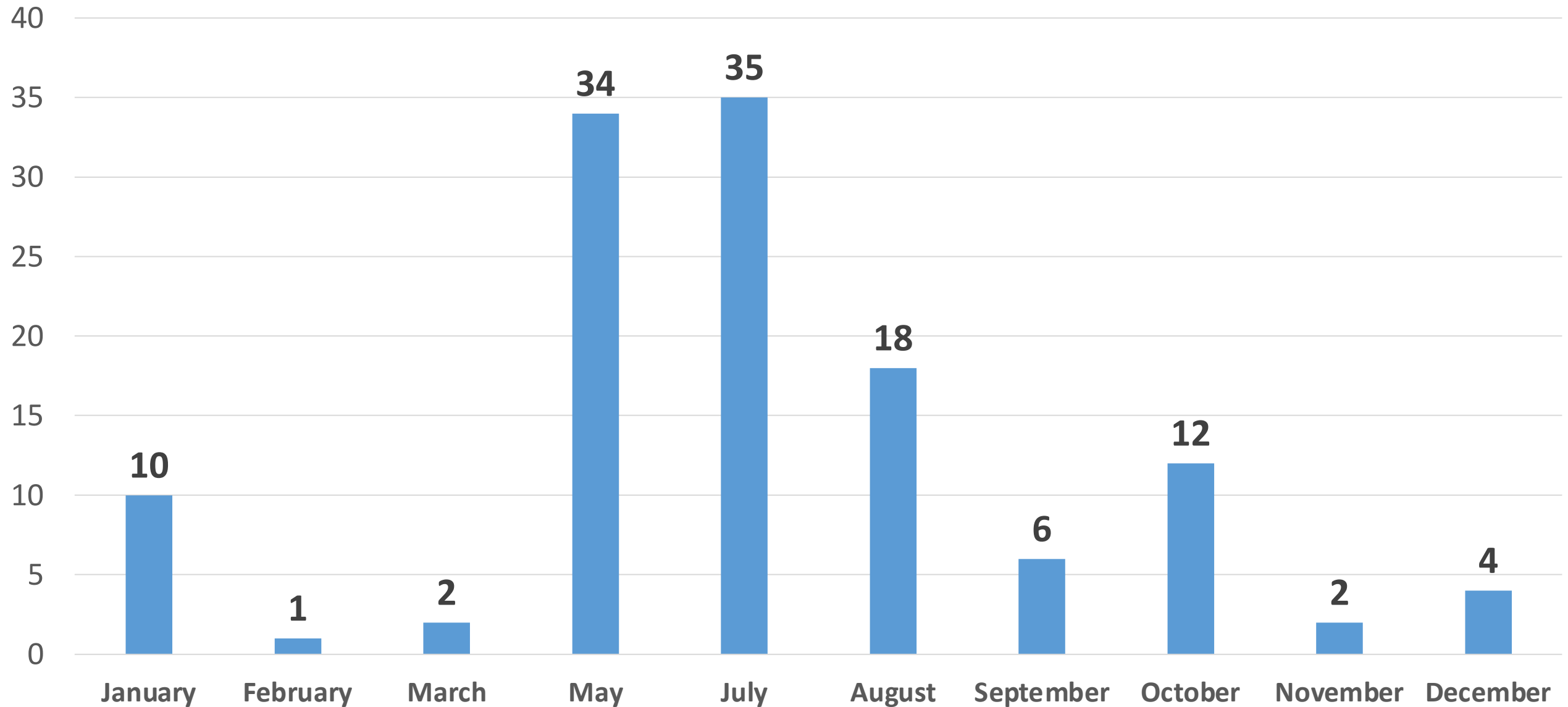
Meeting adjourned at 4:30 p.m.

# Agenda

1. Introductions
2. Approval of Minutes
3. Overview and Status of Academic Partnerships (AP) Programs & Services - Dr. Jennifer Coronado
4. Quality Matters Updates - Dr. Pat Abrego & Mr. Carlos Vallarta
5. Proctoring Solutions - Julio
6. Open Agenda

# TOL Workshops 2020 (Past, Present, Future)

Total: 124





Congratulations TAMIU for reaching  
**200 QM-Recognized Courses!**





# 200!

## ***QM-Recognized Courses***

Congratulations to our course developers, instructional designers and student assistants for helping TAMU reach 200 Quality Matters- recognized courses!  
Your work and dedication to quality assurance in our online courses has made this possible.

QUALITY MATTERS

QM

200!

***QM-Recognized Courses***

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