

# TAMIU STAFF SENATE



November 14, 2017  
10 AM STC 120

**Attendance:** Janet Haverkamp, Kelly Higgins, Yelitza Howard, Martha Laura Medina, Gloria Sanchez, Vanessa Almaraz, Christian Garcia, Juan Perez, Juanita Villagran, Merari Teran, Jorge Dimas, Alejandro Rendon, Melissa Dominguez, Jackelyne K. Briseno, Lorenzo Rodriguez, and Michael Gonzalez.

**Executive Board:** Michael Gonzalez, Yelitza Howard, Gloria Sanchez, Karla Gutierrez, Vanessa Almaraz, Cihltalli Perez, and Martha Laura Medina.

## I. Welcome

Michael Gonzalez called the meeting to order at 10:06am.

## II. Minutes (Review and Approval)

Approved by Juanita Villagran and seconded by Janet Haverkamp.

## III. Treasurer's Report

\$1,222.00

## IV. Presentation

Updated Staff Senate Website, Gloria Sanchez – Gloria showed the new modified structure of the webpage. You can now purchase tickets online for the “Movie of the Month” and checkout upcoming events such as the Holiday Gala and the Bowl-a-thon. The Constitution has been moved to the “About” tab and the agendas and minutes are now located in the “Meetings” tab. Gloria also shared the new “Officers” page and explained than rather having a VP for Administrators and VP for Staff, the 2 positions have transitioned to the VP for Marketing/Communication and the VP for Fundraising.

## V. TAMIU News

- a. Staff Senate Raffle hosted by the Alumni Association, Yelitza Howard –The prizes include 1<sup>st</sup> – A dinner for 10 provided by Aramark. Meals can be delivered to home. 2<sup>nd</sup> – A google home, and 3<sup>rd</sup> – Studio 55 Body Scrub Treatment. Winners will be drawn after the Movie of The Month (Willy Wonka and the Chocolate Factory) on November 15th. You can pay debit/credit with Yelitza. No need to be present to win.
- b. Movie of the Month, Michael Gonzalez – October’s movie, “Hocus Pocus” was a sold out show. There are still tickets left for November’s showing of Willy Wonka and the Chocolate Factory. Pre-sale tickets that are sold will be sold the day of the showing on November 15<sup>th</sup>. If purchased a ticket online, please print out receipt or show copy of receipt on your phone.
- c. Staff Senate Bowl-a-Thon, Martha Laura Medina – Laura encourage employees to already form teams and reminded of them of the completion of teams and how fun it will be.

- d. Holiday Gala, Michael Gonzalez – Gala to be held on December 2<sup>nd</sup>. More seats will be available. The theme is a twist on the idea of a Festival of Lights. There will be a food tasting with Dr. Arenaz, V.P.'s and Staff Senate Officers on November 17<sup>th</sup> to pick put the plate for the gala. The Jolly Ranchers have been booked for the event. We will also have a photo booth outside of the rotunda. As a reminder we will be collecting donations for the Dusty's Pantry outside of the rotunda.

#### **VI. Professional Development**

Vanessa Almaraz – A video on Holiday stress was shown to the members of Staff Senate. Video explained how important it is to not get stressed about last minute holiday endeavors and to remain stress free in the workplace.

#### **VII. Open Floor**

- a. Kelly Higgins – Maroon Madness was a success. Basketball opened up the previous weekend on November 10<sup>th</sup>. The Women's Basketball team will play Texas A&M Kingsville at 2pm at TAMIU.
- b. Jorge Dimas - Graduate School Seminar on Thursday, November 16<sup>th</sup> in the Student Center. Will be accepting applications and will be notifying when the application fee of \$35.00 will be waived again. If working on a thesis and planning on graduating this semester, the deadline to submit the thesis is on Friday, November 17<sup>th</sup>.
- c. Jackelyne Briseno – Giving Tuesday will be held on November 28<sup>th</sup>. This is the global day of giving. If giving, please give to TAMIU. All funds go towards our students. Jackelyne also mentioned that the Penny Wars winner was the College of Arts and Sciences who raised over \$2,300 dollars. Funds will cover more music stands and assist the robotic teams.
- d. Melissa Dominguez – December 17<sup>th</sup> Workday will begin and trainings have already started and will be continuing for learning the new software. If departments posted a job offering, HR will notify those departments when hiring can resume. Workday will begin its transition December 15<sup>th</sup> through the 17<sup>th</sup>. Emails have been sent out to those "roles" for training. If interested in trainings, please contact Araceli Sandoval via email for registration.
- e. Michael Gonzalez – SBDC will be participating in "Small Business Day" which will be held on November 25<sup>th</sup>. This will be in partnership with TAMIU SBDC, Laredo Chamber of Commerce and AMEX. Michael also mentioned that the SBDC Fall Series will be holding sessions to enhance business management skills for the New Year. Sessions include Motivating Language, Hiring Best Practices, Business Etiquette and Time Management. Registration fees range from \$100.00 to \$150.00. For more information please email [sbdc@tamiu.edu](mailto:sbdc@tamiu.edu) or call 326-2827.

#### **VIII. Door Prizes**

Juanita Villagran, Gloria Sanchez, Yelitza Howard, Juan Perez, Lorenzo Rodriguez, Vanessa Almaraz, Christian Garcia, Merari Teran, Jackelyne Briseno, Janet Haverkamp, Jorge Dimas, Alejandro Rendon, and Melissa Dominguez.

#### **IX. Adjournment**

Meeting was adjourned at 11:02 by Lorenzo Rodriguez and seconded by Juanita Villagran.