



TEXAS A&M INTERNATIONAL UNIVERSITY
A Member of The Texas A&M University System
Office of Student Affairs

Community Service Hours Verification Time Sheet

Please print this form for use at your community service event. Have all signatures from agency contact and accurate agency information, as this will serve as your verification. These services hours along with this form must be submitted via <https://tamiu.presence.io>.

Student Volunteer's Name: _____

Student ID #: _____

E-mail Address: _____

Cell Phone #: _____

Community Service Activity/Event: _____		Date of event: _____
Name of Agency/Community Group: _____		
Verification Contact/Supervisor: _____		
Full Name	Phone Number	E-mail Address

Service Hours Reported for:	Summary of Duties
(please check only one) <input type="checkbox"/> Oscar M. Laurel Scholarship <input type="checkbox"/> LBV Trust Scholars <input type="checkbox"/> University Honors Program	

Time In	
:	AM
:	PM

Time Out	
:	AM
:	PM

Total Hours

Type of Service

☐ **Donation**

Hours earned by donating items or blood (ex. toy drives or blood drives).

☐ **Volunteer**

Time spent helping at an event, either in person or online.

Signature of Community Service Participant

I understand that all hours will be verified by a third party independently of me and if I attempt to falsify or misrepresent these hours in any manner, I will be subject to disciplinary action including possible suspension from Texas A&M International University.

Signature of Community Service Verification Contact/Supervisor

By signing above, our agency confirms the above information to be true and accurate to the best of our knowledge. The stated student performed the duties as requested in a favorable manner that assisted in the overall mission of our agency.