

TEXAS A&M INTERNATIONAL UNIVERSITY
Office of the University Registrar
5201 University Boulevard
Laredo, TX 78041
(956) 326-2250

APPLICATION FOR DIPLOMA REMAKE

Social Security #

Name

e-mail

Permanent Mailing Address

City & State

Zip

Area Code Phone Number

Please PRINT your name EXACTLY as you want it to appear on your diploma including all names in proper order, capitalization, accents, etc.

Diploma Name: First

Middle

Last

Please indicate the degree that you received and the date. If you have a copy of your diploma please submit it with your order to facilitate processing. All diplomas will be remade under the current university name.

DEGREE TITLE: _____ GRADUATION DATE: _____

*Diplomas remakes are processed monthly. Please indicate where diploma should be mailed or how we contact you when it is ready to be picked up (phone or e-mail). The University is not responsible for incorrect or incomplete address information. PLEASE PROVIDE ACCURATE INFORMATION TO INSURE THAT YOU RECEIVE YOUR DIPLOMA. **NOTE: DIPLOMAS ARE NOT MAILED TO LAREDO ADDRESSES.***

Diploma Mailing Address

City & State

Zip

Daytime Phone Number or e-mail address

Signature

Date

Please pay fee at the **Business Office** window and have receipt posted below.

Diploma fee: \$15.00

Receipt #

Received by:

Date:

Registrar's Office Use Only:

Degree confirmed:

Degree

Date Awarded

Confirmed By(Copy Attached)

Date

Diploma remade on: _____ By _____

Disposition: **9**mailed on _____ By _____

- or - **9**picked up on _____ By _____