



# TEXAS A&M INTERNATIONAL UNIVERSITY

## ACE TRANSITION SYLLABUS Coward 210

### **DESCRIPTION:**

ACE Transition is a two-week (5.5 hours) non-credit course designed to prepare first-time “new” TAMIU students, regardless of the number of credit hours previously earned or transferred. The course seeks to empower students with the skills, knowledge, and dispositions to navigate their academic journey from the outset. Topics covered include affirming their field of study, developing time management and study skills, cultivating a sense of belonging, managing social-emotional stressors, and accessing all academic resources. This course targets students who have been admitted to TAMIU but are not required to enroll in UNIV 1201.

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**OFFICE HOURS:** By appointment

**LOCATION:** CWT 205 B

**Modality:** In-Person/Virtual.

**MATERIALS:** Laptop. MAP Workbook (provided), journal (provided).

**GRADING:** Satisfactory/Non-Satisfactory.

**CREDIT:** Non-credit

### **STUDENT LEARNING OUTCOMES:**

1. Students will develop a strong sense of belonging by connecting with their cohort, advisors, tutors, peer mentors, support coaches, and professors.
2. Students will understand their vision of graduating on time by focusing on 2 primary Goals: Attend Every Class; Submit Assignments On time.
3. Students will demonstrate self-advocacy by learning to identify and access support resources, such as ACE, Blackboard, Registration Hub, UConnect, Career Services, Handshake, Disability and Counseling, SOLE, etc.
4. Students will utilize the self-paced MAP workbook in developing self-determination skills through a growth mindset by completing in-class and out-of-class assignments.

| Theme  | In-Class Engagement   | Out-of-Class Engagement<br>(Choose 1-2 different tasks each week)  |
|--|---|--|
| <b>Lesson 1:<br/>Vision<br/>Goals<br/>Purpose</b>                        | <ul style="list-style-type: none"> <li>• Getting to know you.</li> <li>• What is UC? (pp. 4-6)</li> <li>• GRAMMARLY</li> <li>• ACE-AS (pp. 21)</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Complete the Syllabus Section &amp; Matrix (pp. 39-43)</b></li> <li><input type="checkbox"/> Build your semester schedule (pp. 47-49)</li> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> </ul>  |
| <b>Lesson 2:<br/>Growth Mindset<br/>&amp;<br/>Sense of<br/>Belonging</b> | <ul style="list-style-type: none"> <li>• Blackboard and Gradebook</li> <li>• Advising Syllabus (ACE&gt;Academic Advising)</li> <li>• UConnect</li> <li>• SchEDUler</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Build your semester schedule (pp. 47-49)</li> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> <li><input type="checkbox"/> <b>Personal Empowerment Path (pp. 20)</b></li> <li><input type="checkbox"/> SMART Goals (pp. 36-38)</li> </ul> <p>*email <a href="mailto:advising@tamiu.edu">advising@tamiu.edu</a> if after 20 days no advisor has been assigned</p>   |
| <b>Lesson 3:<br/>Self-Awareness</b>                                      | <ul style="list-style-type: none"> <li>• SD (Self Determination) (pp. 22-25)</li> <li>• Self-Awareness (pp. 26-31)</li> <li>• What can I control (pp. 32)</li> <li>• Choosing my major (pp. 33-35)</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> <li><input type="checkbox"/> <b>Choosing My Major (pp. 33-35)</b></li> <li><input type="checkbox"/> Make an appointment with my advisor to lay out my graduation plan (pp.18-20)</li> <li><input type="checkbox"/> Make an appointment for tutoring (submit ACE Action Plan)</li> </ul>   |
| <b>Lesson 4:<br/>Self-Regulation</b>                                     | <ul style="list-style-type: none"> <li>• Effective Study Strategies (pp. 44-48)</li> <li>• Four Checkpoints (pp. 50-51)</li> <li>• Intentional Practice (pp. 52-54)</li> <li>• Self-Monitoring (pp. 55-58)</li> <li>• Study Resources (ACE&gt;Student Resources)</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> <li><input type="checkbox"/> SMART Goals (pp. 36-38)</li> <li><input type="checkbox"/> Multidisciplinary Studies (pp. 85)</li> <li><input type="checkbox"/> <b>Make an appointment with my advisor to lay out my 4-year plan (pp.18-20)</b></li> <li><input type="checkbox"/> Make an appointment for tutoring (submit ACE Action Plan)</li> <li><input type="checkbox"/> Make an appointment with my professor for an upcoming assignment/to discuss grades (Submit “Meet My Professor” form) (pp. 59-62)</li> </ul>   |
| <b>Lesson 5:<br/>Self-Advocacy</b>                                       | <ul style="list-style-type: none"> <li>• Speaking Up for Myself (pp. 59-61)</li> <li>• Early Alert (pp. 63-54)</li> <li>• Improving GPA (pp. 65-68)</li> <li>• Importance of on-time registration (pp. 69-70)</li> <li>• Registration Hub (ACE&gt;Student Resources)</li> <li>• GPA Calculation (ACE&gt;Student Resources)</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> <li><input type="checkbox"/> Make an appointment with my advisor to lay out my 4-year plan (pp.18-20)</li> <li><input type="checkbox"/> Make an appointment for tutoring (submit ACE Action Plan)</li> <li><input type="checkbox"/> Make an appointment with my professor for an upcoming assignment/to discuss grades (Submit “Meet My Professor” form) (pp. 59-62)</li> <li><input type="checkbox"/> <b>Speak to my professor or a professional about my field of study (pp. 86-89)</b></li> </ul>  |
| <b>Lesson 6:<br/>Self-Empowerment</b>                                    | <ul style="list-style-type: none"> <li>• Self-Determination Check (pp. 72)</li> <li>• Sleep Management (pp. 73-75)</li> <li>• I am an Honest Student (pp. 80-81)</li> </ul>   | <ul style="list-style-type: none"> <li><input type="checkbox"/> Weekly Monitoring (pp. 50-53)</li> <li><input type="checkbox"/> Make an appointment with my advisor to lay out my 4-year plan (pp.18-20)</li> <li><input type="checkbox"/> Make an appointment for tutoring (submit ACE Action Plan)</li> <li><input type="checkbox"/> Make an appointment with my professor for an upcoming assignment/to discuss grades (Submit “Meet My Professor” form) (pp. 59-62)</li> <li><input type="checkbox"/> Speak to my professor or a professional about my field of study (pp. 86-89)</li> <li><input type="checkbox"/> Academic Achievement Form (ACE Self-Help)</li> <li><input type="checkbox"/> <b>Test Anxieties (page #76) OR</b></li> <li><input type="checkbox"/> <b>Managing Anxiety and Self-Care (pp. 73-81)</b></li> </ul> |

| Days           | <u><a href="#">IMPORTANT DATES TO REMEMBER for Fall 2022</a></u>   |
|----------------|--|
| August 22      | Monday. First Class Day.   |
| August 26      | Friday. Final Late Registration Day; course changes continue through August 26 with permission of instructor.  |
| September 6    | Tuesday. Census date; last day courses may be dropped without record. NO REGISTRATION BEYOND THIS POINT.   |
| October 16     | Sunday. Midterm grades are due.  |
| October 31     | Registration opens for Wintermester and Spring 2023. Please visit <a href="http://www.tamtu.edu/registrar/registration.shtml">http://www.tamtu.edu/registrar/registration.shtml</a> for assigned registration dates. |
| November 14-20 | <b>Complete course evaluation for all registered classes.</b>  |
| November 17    | Thursday. Last day to drop a course or withdraw from the University.   |
| November 29    | Tuesday. Last Class Day.   |
| December 9     | Friday. Final grades due by noon.  |
| December 13    | Tuesday. Final grades posted on Uconnect for student's view.   |

**COURSE POLICIES:** To be considered “Satisfactory,” students must:

1. Attend **all** 6 sessions.
2. Bring your **MAP Workbook** and journal to every class.
3. Be **on time** for each class. Arriving 10 minutes late or leaving 10 minutes earlier will be considered absent.
4. Complete each engagement activity before the beginning of the next class. Evidence of assignments should be submitted via Blackboard.
5. Remain in constant communication with your instructor by checking your Blackboard every day. If you missed a class, **immediately** inform the instructor.

**\*\* Students may enroll in the ACE Transition class as many times as you wish.**

### **Additional Course Information**

#### **Syllabus Subject to Change**

While information and assurances are provided in this course syllabus, content may change in keeping with the needs of students to help them become successful.

**Professional Dispositions** As part of your academic journey, you are expected to act in a professional manner in all matters related to your college career. In becoming self-determined, you will learn how to become aware of behaviors that may be detrimental to your success as a student, you will learn to self-regulate and make use of available resources to overcome those obstacles, and you will learn the appropriate ways to advocate for what you need. Adhering to these professional dispositions will make you a more purposeful and empowered learner on your path to graduation.

### **Classroom Behavior**

TAMU encourages classroom discussion and academic debate as an essential intellectual activity. It is essential that students learn to express and defend their beliefs, but it is also essential that they learn to listen and respond respectfully to others whose beliefs they may not share. When students verbally abuse, ridicule, or intimidate others whose views they do not agree with, they subvert the free

exchange of ideas that should characterize a higher education setting. If their actions are deemed as being disruptive, they will be subject to further disciplinary actions. (Student Handbook Article 4).

**Communication:** Your Blackboard Course Messages and Dusty email are the official ways your professors, mentors, and other TAMIU offices will communicate with you. This means you need to check your accounts daily. If you cannot access email for whatever reason (failure of internet), please contact OIT immediately or use a computer on campus.

As a college student, you need to be aware of professional communication, which includes considering context and audience. Be sure to use appropriate language. This means you want to stick to standard usage of English; texting shortcuts, emojis, slang and curse words are generally not appropriate in a professional context. Sign up for your FREE Grammarly on [ACE](#) website. By doing this, you will avoid carelessness that may reflect poorly on your overall professionalism.

Emails are considered professional communication, so pay attention to details as you would with any other assignment. Your instructors will hold themselves to the same level of professionalism. When you email your instructor Monday-Friday, you can expect an acknowledgement within twenty-four (24) hours, and on weekends, between 48-72 hours; otherwise send a follow-up email.

**Resourcefulness:** As a college student and in your future careers, you will be expected to think critically and solve problems. You have plenty of support here at TAMIU to help you do just that. For example, if you are having technical difficulties, contact OIT. If you are missing notes, you can email your classmates. If you need help with your homework, academic skills or writing assignment, visit [ACE](#) for assistance. If you cannot locate a link, Google it. In short, be resourceful and empower yourself to solve problems that may get in the way of your timely graduation. There is always someone on campus who can help you.

#### **TAMIU Resources**

##### **ACE:**

<https://www.tamiu.edu/uc/ace/index.shtml>

##### **ACE-AR**

ACE - Advising & Retention Senator Judith Zaffirini Student Success Center 222  
956.326.2886 [advising@tamiu.edu](mailto:advising@tamiu.edu)

##### **ACE-AS**

ACE - Academic Support Dr. Billy F. Cowart  
Hall 203 & 205 956.326.2884 & 956.326.4ACE  
(4223) [academicsupport@tamiu.edu](mailto:academicsupport@tamiu.edu)

##### **Office of Career Services Student Center 114**

956.326.4473

[careerservices@tamiu.edu](mailto:careerservices@tamiu.edu)

##### **Office of Disability Services for Students**

Student Center 118 Phone: 956.326.3086 Fax:  
956.326.3083 Email:

[disabilityservices@tamiu.edu](mailto:disabilityservices@tamiu.edu)

##### **Student Health Services**

Student Center 125

Phone: 956.326.2235

Fax: 956.326.2234

##### **Office of Student Counseling Services Student Center**

128 Phone: 956.326.2230 Fax: 956.326.2231 Email:

[counseling@tamiu.edu](mailto:counseling@tamiu.edu)

##### **Office of Student Orientation, Leadership and Engagement**

Student Center Suite 224

Phone: 956.326.2280

Fax: 956.326.2279

E-mail: [sole@tamiu.edu](mailto:sole@tamiu.edu)